

# CARSON CITY PARKS AND RECREATION COMMISSION

## Minutes of the October 20, 1998 Meeting

Page 1 DRAFT

A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, October 20, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

**PRESENT:** Vice Chairperson Larry Osborne  
Cheryl Adams  
Julie Butler  
Glen Martel  
Jon Plank  
John Simms  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks Superintendent  
Vern Krahn, Park Planner  
Fran Smith, Recording Secretary  
(PR 10/20/98 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Vice Chairperson Osborne. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Vice Chairperson Osborne called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Chairperson Kennedy and Commissioner Elverum were absent and Commissioner Butler had not yet arrived.

**B. APPROVAL OF MINUTES** - Commissioner Simms moved to approve the Minutes of the August 18, September 1 and October 6, 1998 meetings. Commissioner Wright seconded the motion. Motion carried 7-0-2-0.

**C. PUBLIC COMMENT** - None.

Commissioner Butler arrived at 6:02 p.m.

### AGENDA ITEMS

Mr. Kastens said for the record that the Carson River Advisory Committee had been noticed as having a possible quorum at this meeting. However, Member Barbara Wright was the only Member present.

**1. REVIEW AND POSSIBLE ACTION ON CARSON RIVER PARK MASTER PLAN** - (1-0025.5)  
Rich Schock of Stantech - Mr. Krahn said at their last meeting CRAC had approved the plan and directed staff to work with him to finalize some of the details. Mr. Schock had a drawing of the plan and visually pointed out the Silver Saddle Ranch project for which BLM is currently developing a Master Plan. He also pointed out the location of Carson River Park. He commented that Stantech has worked with both CRAC and Chris Miller, the planner for BLM, on the preparation of the plan.

(1-0061.5) Mr. Schock started his presentation by talking about the east side and Mexican Dam Road. He said they were proposing a gated entrance which would provide an access for people using the open meadow snow play area which is at the barrow pit. He explained it would be irrigated and have a tree cover around the top for a windscreen and shade the snow area in the winter. He then talked about the day use area which would have a picnic site, porta-potty restroom facilities, and a warming hut for the snow play area. He also commented that the access drive would have parking for an equestrian trailhead. He added that the trailhead would have a watering trough, a drinking fountain, hitching posts, and an informational kiosk with trails maps. He then said there would be a separate trailhead for non-equestrian activities such as hiking, mountain biking, etc. and commented that it would have a drinking fountain and a kiosk with the maps.

(1-0091.5) Mr. Schock next talked about the west side. This included a day development area which would

## CARSON CITY PARKS AND RECREATION COMMISSISON

### Minutes of the October 20, 1998 Meeting

Page 2 DRAFT

partially extend into the Silver Saddle Ranch area by cooperative agreement with BLM. He said the day use area would include a picnic shelter, porta-potty restrooms, irrigated turf, landscaping, and pedestrian trail access, both back to the Silver Saddle Ranch and along the river trail. He added there would be access facilities for handicapped persons, an informational kiosk with maps, a drinking fountain, and a resident camp host facility. He commented there would also be river access, parking for day users and people who use the river for watercraft. He said they have stopped vehicular access at this point and the existing gravel roadway would be closed and be used for pedestrian access. He added there would be minimal disturbance for the wildlife cover and riparian vegetation along the river. They have provided additional day use facilities that are on site which and include minimal development picnic areas. He then pointed out the old bridge and said the footings could be used to develop piers for fishing access.

(1-0129.5) Mr. Krahn said CRAC believes this is consistent with the Carson River Master Plan. He added staff has been working with Ms. Miller on the three alternatives and feel comfortable that they have integrated the planning for the Silver Saddle Ranch with the alternatives. He commented that CRAC had voted to support Alternative B and said even if there are changes or modifications it blends well with the activities at the Silver Saddle. Commissioner Wright asked if the warming hut would be a permanent structure or removable like the porta-potties. Mr. Kastens felt it would probably be portable mostly because of exposure during non-use periods. Commissioner Wright also asked if this is a Question 18 project. Mr. Kastens said yes and that the initial funding would come from the CRAC allocation. He also commented that the development of the trails could conceivably come from the Question 18 trails and paths funding. Commissioner Wright asked if this would be incremental development. Mr. Kastens said it would have to be and explained once this Commission gives its approval it will go to the Board. He added that CRAC would then start working on putting together a program by which it can be developed. He commented that CRAC does not have initial funding at this point to do the entire project. Commissioner Wright asked if there is a starting date on Question 18 funded projects. Mr. Kastens said some can start at any time because the funding never sunsets. He then mentioned that this Commission has a seven year plan and at the end of that period there are no projects identified for specific funding.

(1-0193.5) Commissioner Plank asked for elaboration on the camp host subject. He also referred to the porta-potties and asked if there is a plan to provide a structure to mask them. Mr. Kastens said the west side in particular is in the flood plain. Therefore, the construction of permanent structures is probably unlikely. He added there would be a three-sided structure at each of the porta-potty sites. Regarding the camp host Mr. Kastens said they had been looking at the concept found in the national park system where they come in with their travel trailer and act as camp hosts during the busiest months of the year. However, in the case of the Silver Saddle Ranch, if they are going to have a caretaker on the ranch perhaps that person could double as a caretaker for the Carson River Park. He said some of the CRAC members that live in the Pinion Hills area fear if these improvements are made without a caretaker there could be vandalism. He added that on the plans gates are shown at the entrances off Carson River Road and a caretaker could close them at dusk. He also confirmed for Vice Chairperson Osborne that there would be no overnight camping. He explained that at the Silver Saddle Ranch it is the same and is day use only. He felt their caretaker could also close their gates. Vice Chairperson Osborne also asked about access to the drinking fountain and water trough. Mr. Kastens said there are none on the east side and is an issue that needs to be pursued. He also commented there is a well on the west side and believed is it still operable. Vice Chairperson Osborne entertained public comment. There being none public testimony was closed. Commissioner Wright moved moved that the Parks and Recreation Commission accept the conceptual plan for the Carson River Park as presented. Commissioner Martel seconded the motion. Motion carried 8-0-1-0. Mr. Kastens said this could probably be on the agenda for the November 5 Board meeting.

**2. STATUS REPORT ON RESIDENTIAL CONSTRUCTION TAX PROJECTS APPROVED IN THE LAST TWO (2) YEARS** - (1-0283.5) In the staff report there was a list of these projects and their status. As was shown Mr. Kastens commented there had been no allocations in 94-95 and 96-97 but he had provided details on the 1997-98 allocations, both on the projects that are complete and an update on those in progress. He also said that the Edmonds irrigation/turf/trees project had been inadvertently left off the list and that the cost is \$60,340. He said in the past projects got bogged down but since Mr. Fahrenbruch and Mr. Krahn have been here they have done quite well in making progress. He also commended Purchasing for their willingness and efforts in helping staff put the packages together. He reviewed the status of the 12 items on the list. Commissioner Plank then asked about the proposed improvements in the southeast corner of Mills Park. Mr. Kastens said the overall Mills Park

**CARSON CITY PARKS AND RECREATION COMMISISON**

**Minutes of the October 20, 1998 Meeting**

Page 3 DRAFT

plan includes that section as well as along the east fence line and some more trees and irrigation around the Pony Express Pavilion. No formal action was taken.

**GENERAL DISCUSSION**

**1. Future Agenda Items from Commission Members -** (1-0401.5) Commissioner Adams asked for an update on the user agreements at City owned facilities. Mr. Kastens said he could agendize it.

Vice Chairperson Osborne said he would like to look at the fee schedule for the use of City parks. Mr. Kastens said this is done each year and that it is scheduled for a December meeting.

**2. Comments from Commission Members -** None.

**3. Status Reports from Commission Members -** None.

**4. Comments and Status Reports from Staff -** (1.0425.5) Mr. Krahn said staff is in the final stages of putting together the contract for the consultant on the Master Plan for the Community Center. He explained the desire that a Commission member be asked to participate. He added that staff was also hoping to get a Supervisor to join the endeavor. He felt that the process could probably take two or three meetings over a four or six week period starting later this month or December. Commissioner Simms volunteered as did Commissioner Plank and Mr. Krahn said the meetings would probably be during the day.

(1-0463.5) Mr. Krahn also had drawings for the Edmonds Sports Complex expansion project, drawings for the Blackwell's Pond project, and some for the Rifle and Pistol Range. He felt the Commission could study them and, although staff was not seeking any technical expertise at this point, felt the drawings could enlighten the Commission on these projects. Vice Chairperson Osborne suggested that individual Commissioners could study them after the meeting; however, a quorum could not be present.

(1-0491.5) Mr. Kastens then said the Rifle and Pistol Range has been a moot topic in recent years. Mr. Krahn then provided an update on a contract to develop plans for grading and drainage at the facility as well as bringing water in. Mr. Kastens said he anticipated a Pittman Robinson grant to assist in making improvements at the range for hunter education. Mr. Krahn commented that any structure put in at the range needs to meet Fire Department safety requirements relating to sprinkling, etc. He then commented on a cleanup day that is planned for the facility. Mr. Fahrenbruch explained that the National Guard is going to assist staff in this and that it will be October 27. He added that the Guard will provide manpower and equipment.

**5. Status Reports on Question 18, Residential Construction Tax and Capital Improvement -** (1-0619.5) Mr. Kastens felt they had covered these except the bids for the aquatic facility. He said they are out and that a pre-bid conference had been held. He added there had been five major contractors at that meeting. He also commented that the bids would be opened October 27.

(1-0629.5) Mr. Kastens asked if the Commission wanted to have a meeting on November 3 saying it is Election Day and that staff did not have any items for that day. He suggested cancelling that meeting and have the next meeting November 17 and the Commission agreed.

There being no further business Commissioner Wright moved to adjourn. Commissioner Martel seconded the motion. Motion carried 8-0-1-0. Vice Chairperson adjourned the meeting at 6:43 p.m.

The Minutes of the October 20, 1998 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED \_\_12/15 \_\_, 1998

/s/ \_\_\_\_\_

**CARSON CITY PARKS AND RECREATION COMMISISON**  
**Minutes of the October 20, 1998 Meeting**  
Page 4 DRAFT

Robert Kennedy, Chairperson