

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the April 8, 2009 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 5:30 p.m. on Wednesday, April 8, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles DesJardins
Vice Chairperson Paul Esswein
Member Shelly Aldean
Member Russell Carpenter
Member Robert Crowell
Member Jeff Foltz
Member James Mallery
Ex-Officio Member Dennis Taylor

STAFF: Kim Belt, Capital Projects Manager
Joel Benton, Senior Deputy District Attorney
Jano Barnhurst, Recording Secretary
Andrew Burnham, Public Works Department Director
Dan Doenges, Senior Transportation Planner
Kathleen King, Recording Secretary
Keith Pearson, Transit Coordinator
Patrick Pittenger, Transportation Manager
Darren Schulz, Deputy Public Works Department Director

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are available for review, in the Clerk-Recorder's Office, during regular business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM (5:30:28) - Chairperson DesJardins called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.

B. ACTION ON APPROVAL OF MINUTES - March 11, 2009 (5:32:30) - Chairperson DesJardins reviewed suggested revisions which he had discussed with the recording secretary prior to the meeting. Member Crowell moved to approve the minutes. Member Carpenter seconded the motion. Motion carried 7-0.

C. MODIFICATION OF AGENDA (5:33:52) - None.

D. PUBLIC COMMENT (5:34:37) - None.

E. DISCLOSURES (5:35:36) - Chairperson DesJardins advised of having attended the Nevada Transportation Conference, together with Mr. Pittenger and Mr. Doenges, in Reno yesterday and today. He discussed the excellent presentations, and suggested including pertinent information on the City's website.

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F. PUBLIC MEETING ITEMS:

F-1. INFORMATION REGARDING THE PROPOSED CAMPO FISCAL YEAR 2010 UNIFIED PLANNING WORK PROGRAM (“UPWP”) (5:37:20) - Chairperson DesJardins introduced this item. Mr. Doenges reviewed the agenda report and the attached materials. He acknowledged that consultant fees are included in the figures associated with projects designated by an asterisk listed in the Funding Summary at page 12. In response to a question, he and Mr. Pearson reviewed the figures reflected on the table entitled “Fiscal Summary for Other Governmental Funds” included in the agenda materials. In response to a further question, Mr. Doenges explained that the budget preparation worksheets, included in the agenda materials, served as support to the previously-noted table. Chairperson DesJardins opened this item to public comment; however, none was forthcoming.

F-2. INFORMATION REGARDING A PROPOSED AMENDMENT TO THE TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) (5:46:33) - Chairperson DesJardins introduced this item, and Mr. Pittenger reviewed the agenda report in conjunction with the attached materials. Ex-Officio Member Taylor advised that NDOT Intermodal Planning Division staff is in the process of consolidating lists of 5309 and 5311 transit projects. Once the lists have been finalized, the statewide transportation improvement program will be amended accordingly. In response to a question, Ex-Officio Member Taylor discussed project lists received from various city and county entities. Mr. Pittenger acknowledged that Carson City’s projects are “shovel ready.” In response to a further question, he advised that one micropaving project was determined to be “more of a maintenance activity,” and therefore disqualified for funding. In response to a further question, he advised that the original list of projects was just over \$9 million; the disqualified micropaving project was estimated at \$1 million. He acknowledged that copies of NDOT’s letter could be provided to the CAMPO members. Chairperson DesJardins opened this item to public comment; however, none was forthcoming.

F-3. ACTION TO AMEND THE CAMPO POLICY ON PUBLIC COMMENT PROCESS FOR PROPOSED FARE AND SERVICE CHANGES (5:53:18) - Chairperson DesJardins introduced this item. Mr. Pittenger noted that this item had been addressed at the March 11, 2009 CAMPO meeting, and reviewed the agenda report. He acknowledged that proposed fare and service changes would first be presented to the Regional Transportation Commission. Member Aldean expressed concern over the phrase “any fare increase or decrease” in paragraph 1 of the section entitled “Policy.” Discussion ensued, and Member Aldean suggested the following language: “This policy applies to fare increases and decreases ...” Member Foltz suggested including language to provide for free rides on a one-day basis, such as for Election Day, etc., and to provide for special event exclusions. In response to a question, Mr. Pittenger expressed the belief that any fare increase may be viewed as negative by the riders. The intent of the policy is to submit any proposed fare increase to the public comment process. In response to a further question, Mr. Pittenger advised that the term “transit operator” refers to the Carson City Regional Transportation Commission or Douglas County, as appropriate. Chairperson DesJardins requested to reagendaize this item for action at a future CAMPO meeting. He opened the item to public comment; however, none was forthcoming.

F-4. ACTION TO APPROVE THE APPLICATION TO THE NEVADA DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSIT ADMINISTRATION 5316 FUNDS FOR FEDERAL FISCAL YEAR 2010 (6:01:18) - Chairperson DesJardins introduced this item. Mr. Pearson reviewed the agenda report. In response to a question, he advised that the interlocal agreement for which the funding is specified is between the Carson City Regional Transportation Commission and the South

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Tahoe Area Transit Authority (“STATA”). In response to a question, Mr. Pittenger advised of having received no request for service between Incline Village and Carson City. Mr. Pearson advised of having been informed by STATA BlueGo Transit Administrator John Andoh of the desire to connect Incline Village to the Spooner Express Route 21X.

Chairperson DesJardins opened this item to public comments and, when none were forthcoming, entertained a motion. **Member Carpenter moved to approve the application to the Nevada Department of Transportation for Federal Transit Administration 5316 funds for federal fiscal year 2010. Member Aldean seconded the motion. Motion carried 7-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS:

G-1. PROPOSED CAMPO BOUNDARY EXPANSION (6:05:30) - Chairperson DesJardins reviewed the agenda materials pertinent to this item. Vice Chairperson Esswein acknowledged having received communication from Mr. Doenges which included a list of requirements from the Nevada Department of Transportation. The information is in the process of being compiled. Member Crowell thanked Chairperson DesJardins for his prompt action.

G-2. FUTURE AGENDA ITEMS (6:07:27) - Ex-Officio Member Taylor recommended agendaizing a status report on ARRA funding. Mr. Pittenger reminded the CAMPO members of the special meeting scheduled for Friday, April 24th, immediately following the special meeting of the Carson City Regional Transportation Commission at 12:00 p.m. He reviewed the tentative agenda for said meeting. Discussion took place regarding the order of the meetings.

H. ACTION ON ADJOURNMENT (6:10:21) - Member Aldean moved to adjourn the meeting at 6:10 p.m. The motion was seconded and carried 7-0.

The Minutes of the April 8, 2009 Carson Area Metropolitan Planning Organization meeting are so approved this 13th day of May, 2009.

CHARLES DES JARDINS, Chair