

**CARSON CITY OPEN SPACE ADVISORY COMMITTEE**  
**Minutes of the November 10, 1997 Meeting**  
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A regular meeting of the Carson City Open Space Advisory Committee was held on Monday, November 10, 1997 in the Capitol Conference Room, 201 N. Carson St., Carson City, NV at 6:00 p.m.

**PRESENT:** Vice Chairperson Deborah Uhart  
James Henry  
Don Quilici  
Bruce Scott  
Robin Williamson

**STAFF:** John Berkich, City Manager  
Steve Kastens, Parks and Recreation Director  
Vern Krahn, Park Planner  
Fran Smith, Recording Secretary  
(OSAC 11/10/97 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Vice Chairperson Uhart. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Vice Chairperson Uhart called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Chairperson Hartman and Member Fischer were absent.

**B. APPROVAL OF MINUTES** - Member Quilici moved to approve the Minutes of the October 13, 1997 meeting. Member Henry seconded the motion. Motion carried 5-0.

**C. MODIFICATION OF AGENDA** - Mr. Krahn asked that Item F-4 be heard following F-1.

**D. PUBLIC COMMENT** - None.

**E. DISCLOSURES** - None.

**F. PUBLIC HEARINGS**

**F-1 DISCUSSION AND POSSIBLE ACTION REGARDING THE CONTRACT WITH WINSTON ASSOCIATES, INC. TOWARD THE COMPLETION OF AN OPEN SPACE ELEMENT TO THE CARSON CITY MASTER PLAN** - (1-0031.5) Mr. Krahn said the City had developed a contract for Winston which has been moved forward for signing by all appropriate City people. He added that they are now finalizing the detailed scope of work which will go along with the contract. He noted that Mr. Schleicher was currently reviewing it and it should be back with signatures by December 12. However, he noted a possible glitch, that being the ability to have this ready for the Board of Supervisors November 20 meeting. (The clerk did not get a copy.) He said there is an indemnification clause and Mr. Winston had suggested some re-wording. He provided details on the proposed changes which need to be acceptable to his insurance. He noted that Purchasing had indicated they would pull this from the Board agenda if the changes are not incorporated in time. Mr. Berkich said these type of thing is fairly technical and not too uncommon that insurance people disagree and he plans to have the item continue to be agendized until the issues are resolved. Member Scott felt the Committee should let it be known they have a concern with any delays. Mr. Berkich said he expects the problems to be resolved. No formal action was taken.

**F-4 DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW OF THE COLORADO FIELD TRIP TO MEET WITH JEFF WINSTON OF WINSTON ASSOCIATES SCHEDULED TENTATIVELY FOR DECEMBER 8, 9 AND 10 AND OTHER RELATED MATTERS** - (1-0105.5) Mr. Krahn had provided a tentative schedule of dates and activities for those making the trip. An extensive discussion ensued on who would be available to go, what they would be doing while visiting, and the information they hoped to bring back. Mr. Krahn estimated the cost for the trip, depending on how many went, would be \$2,000 - \$2,200 which included air fare, car rentals, hotel rooms, food, etc. Member Scott then moved to authorize staff to make airline reservations

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for the committed number of people between now and the next meeting. Member Williamson seconded the motion. Motion carried 5-0.

**F-2 DISCUSSION AND POSSIBLE ACTION REGARDING EXPANSION OF THE PUBLIC EDUCATIONAL PROGRAM ON OPEN SPACE FOR RADIO AND NEWSPAPER EDITIONS AND OTHER RELATED MATTERS AND F-3 DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL REQUESTING DAVE MORGAN TO PRODUCE VIDEOS AND DIRECT THE VIDEO PRESENTATIONS FOR THE CITIZEN PARTICIPATION PROGRAM OF THE OPEN SPACE ELEMENT OF THE MASTER PLAN - (1-0405.5)** Mr. Krahn had provided an outline of the type and cost of information to be produced for the public education campaign. An extensive discussion ensued on how and when to conduct this program and how to expend or increase the funding the Committee had previously allocated to this. Member Williamson then moved that the Committee expand the budget to \$3,800 and use it for the rough guideline for the public education campaign. Member Scott seconded the motion. Motion carried 5-0.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)**

**1. Committee Member Reports (Non-Action)**

**2. Staff Reports (Non-Action)**

**3. Future Committee Items** - Previously discussed. The Committee then discussed the meeting schedule for the rest of the year and early January. There would be no meeting November 17. One would be held November 24. December 1 is tentative. There will probably not be a meeting December 8 because of the Colorado trip by Members. December 15 is probable. There will be no meeting December 22, and one is scheduled for January 5.

**H. ADJOURNMENT** - There being no further business Vice Chairperson Uhart entertained a motion to adjourn. Member Quilici moved to adjourn. Member Scott seconded the motion. Motion carried 5-0. Vice Chairperson Uhart adjourned the meeting at 7:00 p.m.

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The Minutes of the November 10, 1997 meeting of the Carson City Open Space Advisory Committee

ARE SO APPROVED \_\_12/15\_\_, 1997

/s/ \_\_\_\_\_  
Steve Hartman, Chairperson