

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

**Minutes of the August 13, 2008 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 5:30 p.m. on Wednesday, August 13, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chair Shelly Aldean  
Vice Chair Russell Carpenter  
Commissioner Des Jardins  
Commissioner Staub  
Commissioner Taylor  
Commissioner Hastings  
Commissioner Esswein

**STAFF :** Andrew Burnham, Public Works Director  
Patrick A. Pittenger, Transportation Manager  
Joel Benton, Senior Deputy District Attorney  
Keith Pearson, Transportation Planning Technician  
Darlene Rubin, Recording Secretary

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:00)** - Chair Aldean called the meeting to order at 5:33 p.m. Roll was taken. The entire commission was present, constituting a quorum.

**B. APPROVAL OF MINUTES:** None

**C. MODIFICATION OF AGENDA:** None

**D. PUBLIC COMMENT (5:34:40):** Ralph Buscher, 1180 Bandtail, Carson City, spoke on behalf of the residents of Quail Run, stating they had been very satisfied with the work in progress on Fairview. He reiterated the requests and desires of the community at large to have the RTC consider modification of Route 3 on the JAC "swing around Little Lane, come down Saliman into Fairview, into our compound, make a stop at the clubhouse, continue down Fairview, then pick the route up as it was originally."

**E. DISCLOSURES (5:35:59)** None

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**F. CONSENT AGENDA:**

**F-1 AGREEMENT WITH NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) TO PROVIDE TO CAMPO THE FEDERAL TRANSIT ADMINISTRATION (FTA) 5303 FUNDS FOR FEDERAL FISCAL YEARS 2008-2010. (5:36:03)**

**F-2 AGREEMENT WITH NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) TO PROVIDE TO CAMPO NON-FEDERAL STATE FUNDS TO USE AS LOCAL MATCH TOWARD CAPITAL PURCHASES. Commissioner Staub made a motion to approve F-1 and F-2 of the consent agenda, seconded by commissioner Hastings, and carried unanimously.**

**G. PUBLIC MEETING ITEMS:**

**G-1 PRESENTATION BY THE NEVADA DEPARTMENT OF TRANSPORTATION REGARDING THE DEPARTMENT'S DRAFT 2008-2028 STATEWIDE LONG RANGE TRANSPORTATION PLAN. (5:36:38)** Michelle Gardner Lilley, Intermodel Planning Division, Nevada Department of Transportation (NDOT) highlighted segments of the plan. The plan is required by law under the Surface Transportation Bill for every state in the nation. It is a "Policy plan," a compass for the department's long range direction. It is for a minimum of 20 years, a multi-model plan which covers rail, aviation, transit, pedestrian, and bicycles. There are no projects in this plan, however, the projects selected for NDOT are consistent with this plan. The plan is developed in cooperation with the MPOs but the MPOs do most of the planing. The guiding principles drive the decisions on the projects selected at NDOT. The principles were developed using the core goals and values as well as more than 500 comments received from the public. Public outreach has been conducted since 2004. Ms. Gardner-Lilly is currently meeting with all the MPOs and presenting the draft, and in the rural areas two public meetings will be held, in Elko and in Ely, and finally the State Transportation Board will adopt the plan. Comments will be accepted until September 15, 2008; the document is available on the Web where comments may also be submitted, as well as directly to Ms. Gardner-Lilly. (Informational item only.)

**G-2 POLICY ON THE DISTRIBUTION OF NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) STATE FUNDS. (5:42:07)** Keith R. Pearson, Transportation Planning Technician, reported that NDOT has provided state funds that can be used as a local match toward capital funds (FTA 5307 or 5309 funds), which will be distributed to member agencies based on population and need. Chair Aldean asked if fund calculation was subject to the aforementioned distribution formula, which Mr. Pearson said was correct. There were no public comments. **Charles DesJardins moved to approve the policy on the distribution of the NDOT state funds; fiscal impact \$37,500.00. Seconded by Commissioner Staub. The motion carried 7-0.**

**G-3 APPROVAL OF THE CAMPO 2030 REGIONAL TRANSPORTATION PLAN (RTP). (5:44:02)** Patrick Pittenger reported that the plan has been under development for many months. Public meetings were conducted as well as an advisory work group that met with staff. In addition to distributing the Regional Transportation Plan, a record of public comments was also distributed which represents

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newspaper ads that were placed, sign-in sheets from meetings, and list of comments and responses, and so on. An effort was made to incorporate all the comments received into the plan and to address the issues previously noted, such as fiscal constraints that affected greatly the amount of projects that could be included in the plan. Mr. Pittenger noted that Commissioner DesJardins had submitted his comments, most of which were very minor; however, Mr. Pittenger asked that any motion to approve this would be so done in consideration of the incorporation of his comments. If the plan is approved, it will be submitted to the Nevada Department of Transportation and onto the Federal Highway and Transit Administrations for their approval. This needs to be in place in order for the federal funds to flow and for the TIP to be approved subsequently, to ensure compliance on September 30, 2008.

Commissioner DesJardins remarked that his comments had primarily been editorial with nothing major in policy change. He felt the plan was well done. Chair Aldean noted a clerical change on page 5-8, second paragraph from the top that begins "...In 2001..." the last line, she believed, was intended to read "multi-use paths were rated as being the second most important amenity to have near a home." Mr. Pittenger said that would be checked and corrected. There were no public comments. **Commissioner DesJardins moved to approve the CAMPO 2030 Regional Transportation Plan, as amended, incorporating Commissioner DesJardins comments and Chair Aldean's clerical correction. Seconded by Commissioner Staub. Carried 7-0.**

#### **G-4 APPROVAL OF THE CAMPO FFY 2009 - FFY 2012 TRANSPORTATION**

**IMPROVEMENT PROGRAM (TIP) (5:48:51)** Patrick A. Pittenger informed that this shorter document was necessary when any implementing agency in the CAMPO area implements a project that involved any federal funding, whether NDOT, the Washoe Tribe, or Douglas, Carson City, Lyon counties, or even the Nevada State Railroad Museum, one of the many key questions asked is, "Is it in the TIP?" The answer must be "yes," otherwise, money cannot be spent until it is in the TIP. Thus, the projects listed on the last page of the TIP are of great importance. There are projects that are very significant to many presents at this meeting; for example, the extension of North Stewart Street: a multimillion dollar project that will have an impact on the circulation in the City of Carson City. However, as it does not include federal money it is optional to be included. Mr. Pittenger said that staff had chosen to include in this federal TIP only those projects they were required to include. The Carson City RTC has its own TIP that it uses to schedule its funds and track what is being spent, in the same way that the State of Nevada, NDOT, has its own STIP, and it has one document that includes everything that NDOT will do, whether it is federally required to be in that document or not. But, in the case of CAMPO, Douglas County, Lyon County, and Carson City all have their own documents to list what they have. The middle of the TIP is dominated by transit because federal money is used for everything in transit that occurs here and it covers a four-year period.

Mr. Pittenger suggested, as a result of the order in which these meetings are held, at the RTC meeting following the CAMPO meeting, a suggestion be made to utilize some of the 5307 Federal Transit Administration federal funds to help fund a transit route between Carson City and the South Shore of Lake Tahoe. If the Carson City RTC were to act in the affirmative it would be necessary to go back and amend this TIP. Therefore, any approval of this document should be done with the condition that a project would be added to this document that would reflect the wishes of the Carson City RTC regarding that transit

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service over Spooner.

Commissioner Taylor asked if that would preclude an extension of a transit line into Lyon County, and Mr. Pittenger said it would not. It would however be necessary for CAMPO to do an amendment to provide for other transit services. Chair Aldean queried whether the RTC enhancement projects on the RTC agenda would require that this TIP be amended to include those as well. Mr. Pittenger said "yes," but the enhancement application process is a multiple-month process; the final application is not submitted for several months followed by more months of consideration. Thus it would be next year, and the initial question is: "Does your enhancement project comply with the regional transportation plan?" It has to comply with the plan to get accepted; once it is awarded, it can be added to the TIP.

Patrick Pittenger, Dan Doenges, and Keith Pearson were commended for their efforts and hard work preparing the TIP. It was noted too that the existing plan would lapse on September 30, 2008, as it would for the other three MPOs. CAMPO was the first MPO to submit an RTP and TIP, and it was believed would be compliant.

Commissioner Carpenter said he was concerned about public input on the JAC run to South Lake Tahoe. He believed people would not be disappointed about such an action, but because it was a major move for JAC we would be entering it into the plan with public comment. Mr. Pittenger responded that the RTC plan itself was included in the section that shows local bus routes, and also a map that shows bus routes that connect to areas outside of the CAMPO boundaries. There is a line that connects to Reno, a line that goes to Lyon County, a line into Douglas County, and a line going over Spooner, so it was included in the regional plan as a possible future improvement. Any service that would go through is not only on the RTC agenda for today for consideration of a funding amount, it would still have to get through an agreement and come back to the RTC again with additional opportunities for public input. Chair Aldean clarified that JAC buses would not be used, but they would be furnished by BlueGO. There were no public comments.

**Commissioner Carpenter moved to approve the CAMPO FFY 2009 - FFY 2012 Transportation Improvement Program (TIP) and append to this program RTC action for funds in the approximate amount of up to \$145,000.00 to facilitate the BlueGO transit service to and from South Lake Tahoe/Stateline, NV and Carson City. Seconded by Commissioner DesJardins. Motion carried 7-0.**

#### **G-5 PRESENTATION ON NDOT'S TRANSPORTATION ENHANCEMENTS PROGRAM**

(5:59:48) Patrick Pittenger reported that money would be available in this cycle for enhancement programs and there was a multi month application process that has now begun. The role of CAMPO in this is the prioritization of projects that are submitted by member agencies. Governmental agencies within the CAMPO area--Carson City, Douglas County, Lyon County, the Washoe Tribe, as well as the Nevada Railroad Museum--all are eligible to apply for funds. The Nevada Railroad Museum has previously applied for funds and CAMPO has again received an intent to apply form from them. In approximately three months Mr. Pittenger will come back before CAMPO requesting the board to prioritize the projects from among those submitted by the member agencies. NDOT will have a committee that prioritizes the rural projects, and each MPO will be submitting a prioritized list as well.

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Chair Aldean remarked that if anyone in the audience intended to comment on what was to be an additional intent to apply from the Downtown Consortium Transportation Committee, it has been determined that the project would be ineligible because these were for construction funds not for planning and design. There were no public comments. (This was informational only.)

**H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items) None**

**H-1 FUTURE AGENDA ITEMS (6:03:55)** Mr. Pittenger hoped to hear back on the approval of the TIP and the Regional Transportation Plan by the next meeting, as well as seeing what has been turned in by member agencies for the enhancements.

The development of a five-year, short range, transit system development plan will be pursued.

**I. ADJOURNMENT**

A motion to adjourn was made by commissioner Hastings and seconded by Commissioner Staub. The motion carried 7-0. Chair Aldean adjourned the meeting at 6:06 p.m.

The next meeting is tentatively scheduled for 5:30 p.m., Wednesday, September 10, 2008, at the Sierra Room - Community Center, 851 East William Street.

The Minutes of August 13, 2008 Carson Area Metropolitan Planning Organization ARE SO APPROVED on \_\_\_\_\_, 2008.

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Shelly Aldean, Chair