

CARSON CITY SHADE TREE COUNCIL
Minutes of the March 26, 1998 Meeting
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A regular meeting of the Carson City Shade Tree Council was held on Thursday, March 26, 1998 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 5:30 p.m.

PRESENT: Chairperson Ralph Marrone
Vice Chairperson Sally Zola
Mike Aragon
Craig Hartman
Carol Roberts
Kathi Unruh
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Fran Smith, Recording Secretary
(SHA 3/26/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Marrone. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Chairperson Marrone called the meeting to order at 5:33 p.m. A roll call was taken and a quorum was present.

B. APPROVAL OF MINUTES - Member Zola moved to approve the Minutes of the February 26, 1998 meeting. Member Unruh seconded the motion. Motion carried 7-0-0-0.

C. AGENDA ITEMS

1. REVIEW AND POSSIBLE ACTION ON 1998 ARBOR DAY CEREMONY - (1-0029.5)
Arborist Molly Sinnott - Chairperson Marrone had some posters on the celebration and gave a supply to Members to place around the community and at schools. Chairperson Marrone said it had been suggested to him that the Council get on the agenda of the Board of Supervisors before Arbor Day to make a presentation on what they have accomplished during the past year. Member Young agreed to make the presentation. It was also agreed that the Board be invited to the Arbor Day festivities. Mr. Fahrenbruch said he would get this on the Board meeting agenda for April 16. Member Zola said she would help Member Young with her talk. Chairperson Marrone also had literature from the National Arbor Foundation and said it was a generic press release and felt that Member Young could use it to help in her preparation.

(1-0167.5) Ms. Sinnott said the tree for the planting at Mills Park had been tagged. She added it is 2-1/2" caliper, is a nice tree, and that another is tentatively tagged. Chairperson Marrone then talked about sending a letter requesting donations and it was suggested they be sent by April 15. Members Aragon and Hartman will work on this. Ms. Sinnott suggested that candidates for office be included in the mailing. Chairperson Marrone mentioned inviting City officials to the ceremony. Mr. Fahrenbruch said he would be at staff meetings following Board meetings and would let those people know about the Arbor Day activities. Chairperson Marrone said he would handle sending letters to City department heads and Member Aragon will take care of distributing the posters to the School District office. Discussion ensued on sites to place them around the City. It was also noted that the Council would meet on April 23 to finalize plans for the celebration. Chairperson Marrone said former member Mike Tanchek would make the presentation of the Ferris Award to the Desert Gardeners. Ms. Sinnott suggested sending a letter to BIA and Chairperson Marrone said any members who know groups in Douglas County might want to send them letters as well. BLM was also suggested as was NDF. At this point Mr. Fahrenbruch explained that the policy is when donations for trees are made the trees are purchased and anything left over goes into the donation fund. No formal action was taken.

2. REVIEW AND POSSIBLE ACTION ON "TREE SELECTION GUIDE" CORRECTIONS - (1-0625.5) Member Unruh had put a revised booklet together which incorporated the changes discussed at the previous meeting. She explained the format she had used and that it is a draft at this point. She also noted she did

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not have the book Ms. Sinnott had used to make other changes and it was agreed to discuss those at the next meeting. The Members reviewed the draft and made suggestions such as updating the names of the Members of the Council and including the names of contributors. No formal action was taken.

3. REVIEW OF GRANT SUBMITTAL TO THE NEVADA DIVISION OF FORESTRY - (1-0757.5)

Mr. Fahrenbruch provided copies of the application that was submitted to NDF and commended Members Zola and Roberts on the work they had done on it. The Members reviewed the application and expressed their pleasure with it. They also discussed the requirements detailed in the application. No formal action was taken.

4. REVIEW AND POSSIBLE ACTION ON IMPLEMENTING COMPUTERIZED TREE INVENTORY PROGRAM - (1-0863.5)

Member Roberts said she, Member Zola and Mr. Fahrenbruch had discussed using the available data to input into a software program. She added they had looked at commercially available software packages but the cost was prohibitive. She noted that Ms. Sinnott had suggested talking to Pat Rowley of the Cooperative Extension. She added it had resulted in Ms. Rowley being very interested and that she had taken all of the copies Mr. Fahrenbruch had and that a student had provided input into a database. She said all that has to be done now is convert that information and run reports from it. She felt in the meantime the Council could expand the area because it only covers the Historic District and some of the eastern part of the City. She felt that part of this would be in the grant. Chairperson Marrone said once the process is started the Council should contact the National Arbor Day Foundation because one of the requirements to be a Tree City USA is to have a tree inventory. Member Roberts said Ms. Crowley believed the Council could possibly share it with other cities and had said she could help the Council in that process. Member Young asked how the inventory could be used and Member Roberts cited how the maintenance schedule could be utilized as an example. No formal action was taken.

PUBLIC COMMENT - None.

REPORTS

Parks and Recreation Staff - (1-1119.5) Mr. Fahrenbruch said there would be a landscape ordinance meeting on April 1. He added when the process began the Council had indicated they wanted to stay involved and suggested the Council might want to designate someone to represent them. Members Roberts and Unruh said they could be there. Ms. Sinnott commented that it would initially be a slide presentation of problems and why the ordinance should be reinforced.

GENERAL DISCUSSION

(1-1183.5) Member Hartman asked about a date for the fall tree care seminar. He explained that he had asked Dick Post if he would like to speak at it and would like to give him a date. Member Zola said she and Member Hartman had discussed possibly having a two track seminar with one for the professionals and the other for property owners. She felt that the homeowners would want hands on experience. Ms. Sinnott said she had been to a tree pruning class that consisted of slides and hands on and felt it was a good learning experience for the participants. An extensive discussion ensued on the agenda for the seminar which included having speakers and the hands on section. Chairperson Marrone said they could set a date and start working on the seminar at their May meeting. Member Zola said she would be speaking about the Council at a Soroptomist meeting on April 22 and asked for help in putting together a history of the Council which she could talk to them about. Mr. Fahrenbruch said he would help and also suggested contacting former chairperson Kuester for input.

There being no further business Member Hartman moved to adjourn. Member Young seconded the motion. Motion carried 7-0-0-0. Chairperson Marrone adjourned the meeting at 7:03 p.m.

The Minutes of the March 26, 1998 meeting of the Carson City Shade Tree Council

ARE SO APPROVED _____, 1998

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Ralph Marrone, Chairperson