## CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION Minutes of the January 13, 1998 Meeting

Page 1

A regular meeting of the Carson City Historic Architecture Review Commission was held on Tuesday, January 13, 1998 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 5:30 p.m.

**PRESENT:** Vice Chairperson Mike Drews

Richard Baker Scott Klette Mark Lopiccolo

**STAFF:** Rob Joiner, Principal Planner

Fran Smith, Recording Secretary

(HAR 1/13/98 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Vice Chairperson Drews. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Vice Chairperson Drews called the meeting to order at 5:34 p.m. A roll call was taken and a quorum was present although Chairperson Twedt and Commissioners Brooks-Miller and Hannafin were absent.
- **B. APPROVAL OF MINUTES** Commissioner Klette moved to approve the Minutes of the November 13 and December 2, 1997 meetings. Commissioner Baker seconded the motion. Motion carried 4-0.
- **C. MODIFICATION OF AGENDA** Commissioner Klette asked that Item 2 be heard first, Item 3 be second, Item 1 be third, Item 4 be fifth, and Item 5 be fourth.
- **D. PUBLIC COMMENT** None.
- **E. DISCLOSURES** None.
- F. PUBLIC HEARINGS
- H-97/98-21 DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM JOY GRAFF, APPLICANT (MASONIC LODGE, PROPERTY OWNER) FOR PLACEMENT OF THREE BUILDING SIGNS ON PROPERTY LOCATED AT 729 NO. CARSON ST., APN 4-261-01 - Dick Murray, representing the Masonic Lodge, described the location of the existing two signs. He added that Ms. Graff had been advised she needed proper approvals for her signs from the City and HARC. He noted that the Masonic trustees had looked at the signs and did not have a problem with the two that are there but did not agree to let her have the third sign she was proposing. Mr. Joiner said she had asked staff if she could put her signs up in the same locations as those that presently exist and had been given approval for two. Discussion ensued on the size of each sign. Mr. Murray felt it would have been better for her to discuss her proposal with the Masonic people before she sought approval from the Commission. Commissioner Klette moved that the Commission approve H-97/98-21, a request from Joy Graff, applicant (Masonic Lodge property owner) to place two, not three, building signs on property located at 729 No. Carson St., APN 4-261-01; the location of the signs are, and will be, on the west side of the building in the shadow box and on the south side of the building in its current location; the subject approval is based on the finding that the plans as submitted comply in general conformance with the Secretary of the Interior's Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines, and with HARC policies subject to the following five standard conditions of approval and with the understanding that any stipulations to the Commission by the applicant may be considered as conditions of the approval. Commissioner Lopiccolo seconded the motion. Motion carried 4-0.
- 3. H-97/98-22 DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM GLENBROOK COMPANY, APPLICANT AND PROPERTY OWNER, FOR PLACEMENT OF A FREE STANDING SIGN ON PROPERTY LOCATED AT 729 NO. CARSON ST., APN 3-127-05 (1-0263.5)

## CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION Minutes of the January 13, 1998 Meeting Page 2

Shelly Aldean of Glenbrook - was asking for approval of one sign to be placed at the location of the existing announcement sign. She added it would not be installed until they have leased the existing office building which is to the east of their new office building. She said the design is basically identical to the existing sign except for the address. She also noted they would relocate and modify their existing sign because of its condition. Commissioner Lopiccolo moved to approve H-97/98-22, a request from Glenbrook Company, applicant and property owner, for placement of a free standing sign on property located at 504 W. 5th St., APN 3-127-05; subject approval is based on the finding that the plans as submitted comply in general conformance with the Secretary of the Interior's Standards and Guidelines for Rehabilitation, Carson City Historic District guidelines and with HARC policies subject to the following conditions and with the understanding that any stipulations to the Commissions by the applicant may be considered as conditions of the approval and the five standard approvals. Commissioner Klette seconded the motion. Motion carried 4-0.

- 5. H-97/98-17 DISCUSSION AND POSSIBLE ACTION REGARDING FORMATION OF HISTORIC ARCHITECTURE REVIEW COMMISSION SUBCOMMITTEES TO DRAFT IMPLEMENTATION OF MEASURES FOR THE HISTORIC PROPERTIES MASTER PLAN ELEMENT, AMENDMENTS TO TITLE 18, CHAPTER 7, AS WELL AS OTHER PRIORITIES IDENTIFIED IN THE HARC STRATEGIC PLANNING WORKSHOPS (1-0325.5) Mr. Joiner said he had agendized this for each meeting until such time as all the Commissioners were present. He suggested there be subcommittees to work on each section. Vice Chairperson Drews expressed a desire to have a special meeting to consider these. Commissioner Klette felt it would take a long time and that Commissioner Brooks-Miller should be present at that point because of his background. Discussion ensued on setting up three subcommittees, who should serve on each, and which subject each should consider. They also agreed that Commissioner Brooks-Miller would be the appropriate Commissioner to attend each of their meetings. Vice Chairperson Drews volunteered to work on the Master Plan section. Commissioner Lopiccolo volunteered to be on one of the subcommittees. Vice Chairperson said he would also work on Strategic Planning. They agreed to agendize a discussion for the next meeting on January 27 and Vice Chairperson Drews asked staff to coordinate it. No formal action was taken.
- H-97/98-23 DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL BY DAVE 1. MORGAN, DBA NEVADA VIDEO PRODUCTIONS, TO PRODUCE VIDEO PROGRAMMING FOR THE HISTORIC ARCHITECTURE REVIEW COMMISSION - (1-0618.5) Mr. Morgan emphasized the need for HARC to establish their identity with the public and said they could do this by utilizing television. He provided details on how this could work. This included meeting with the Commission to review program content relating to Commission history, concepts, what the public needs to know about their goals, videos featuring historic structures, restoration, rehabilitation, etc. Commissioner Klette felt they should prioritize these before establishing subcommittees and that the full Commission should decide. Vice Chairperson Drews asked about the cost to produce them and Mr. Morgan said thirty minute programs could be done for approximately \$125 each and it was agreed that grant funding could possibly be used to pay for them. Mr. Morgan felt that some local businesses would be proud to be asked if they could lend support. He also said he would be happy to solicit contributions as did Commissioner Lopiccolo. Commissioner Klette commented that Carson City is a destination city for visitors for gambling purposes but more importantly they come for the historic ambience. Mr. Morgan commented on how many times per month each program could run and felt it was important that the public has plenty of opportunity to benefit. This will be agendized for more discussion at the January 27 meeting. No formal action was taken.
- **4. ELECTION OF HISTORIC ARCHITECTURE REVIEW COMMISSION CHAIR AND VICE CHAIR FOR 1998** (1-1133.5) Commissioner Klette nominated Commissioner Drews as Chairperson. Commissioner Lopiccolo seconded the motion. Commissioner Baker moved that nominations be closed. Commissioner Klette seconded the motion. Motion carried 4-0.

Commissioner Klette nominated Commissioner Twedt as Vice Chairperson. Commissioner Lopiccolo seconded the motion. Commissioner Baker moved to close nominations. Commissioner Lopiccolo seconded the motion. Motion carried 4-0.

G. 1. Commission Member Reports (Non-Action) - None.

## CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION Minutes of the January 13, 1998 Meeting

Page 3

- 2. Staff Reports (Non-Action) (1-1227.5) Mr. Joiner stated he had not received the funding agreement for last year's CLG and that he might have to request an extension. He added he had already put in for the next grant. He will contact the State for an update. He then said the State purchase of the FIB building would have to come back to the Commission because of their expansion and remodeling plans.
  - **3. Future Commission Items** Previously discussed.
- **4. Strategic Planning Workshop Dates** Mr. Joiner commented that these have already taken place and will take it off future agendas.
- **H. ADJOURNMENT** There being no further business Chairperson Drews entertained a motion to adjourn. Commissioner Klette moved to adjourn. Commissioner Baker seconded the motion. Motion carried 4-0. Chairperson Drews adjourned the meeting at 6:53 p.m.

## CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION Minutes of the January 13, 1998 Meeting Page 4

The Minutes of the January 13, 1998 meeting	ng of the Carson City Historic Architecture Review Commission
	ARE SO APPROVED2/10, 1998
	/s/ Mike Drews, Chairperson