

City of Carson City  
Request for Board Action

Item # 13A

**Date Submitted:** 3/24/2009

**Agenda Date Requested:** 4/2/2009

**Time Requested:** 10 minutes

**To:** Mayor and Supervisors

**From:** Nick Providenti, Director of Finance  
Stacey Giomi, Fire Chief

**Subject Title:** Action to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$717,960.89 in uncollectible accounts receivable.

**Staff Summary:** NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

**Type of Action Requested:** (Check One)

Resolution                       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does this action require a Business Impact Statement:**  Yes       No

**Recommended Board Action:** I move to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$717,960.89 in uncollectible accounts receivable.

**Explanation of Recommended Board Action:** NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Ambulance Fund which are deemed to be uncollectible. These accounts were worked by the Ambulance Billing Office and Advanced Data Processing, Inc.(ADPI). When all avenues available were exhausted accounts were assigned to collection agencies who then worked them until all reasonable collection efforts available to them were also exhausted. Most of the uncollectible amounts are due from transients from out of state who cannot be located, from senior citizens with no income or assets, or from people who are dead or bankrupt. The unpaid amounts will remain on the credit records of the debtors for seven years.

A listing of the accounts deemed uncollectible is attached including amounts, the name of the debtor, the, and the date of the incident. A letter from ADPI is also attached indicating why the debt is uncollectible and the reasons therefore. The total involved is \$717,960.89.

In their audit recommendations for the fiscal year ending June 30, 1996 Kafoury, Armstrong recommends that clearly old and uncollectible balances be written off against the allowance for doubtful accounts at least on an annual basis. These accounts were sent to collection agencies from July 1, 2008 through December 31, 2008.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Ambulance Fund.