CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION
Minutes of the June 12, 1997 Workshop Meeting

A workshop meeting of the Carson City Historic Architecture Review Commission was held on Thursday, June 12, 1997 in the Administrative Complex Conference Room #59, 2621 Northgate Lane, Carson City, NV at 4:00 p.m.

PRESENT: Chairperson Peggy Twedt
Vice Chairperson Mike Drews
Scott Brooks-Miller
Art Hannafin
Scott Klette
Mark Lopiccolo

STAFF: Walter Sullivan, Community Development Director

Rob Joiner, Principal Planner
Fran Smith, Recording Secretary
(HARC 6/12/97 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Twedt. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Chairperson Twedt called the meeting to order at 4:33 p.m. A roll call was taken and a quorum was present although Commissioner Horton was absent and Commissioners Lopiccolo and Klette had not yet arrived. Lopiccolo arrived at 4:51 p.m. and Klette arrived at 5:00 p.m.

B. APPROVAL OF MINUTES - None.

C. MODIFICATION OF AGENDA - None.

D. PUBLIC COMMENT - None.

E. PUBLIC HEARINGS

1. H-96/97-22 WORKSHOP WITH DISCUSSION AND POSSIBLE DEVELOPMENT OF A STRATEGIC PLAN FOR THE HISTORIC ARCHITECTURE REVIEW COMMISSION AND THE CITY'S HISTORIC PROGRAMS WHICH MAY INCLUDE, AMONG OTHER ITEMS, THE FOLLOWING:

Vision Statement for the Historic Architecture Review Commission.
Formulation of a Promotion Program for the Historic District. Historic Architecture Review Commission and Historic District Programs
Overview of Existing Historic District Codes and Ordinances with Discussion Regarding What they Currently Provide, and Consideration of Amendments to Provide Additional Authority to Historic Architecture Review Commission and/or the Community Development Department Staff.

Review of Existing Historic Architecture Review Commission Policy Statements and Discussion of Need for Additional Policy Statements.
Future Direction of Grant Programs.
1. Research of Historical Background of Cultural Resources.
2. Pursuit of National Register of Historic Places Designation for Historic District.

3. Assessment of Historic District Property Owner Support of Grant Program Projects.
Community Development Department Staff.
1. Current Level of Support and Services to Historic Architecture Review Commission.
2. Level of Support and Services Desired by Historic Architecture Review Commission.
3. Potential Shortfall of Staff Resources

(1-0015.5) Facilitator Marlene Rebori-Tull - Mr. Joiner reviewed the purpose of the workshop meetings and what had been accomplished at those previously held.

The Commission and Ms. Rebori-Tull then extensively discussed all the items on the agenda and what should be enacted to put these in place.

During the discussion Chairperson Twedt recessed the meeting at 6:23 p.m. When she reconvened the meeting at 6:25 p.m. a quorum was present.

(1-1901.5) Following the previous discussion Mr. Sullivan commented that the Commission had asked staff for information to compare with Planning Commission by-laws. He provided details on the terms of members, attendance at meetings, conflict of interest, public and private life, gifts and gratuities, public meetings and records, schedule of meeting dates, election of officers, duties of the Chairperson, noticing of meetings, what constitutes a quorum, copies of Minutes, staff reports, etc. which was followed by his responding to questions from Commissioners.

F. 3. Future Commission Items - Commissioners agreed to have the next workshop on July 10 at 4:30 p.m. in Room 59.

1. Commission Member Reports (Non-Action) - None.

2. Staff Reports (Non-Action) - (1-2449.5) Mr. Joiner commented that for several months some consultants had been working on a proposal to update previous studies done on downtown parking needs and an assessment of deficits. It was noted that part of the area being studied is in the Historic District. Discussion ensued on how this would impact the Commission and its work.

G. ADJOURNMENT - There being no further business Chairperson Twedt entertained a motion to adjourn. Commissioner Brooks-Miller moved to adjourn. Commissioner Drews seconded the motion. Motion carried 6-0. Chairperson Twedt adjourned the meeting at 7:01 p.m.

The Minutes of the June 12, 1997 workshop meeting of the Carson City Historic Architecture Review Commission

ARE SO APPROVED___8/12__, 1997

/s/_____
Peggy Twedt, Chairperson