

### City of Carson City Agenda Report

**Date Submitted:** April 22, 2008

**Agenda Date Requested:** May 1, 2008  
**Time Requested:** 10 minutes

**To:** Mayor and Board of Supervisors

**From:** CDBG / City Manager's Office

**Subject Title:** Action to review, evaluate and recommend for approval the Carson City 2008-09 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program and to forward the plan to HUD and action to open for a 30-day public comment period from May 9, 2008 to June 9, 2008 for the Consolidated Plan Amendment as required by HUD.

**Staff Summary:** In early 2008, the U.S. Department of Housing and Urban Development (HUD) notified Carson City that it was awarded \$436,345 in Community Development Block Grant Funds for the Fiscal Year 2008-09 annual cycle. Fifteen percent (15%), or \$65,452, is available for public services activities. Sixty-five percent (65%), \$283,624 is earmarked for public facilities and improvements. The remaining twenty percent (20%) is allocated to planning, research, reports and administrative functions. A community-based application review workgroup oversaw the application review process and ranked the applications. At the March 6, 2008, Board of Supervisors meeting, the Board reviewed and approved the 2008-09 CDBG Public Services and Public Improvements funding recommendations. The recommendations were incorporated into the CDBG 2008-09 Draft Annual Action Plan. Availability of the plan for public review was noticed in the Nevada Appeal four times from March 16 through April 13, 2008, and hard copies of the plan were put on display at the City Manager's Office, Carson City Public Library and at the Health and Human Services Department. There were no comments from the public at this time. Additionally, HUD requires any Substantial amendment to the Five Year Consolidated Plan to be opened for a 30-day public comment period.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify) - None

**Does This Action Require A Business Impact Statement:**       Yes  No

**Recommended Board Action:** I move to recommend for approval the Carson City 2008-09 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program and to forward the plan to HUD and I move to recommend the opening of a 30-day public comment period from May 9, 2008 to June 9, 2008 for the Consolidated Plan Amendment as required by HUD.