

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the April 10, 2008 Meeting**  
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A meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, April 10, 2008 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Lee-Ann Keever  
Vice Chairperson Gianna Shirk  
Terrill Ozawa  
Carol Roberts  
Roy Trenoweth

**STAFF:** Scott Fahrenbruch, Parks and Recreation Director of Operations  
Molly Sinnott, Contract Urban Forester

**NOTE:** A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

**CALL TO ORDER AND DETERMINATION OF QUORUM (1-0010)** - Chairperson Keever called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Brewer was absent.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0020)** - None.

1. **ACTION ON APPROVAL OF MINUTES (1-0023)** - None.

2. **MODIFICATIONS TO THE AGENDA (1-0024)** - None.

3. **AGENDA ITEMS:**

**3-A. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2008 ARBOR DAY CELEBRATION (1-0027)** - Chairperson Keever introduced this item. Mr. Fahrenbruch explained that the Mills Park C-Scape Demonstration Garden had been demolished over the past winter, including dismantling of the irrigation system. The garden has been redesigned, and Mr. Fahrenbruch anticipates receiving bids for renovation in the near future. He explained that the timing for holding the Arbor Day Celebration at the C-Scape Demonstration Garden will not work out.

In response to a question, Mr. Fahrenbruch advised of having visited Steinheimer Park earlier in the week. He described the location of the park in the Northridge subdivision, and advised that there had never been a ceremony held at the park. He described the amenities of this passive, neighborhood park, and recommended holding this year's Arbor Day Celebration there. He advised of also having visited Carriage Square Park, and recommended it as an alternative site. In response to a question, he described the location of Carriage Square Park.

Mr. Fahrenbruch provided recommendations with regard to advertising the location of Steinheimer Park as the location of the Arbor Day Celebration. In response to a question, Ms. Sinnott recommended a tree species tolerant of alkaline soil. She will check the nurseries for autumn purple ash, burr oak, and flowering pear. In response to a question, Mr. Fahrenbruch advised that a 2.5" to 3" caliper tree is usually purchased for the Arbor Day Celebration. Discussion followed and Mr. Fahrenbruch acknowledged that Parks Division staff will have the park "spruced up" for the celebration.

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Mr. Fahrenbruch responded to questions regarding costs associated with planting the tree. He estimated the total cost at \$350. Member Ozawa moved to allocate \$350 toward purchase and planting of the Arbor Day tree, not to exceed \$375. Motion died for lack of a second. In response to a question, Member Roberts suggested allocating more funding, trusting that Ms. Sinnott will be economical in her decision. Mr. Fahrenbruch suggested a \$400 limit. **Member Ozawa moved to allocate \$400 for the purchase and planting of a tree for Arbor Day. Member Trenoweth seconded the motion.** In response to a suggestion, **Member Ozawa amended her motion to hold the Arbor Day Ceremony at Steinheimer Park, 2860 Ridgecrest Drive, with Carriage Square Park as the alternative location. Vice Chairperson Shirk seconded the amendment. Motion carried 5-0.** In response to a question, Member Roberts advised that Mike Tanchek has always taken care of ordering the George Washington Ferris award. She further advised that background information on the recipient is provided to Mr. Tanchek in order that he can prepare a speech prior to presenting the award. Member Roberts advised that Mr. Tanchek is usually contacted in March of each year. In response to a question, Chairperson Kever advised she would prepare a press release following this meeting. She acknowledged she would provide a list of the items needed for the ceremony to Mr. Fahrenbruch following a visit to the park.

In response to a question, Member Roberts advised of having visited Steinheimer Park earlier in the day. At Chairperson Kever's request, Member Roberts reviewed the Arbor Day Celebration checklist. Mr. Fahrenbruch acknowledged that there are plenty of Tree City USA flags available at the Parks Administration Office. He further acknowledged that seating will be provided, together with the PA system. Member Roberts advised there has always been a Tree City USA poster and a flyer which is usually developed in February. The press release is usually done in March. Member Roberts suggested inviting Nevada Division of Forestry Conservation Staff Specialist Susan Stead, who usually presents the Tree City USA award. Chairperson Kever offered to contact Ms. Stead on April 11<sup>th</sup>. Member Roberts advised that Nevada Division of Forestry Administrator Pete Anderson is usually also invited. In response to a question, Chairperson Kever requested input of the council members with regard to the main speaker. Member Roberts advised that past speakers have included Supervisor Pete Livermore, State Senator Mark Amodei, a WNCC representative, and State Archivist Guy Rocha. In response to a question, Mr. Fahrenbruch provided background information on the Steinheimer family. Chairperson Kever suggested inviting Senator Amodei and Assemblywoman Bonnie Parnell. She advised that Assemblywoman Parnell is an excellent speaker, and consensus of the council was to invite her to speak at the ceremony. In response to a question, Chairperson Kever advised of having been informed that invitations to the Board of Supervisors "were not necessary because they would be receiving the agendas." Member Roberts recommended extending invitations to the Mayor and the Board of Supervisors. Mr. Fahrenbruch suggested e-mailing the invitations to the City Manager's staff, who could forward them to the Mayor and the Board of Supervisors. In response to a comment, Chairperson Kever advised of having asked about the Mayor's Proclamation. She advised that the Governor had done a 2008 Arbor Day Proclamation, and that his staff had offered to provide a copy. In response to a suggestion, Chairperson Kever advised she would send an invitation to the Governor. In response to a question, Member Roberts advised that a Nevada Division of Forestry representative usually reads the Governor's Proclamation. Mr. Fahrenbruch acknowledged that Parks Department staff would provide the gold shovels. Discussion took place regarding the George Washington Ferris award recipient, Carson Dodge-Chrysler. Ms. Sinnott noted the opportunity to "give kudos to a car dealership." Member Roberts noted the importance of emphasizing the council's appreciation of Carson Dodge's contribution to beautifying Carson City. Ms. Sinnott advised that the trees at the dealership are all in full bloom this week. Member Roberts circulated previous years' celebration flyers and publicity materials. Following discussion, Vice Chairperson Shirk offered to take photographs and e-mail them to Chairperson Kever.

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**4. NON-ACTION ITEMS:**

**STATUS REPORTS AND COMMENTS FROM STAFF (1-0452) - None.**

**MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (1-0453) -** Member Roberts advised of having been elected as president of the Nevada Shade Tree Council at yesterday's meeting. She provided an overview of topics discussed at the Nevada Shade Tree Council meeting. Member Trenoweth advised that the Tree City USA sign, formerly located on US Highway 395 at Lakeview Hill, has disappeared. NDOT representatives have speculated that a snow plow may have destroyed it. Member Trenoweth advised that purchase of another sign has been agendized for the next regular council meeting.

**5. FUTURE AGENDA ITEMS (1-0544) -** Chairperson Keever reviewed the tentative April agenda.

**6. ACTION ON ADJOURNMENT (1-0552) -** Member Ozawa moved to adjourn the meeting. Vice Chairperson Shirk seconded the motion. Motion carried 5-0.

The Minutes of the April 10, 2008 Carson City Shade Tree Council meeting are so approved this 22<sup>nd</sup> day of May, 2008.

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LEE-ANN KEEVER, Chair