

City of Carson City  
Agenda Report

Item # 12A

Date Submitted: March 11, 2008

Agenda Date Requested: March 20, 2008

Time Requested: 5 Minutes

To: Mayor and Supervisors  
From: Parks and Recreation Department

**Subject Title:** Action to approve filling a vacancy for the position of a permanent, full-time Head Lifeguard Position.

**Staff Summary:** On October 8, 2007, the Board of Supervisors approved a hiring freeze on all open City positions and asked that no vacant positions, with the exception of Sheriffs Deputies and Firefighters, be filled without specific Board approval. This vacancy was created from the termination of an employee for cause.

**Type of Action Requested:** (check one)

Resolution  Ordinance - First Reading  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve filling a vacancy for the position of a permanent, full-time Head Lifeguard Position.

**Explanation for Recommended Board Action:** This position is a professional lifeguard who supervises facility and staff. This position is trained in emergency preparedness and general pool operations. The loss of a single permanent, full-time position at the Aquatic Facility has made it unrealistic to provide supervision for all 96 hours of operation. When we return to a seven-day a week schedule in April, coverage will become almost impossible without this position. If anyone of the current supervisors is sick or takes leave, it stretches the coverage at the Aquatic Facility. Due to the total number of hours per week the Aquatic Facility operates, 4 full-time supervisors are essential. Also, to compensate for the loss of this position, we have been forced to utilize part-time Lifeguards for a greater number of hours, thus bringing them closer to the 1040 hours they are allowed to work in a year. This will force us to lay these people off in May and June, the very busiest time of the year.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

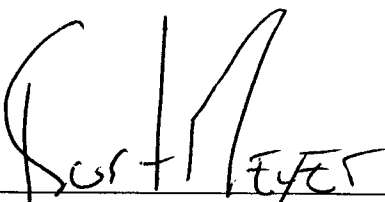
**Fiscal Impact:** Grade 12 - Bottom of Range: \$24,733 annually, Top of Range - \$34,977 annually.

**Explanation of Impact:** This employee will be hired at the entry level pay rate of \$24,733 annually.

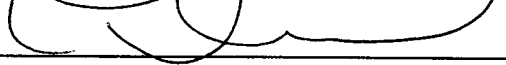
**Funding Source:** General Fund account number 101-5055-451-0101


**Alternatives:** Not to approve filling the position. Use part-time employees to supervise facility.

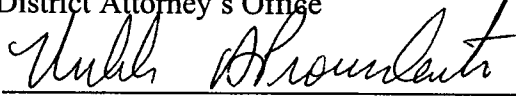
**Supporting Material:** N/A

Prepared By:  Date: 3/11/08  
Kurt Meyer, Recreation Operations Manager, Carson Aquatic Facility

Reviewed By:  Date: 3/11/08  
Roger Moellendorf, Parks & Recreation Director

 Date: 3/11/08  
Larry Werner, City Manager

 Date: 3/11/08  
District Attorney's Office

 Date: 3/11/08  
Finance Department

**Board Action Taken:**

Motion: \_\_\_\_\_ 1: \_\_\_\_\_ Aye/Nay  
2: \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)