

CARSON CITY REGIONAL TRANSPORTATION COMMISSION
Minutes of the Special May 29, 2008, Meeting
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A special meeting of the Carson City Regional Transportation Commission was held on Thursday, May 29, 2008, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 12 noon.

PRESENT: Chair Shelly Aldean, Vice Chair Russell Carpenter, and Commissioners Charles Des Jardins, Larry Hastings, and Richard S. Staub

STAFF PRESENT: Transportation Manager Patrick Pittenger, RTC Engineer Harvey Brotzman and Recording Secretary Katherine McLaughlin (RTC 5/29/08 Recording 12:00:48)

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chair Aldean convened the meeting at 12 noon. Roll call was taken. The entire Commission was present, constituting a quorum.

B. APPROVAL OF MINUTES (12:01:15) - None.

C. MODIFICATION OF AGENDA (12:01:20) - None.

D. PUBLIC COMMENT (12:01:30) - None.

E. DISCLOSURES (12:01:48) - None.

F. PUBLIC MEETING ITEM - ACTION TO DETERMINE THAT A AND K EARTH MOVERS, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 0708-133, HOT SPRINGS ROAD RECONSTRUCTION, SAGE STREET TO PINE LANE PROJECT TO A AND K EARTH MOVERS, INC., FOR A BID AMOUNT OF \$942,572 PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$94,300 TO BE FUNDED FROM THE RTC CAPITAL IMPROVEMENT FUND 250-3035-431-2125 AS PROVIDED IN FY 2007/2008 (12:02:00) - Transportation Manager Patrick Pittenger - Seven bids were received for the project. The estimate was \$1.3 million. The bid and contingency are under the estimate. Discussion explained the reasons contractors bid different amounts for the same item. It was felt that A and K understand the scope of the work and would have asked questions if they were uncertain about anything within the bid proposal. They were originally from Fallon. They now have an office in Reno. They have done lots of jobs in the region. The job's completion date is the end of August—before school starts. Justification for the timetable was provided. One lane of traffic will be open at all times. The pre-construction meeting will be held on Friday. Advisory notices will be sent to all of the residents and businesses on Hot Springs Road. The contract contains public relations requirements. There will be a “newspaper campaign” and flyers will be distributed. An 11 foot JAC bus stop will be installed. So long as there is no graffiti, the students may use it to catch their school bus.

Commissioner Carpenter disclosed his personal experience with the construction work at Fairview and Roop. He questioned whether the contract for that work included public relations and prohibited holding traffic for 30 minutes during the commute hours. Mr. Brotzman felt that the construction hours were from

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7:30 a.m. to 4 p.m. Mr. Pittenger advised that a media campaign and four message boards are going to be used to advise people of the construction project and alternative routes. When work hours are built into a contract, it automatically increases the bids. Justification for the press releases and message boards was provided.

Mr. Pittenger then advised the Commission about his concerns with JAC's service delays that were created by the construction at Roop and Fairview. He had personally complained to the contractor regarding them. He then rerouted Route 3 to keep things moving. Mr. Brotzman explained the problems encountered due to the lack of knowledge regarding the infrastructure locations in Fairview. As a result, Southwest Gas had taken longer due to them. He also advised that, due to the lack of sufficient safety measures, he discussed the situation with the contractor and advised them to get it done safely or close it. Commissioner Carpenter elaborated on his concerns about the timing of the construction work. Discussion indicated that the City does have oversight over the work. Mr. Brotzman then explained that the same problem may be encountered at 395 and Fairview. They will have to obtain an NDOT encroachment permit for that work. NDOT may require night work. Mr. Pittenger explained staff does tell the contractor when problems are observed. There have not been any telephone calls to his office to his knowledge. The contractor normally corrects the situation when advised. He then disclosed that Quail Run has opened the east gate on Saliman for its residents. Commissioner Staub indicated that Commissioner Carpenter's concerns were valid due to his knowledge about the intersection. He advised everyone to avoid the intersection if at all possible. He described is alternate route and suggested that they use it. He stressed the need to be cognizant of the public's travel patterns and avoid inhibiting it during peak hours. Chair Aldean felt that the drivers will be forgiving if appropriate flagging is provided. The lack of flaggers should be rectified. Commissioner Des Jardins disclosed that he avoids the frustration of using Fairview. His alternate route was described. Chair Aldean stressed the need to keep access/egress to the businesses open. Additional comments were solicited but none were given.

Commissioner Staub moved to determine that A and K Earth Movers, Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 0708-133, Hot Springs Road Reconstruction, Sage Street to Pine Lane Project, to A and K Earth Movers, Inc., for a bid amount of \$942,572 plus a contingency amount not to exceed \$94,300 to be funded from the RTC Capital Improvement Fund 250-3035-431-2125 as provided in FY 2007/2008. Commissioner Hastings seconded the motion. Motion carried 5-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - FUTURE AGENDA ITEMS (12:16:09) -Transportation Manager Patrick Pittenger explained the items he had for the next RTC agenda. Chair Aldean explained Tahoe Transportation District's request for funding. Mr. Pittenger indicated that he had not received the agreement but felt he would before June 11. Mr. Pittenger then disclosed that the FTA has advised that 5307 funds can be used for the entire cost of a Blue Go route that starts in Carson City and travels outside the urbanized area. It can also seek funds from other areas and be reimbursed for the entire cost. He was uncertain what the status of the GROW MOU is and agreed to check on it. No formal action was required or taken on any of these topics.

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H. ADJOURNMENT (12:19:48) - Commissioner Des Jardins moved to adjourn. Commissioner Hastings seconded the motion. Motion carried 5-0. Chair Aldean adjourned the meeting at 12:20 p.m.

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ARE SO APPROVED ON June 11, 2008.

/s/

Shelly Aldean, Chair