

**CARSON CITY PARKS AND RECREATION COMMISSION**  
**Minutes of the April 6, 1999 Meeting**  
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A regular meeting of the Carson City Parks and Recreation Commission was held at 5:30 p.m. on Tuesday, April 6, 1999 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Larry Osborne  
Robert Kennedy  
Glen Martel  
Jon Plank  
Stacie Wilke  
Charles Wright

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Vern Krahn, Park Planner  
Kathleen King, Recording Secretary  
(PRC 04/06/99; 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Osborne. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during normal business hours.

**A. CALL TO ORDER AND ROLL CALL (1-0002)** - Chairperson Osborne called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Vice Chairperson Simms and Commissioners Adams and Elverum were absent. (At this point, the tape malfunctioned and a new tape was started.)

**B. ACTION ON APPROVAL OF MINUTES (1-0003)** - Commissioner Martel moved to approve the minutes of February 16, 1999 and March 2, 1999. Commissioner Wright seconded the motion. Motion carried 6-0-3-0.

**C. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0010)** - None.

**D. AGENDA ITEMS**

**D-1. REVIEW AND POSSIBLE ACTION ON GROW'S CONCEPTUAL LANDSCAPE PLAN FOR THE CARSON CITY FREEWAY (1-0016)** - Mr. Krahn introduced Mary Fischer, of the GROW Committee, and presented information on GROW's goal of landscaping the bypass, as well as the impact the landscaping will eventually have on the Parks and Recreation Department. Following the presentation of a video, Ms. Fischer discussed NDOT's bypass design and reviewed a conceptual drawing of the bypass. She explained the GROW Committee's vision for this project, including the use of native and naturalized plants, the proposed type of irrigation, the estimated cost, and proposed maintenance plans. She suggested referring to the bike path as a "recreational path" or "lifestyle path" as this would promote a concept of community-wide utilization for walking, jogging, bicycling, etc. She provided examples of cities in Colorado and Florida where recreational paths have been incorporated and connect through the entire city. GROW has filed a 501(c)(3) application with the IRS which will enable them to receive tax deductible donations. In addition, they have submitted an application for an educational grant to fund creation of a web site and presentations for school children. Ms. Fischer explained that GROW's main focus has been to ensure the bypass design includes the infrastructure necessary for landscaping. Once this is accomplished, they will begin to focus on funding. Volunteers will be needed when the landscaping is ready to be planted and for maintenance in the first few years. Once the landscaping is growing well, volunteers will be needed for trash pickup, monitoring irrigation, etc. Discussion ensued regarding the extent to which City staff is working with GROW at this time and the role the Parks Department will play in the landscape planning and design; the potential impact on and need to supplement Parks Department maintenance staff; City support for GROW's vision; use of Quality of Life funding and other funding sources; and NDOT's time table and maintenance responsibilities. Chairperson Osborne encouraged staff to continue working with GROW and thanked Ms. Fischer for her presentation.

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**D-2. UPDATE ON RESIDENTIAL CONSTRUCTION TAX PROJECTS (1-0830)** - Mr. Fahrenbruch advised this item was placed on the agenda at the request of the Commission members. An overview of each project was provided, as follows:

**a. BMX Storage Building (Edmonds Park) (1-0870)** - Mr. Krahn provided historical information on the building and a progress report on construction -- the building has been raised and insulated, the roof is on, the windows are installed, security screens will be installed soon, final inspections are scheduled, and the building will be turned over for use shortly.

**b. Girls Softball Field Expansion and Landscaping (Edmonds Park) (1-0907)** - Mr. Fahrenbruch reported most of this project was completed before the onset of the recent weather, including installation of the irrigation system, construction of a retaining wall near the restrooms, fence construction and achievement of drainage. The finished grade and landscaping remains to be completed, and installation of the new scoreboard on field #2 will finish the project.

**c. Radio Controlled Park Restroom/Storage Building (1-0927)** - Mr. Fahrenbruch reported this project is approximately 75% complete. The walls are constructed, the windows inserted, and the roof is nearly finished. This unit is self-contained in that there is no water or sewer attached to the building. Discussion ensued with regard to the cost of the project.

**d. Empire Ranch Estates Parks and Streetscapes (1-0967)** - Mr. Krahn advised that the drawings are complete and construction should begin soon. The developer will be doing the actual construction with oversight from City staff. A unique feature of this park will be a water fountain at the entrance.

**e. Northridge Development Parks (1-0999)** - With regard to the Linear Park, Mr. Fahrenbruch reported the irrigation system is 50% complete and the concrete paths are installed. Completion of the irrigation system, soil amendments, finished grade and landscaping remains to be done. The design calls for turf from the curb to the concrete path, and landscaping from the concrete path to the residential fence line. The project should be complete in early summer. Construction should begin soon on Blackwells Pond Park.

**f. Long Ranch Park (1-1024)** - Mr. Fahrenbruch advised this project is complete with the exception of construction of the gazebo. The playground equipment has been installed, and punch list work remains to be done by the contractor. This includes reseeding turf, replacement of several plants and trees, and correction of erosion problems on the ditch lines. Staff will meet with the contractor this Spring to address the punch list items. Once this is accomplished and the gazebo is constructed, Parks staff will take over maintenance of the park as it is not covered under the two-year maintenance agreement.

**D-3. UPDATE ON QUALITY OF LIFE FUND PROJECTS (1-1050)**

**a. Reclaimed Water Line (Edmonds Park) and (b) New Soccer Fields (Edmonds Park) (1-1052)** - Mr. Krahn advised that Edmonds Park will be the second city park on line for effluent watering. Parks Department staff is currently working with Utilities Department staff to locate the water line and obtain the necessary easements. The target for completion is sometime between June 15 and August 31. (1-1082) Phase one plans for construction of the soccer fields will be submitted to the Building Department for permits on or about April 14.

**c. Linear Park Bike Path (Saliman Road to Prison) (1-1111)** - Mr. Krahn reported a contract has been entered into with Capitol Engineering and staff has met with them on the project site. They are in the process of developing topographic information and the preliminary design process is ongoing. Staff anticipates construction will begin in the Fall.

**d. Mills Park - Wangenema House (1-1124)** - Mr. Krahn reported a contract has been

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entered into with John Copoulos, a local architect, and staff is in the process of obtaining approval from the Purchasing Department. He anticipates Mr. Copoulos will begin designing renovation plans soon.

**e. Carson River Park (1-1135)** - With regard to the west side development, Mr. Krahn advised a contract has been entered into with Stantech. Topography work is complete and a conceptual design will be presented to the Carson River Advisory Committee next month. Fall construction is anticipated. (1-1154) With regard to the east side erosion control project, Parks Department staff has been working with John Flansberg, at the Streets Department, to secure in-kind service for street improvements on a section of Mexican Dam Road. The Carson Water Subconservancy District has set aside \$20,000 in matching funds for Carson City and, together with in-kind services from the Streets Department, the erosion control problem on the basin, with the necessary bank stabilization, can be addressed.

**f. Rifle and Pistol Range (1-1187)** - Mr. Krahn advised the drawings are complete and permits have been obtained, however, State approval of fund expenditure has yet to be secured. He explained the funding process, and advised it is the Interim Finance Committee of the State Legislature which approves expenditure of these funds. However, since the legislature is in session, the Interim Finance Committee has not been meeting. Discussion ensued with regard to water availability.

**D-4. UPDATE ON STREETScape AND LANDSCAPE TRAFFIC MEDIANS (1-1231)** - Mr. Krahn discussed eventual funding and staffing requests for the Graves Lane Extension and Ormsby Boulevard projects. Discussion ensued with regard to maintenance and the construction timetable for the two projects. Mr. Krahn reported on plans for development of the northwest corner of US 395 and College Parkway and for landscaping the "gateway" medians on the north and south edges of town. Supervisors Bennett and Plank, together with Mr. Krahn, are in the process of securing funding, and are attempting to enlist the involvement of the developer, who has agreed to attend their next meeting. Mr. Fahrenbruch advised that the Shade Tree Council has agreed to support staff's request for Quality of Life funding for this project. Discussion ensued with regard to the location of the subject medians.

**E. GENERAL DISCUSSION**

**1. FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-1376)** - None.

**2. COMMENTS FROM COMMISSION MEMBERS (1-1377)** - None.

**3. STATUS REPORTS FROM COMMISSION MEMBERS (1-1402)** - None.

**4. COMMENTS AND STATUS REPORTS FROM STAFF (1-0849)** - Mr. Krahn distributed to the Commission, and to the Clerk, an article which will be published in the next issue of Discover Us. The article covers ongoing Residential Construction Tax and Parks Department projects. (1-1378) Mr. Krahn advised that Mr. Kastens will provide a status report on the aquatic facility at the next meeting. (1-1409) Mr. Fahrenbruch advised of changes to the format of the agenda pursuant to direction by the District Attorney's Office.

**5. STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX AND CAPITAL IMPROVEMENTS (1-1404)** - Previously covered.

**F. ADJOURNMENT (1-1415)** - Commissioner Martel moved to adjourn the meeting at 6:54 p.m. Commissioner Wright seconded the motion. Motion carried 6-0-3-0.

The Minutes of the April 6, 1999 Carson City Parks and Recreation Commission meeting

ARE SO APPROVED \_\_\_\_\_, 1999.

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LARRY OSBORNE, Chairperson