

Item # 3-2B

**Carson City
Agenda Report**

Date Submitted: February 26, 2009

Agenda Date Requested: March 5, 2009

Time Requested: Consent

To: Mayor and Supervisors

From: City Manager

Subject Title: Action to approve a Voluntary Separation Agreement for Walter Sullivan, Development Services Director.

Staff Summary: Based on the slow down in the building industry, the number of permits processed through the Planning, Engineering, and Building Division has dropped dramatically. Walter Sullivan, Development Services Director has identified that significant savings would be achieved by consolidating the management of the Development Services Department with the Public Works Department under one Director. As such, Walter Sullivan has volunteered to vacate the Director's position. In recognition of Walter's contribution in identifying significant savings through re-organizing of the Development Services Department and willingness to retire early to save the City significant money, it is recommended that the City enter into a Voluntary Separation Agreement with Walter. With this action, there will be significant savings in next year's budget as well as future years. With this agreement, the position would be held vacant and the duties of the position assigned to the Public Works Director.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move approve a Voluntary Separation Agreement for Walter Sullivan, Development Services Director.

Explanation for Recommended Board Action: See Staff Report

Applicable Statute, Code, Policy, Rule or Regulation: None

Fiscal Impact: Savings of \$156,243 next fiscal year.


Explanation of Impact: The full savings from not filling the position in future years.


Funding Source: General fund

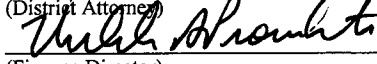
Alternatives: Do not approve the agreement.

Supporting Material: Voluntary Separation Agreement

Prepared By: Lawrence A. Werner, P.E., P.L.S.

Reviewed By: 

(City Manager)


(District Attorney)


(Finance Director)

Date: 2/26/09
Date: 2-26-09
Date: 2-26-09

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

The following agenda item will be presented as late materials. Please contact the City Managers Office at 887-2100 if you have any questions regarding this item.

3-2. City Manager Development Services - Planning

- B) Action to approve a Voluntary Separation Agreement for Walter Sullivan, Development Services Director.

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