

City of Carson City  
Agenda Report

Item # 7/A

Date Submitted: July 24, 2007

Agenda Date Requested: August 2, 2007

Time Requested: 10 minutes

To: Board of Supervisors

From: Linda Ritter, City Manager

**Subject Title:** Action to authorize Mayor Teixeira to sign a lease with Nevada Hispanic Services Carson City (NHSCC) to provide various services and programs for the Hispanic community at 1711 N. Roop Street.

**Staff Summary:** Nevada Hispanic Services wishes to enter into a five-year lease with the City to provide services for the Hispanic community through education, advocacy and community involvement utilizing 1,785 square feet of office space at 1711 N. Roop Street formerly occupied by the Carson City Community Health Clinic. They have proposed that they continue to receive space from the City at no charge. The Community Counsel on Youth is paying \$0.59 per square foot for their space in the same building. Using that same formula, Nevada Hispanic Services would pay \$1,053 per month. Should the Board approve the lease at \$1.00 per year, the value of the lease should be added as an in-kind contribution to Nevada Hispanic Services and reported each year as part of the Community Support Grant Program.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to authorize Mayor Teixeira to sign a lease with Nevada Hispanic Services Carson City (NHSCC) to provide various services and programs for the Hispanic community at 1711 N. Roop Street.

**Explanation for Recommended Board Action:** With the transfer of Community Health Nursing to the new Health and Human Services Building, this space is now available for other uses. We have offered this space to CCOY and to Nevada Hispanic Services. CCOY's lease agreement was approved at the July 19, 2007 Board meeting with the lease rent established at \$539.85 per month for the initial five-year term. Nevada Hispanic Services currently occupies State buildings free of charge, however, the City pays for all inside and outside maintenance of the facility in exchange for that use.

**Applicable Statue, Code, Policy, Rule or Regulation:** NRS 244.284

**Fiscal Impact:** The lease rent was established at \$1.00 per year for the initial five-year term. CCOY shall pay its proportional share of the cost of utilities.

**Explanation of Impact:**

**Funding Source:**