

Mem # 11A

**City of Carson City  
Agenda Report**

**Date Submitted:** February 26, 2008

**Agenda Date Requested:** March 6, 2008  
**Time Requested:** 5 minutes

**To:** Mayor and Supervisors

**From:** Purchasing & Contracts

**Subject Title:** Action to determine that Contract No. 0708-105 is a contract not required to be submitted for public bidding pursuant to NRS 338.1718, and to approve Contract No. 0708-105 a request for construction manager as agent services to be provided by Metcalf Builders, Inc. to be the Construction Manager as agent for the Carson City Indoor Recreation Center/Multi-Purpose Gym through December 31, 2009 for a not to exceed amount of \$991,764 to be funded from the Park Improvement/New Gymnasium Account 254-5046-452-7130 as provided in FY 2007/2008

**Staff Summary:** For the design and construction of the proposed new Recreation Center to be located adjacent to the new Boys and Girls Clubs of Western Nevada facility, staff recommends using a team of the project Architect, Valentiner Crane Architects, and a Construction Manager. This delivery system has worked well on the recent Sheriff's Administration Building project. A Request For Proposals was issued for Construction Manager Services and responses were received from seven (7) firms. A review and selection committee; consisting of Parks and Recreation staff, Public Works staff, and the project Architect, reviewed the proposals and conducted interviews of the three top rated firms. As a result, the committee has selected Metcalf Builders, Inc. as the most qualified firm. This proposed contract is for both pre-construction and construction phase Construction Manager Services for all phases of the project.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Contract No. 0708-105 is a contract not required to be submitted for public bidding pursuant to NRS 338.1718, and to approve Contract No. 0708-105 a request for construction manager as agent services to be provided by Metcalf Builders, Inc. to be the Construction Manager as agent for the Carson City Indoor Recreation Center/Multi-Purpose Gym through December 31, 2009 for a not to exceed amount of \$991,764 to be funded from the Park Improvement/New Gymnasium Account 254-5046-452-7130 as provided in FY 2007/2008

**Explanation for Recommended Board Action:** Pursuant to NRS 338.1718: