

City of Carson City
Request for Board Action

Item # 3-5

Date Submitted: 8/07/07

Agenda Date Requested: 8/16/07

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Sue Johnson, Director of Finance

Subject Title: Action to approve the application to remove uncollectible accounts receivable from the records of the Sanitary Landfill Fund in the amount of \$10,862.66 out of estimated billings through June 30, 2007 of approximately \$3,750,000.

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (Check One)

- Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does this action require a Business Impact Statement: Yes No

Recommended Board Action: I move to approve the application to remove uncollectible accounts receivable from the records of the Sanitary Landfill Fund in the amount of \$10,862.66 out of estimated billings through June 30, 2007 of approximately \$3,750,000.

Explanation for Recommended Board Action: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Sanitary Landfill Fund which are deemed to be uncollectible. These accounts were worked by members of the Development Services Department and it has been determined the accounts are either out of business or in bankruptcy court.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Sanitary Landfill Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: \$10,862.66

Funding Source: Sanitary Landfill Fund

Explanation of Impact: Reduction of accounts receivable and increase in non cash bad debt expense off \$10,862.66.

Alternatives:

- 1) Reject Application
- 2) Modify Application

Supporting Material: Listing of accounts over 90 days as of June 30, 2007.

Prepared By: Nickolas Providenti

Reviewed By: [Signature] Date: 8/7/07
(Department Head)

: [Signature] Date: 8/7/07
(City Manager)

: [Signature] Date: 8-7-07
(District Attorney)

: [Signature] Date: 8/7/07
(Finance Director)

Board Action Taken:

Motion	1)	Aye/Nay
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

(Vote Recorded By)

From: Karen White
To: Nick Providenti
Date: 8/6/07 11:17AM
Subject: Landfill Accounts

Good Morning,
These are the accounts that should be written off.

All-Waste Systems	\$1,284.32
CA-Paving Stones	\$ 117.03
Capital City Drain	\$4,425.77
Lawn Care Maint	\$ 395.93
Madera's Lawn	\$ 147.67
Nevada Lawns	\$ 910.28
Shadow Mobile	\$2,874.75
Smilley Janitorial	\$ 32.37
Starstruck Lands.	\$ 327.23
Wilford Excav.	\$ 347.31

Total is only \$10,862.66 but the other accounts that are over 90 days are making payments so I don't think that we want to write them off.

Thanks
Karen

Karen L. White
Management Assistant III
Public Works Division
3505 Butti Way
Carson City, NV 89701
(775) 887-2116 ext. 1023
kwhite@ci.carson-city.nv.us