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**City of Carson City
Agenda Report**

Date Submitted: April 6, 2010

Agenda Date Requested: April 15, 2010
Time Requested: 5 minutes

To: Mayor and Board of Supervisors

From: Public Works - Planning Division

Subject Title: Action to accept the Historic Resources Commission Annual Report for 2009. (HRC-10-002) (Jennifer Pruitt)

Summary: This item is a review of the HRC Annual report prepared by the Planning Division.

Type of Action Requested:

- Resolution
- Formal Action/Motion
- Ordinance
- Other

Does This Action Require A Business Impact Statement? Yes No

Planning Commission Action: None

Historic Resources Commission Action: Recommended approval on March 11, 2010 by a vote of 5 ayes, 0 nays, and 2 absent.

Recommended Board Action: None

Explanation for Recommended Board Action: Pursuant to the Historic Resources Commission (HRC) Policy and Procedure Manual, the Planning Division shall prepare an annual report for HRC approval. The report is also required to be forwarded to the Board of Supervisors.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 18.06 (Historic District).

Fiscal Impact: N/A




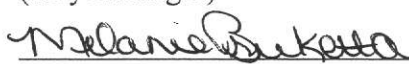
Explanation of Impact: N/A

Funding Source: N/A

Alternatives: 1) Deny

Supporting Material: 1) 2009 HRC Annual Report

Prepared By: Janice Brod, Management Assistant V

Reviewed By:  Date: 4/5/10
(Planning Division Director)
 Date: 4-6-10
(Public Works Director)
 Date: 4/6/2010
(City Manager)
 Date: 4-6-10
(District Attorney's Office)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)



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MEMORANDUM

To: Historic Resources Commission **F-7**

From: Jennifer Pruitt, Planning Division

Date: January 13, 2010

Subject: HRC-10-002
The Carson City Historic Resources Commission Annual Report

Carson City's Historic Resources Commission (HRC) was established in May 1981. The Commission evolved from a cultural resources inventory that was undertaken to document the remaining historic structures within Carson City. This resource inventory completed in March 1980 also recommended the formation of two historic preservation districts within Carson City.

In May 1982, the Board of Supervisors (BOS) created Carson City's historic district on the City's west side with support from the Nevada Landmarks Society, the Nevada Division of Historic Preservation & Archeology, the Westside Protective Association, and the Carson City Chamber of Commerce. The District's boundaries were recommended by the HRC, formerly known as the Historic Architecture Review Committee.

The HRC seven member commission includes building, design and preservation professionals familiar with, and sympathetic to the problems of older buildings and sites. Property owners within the Historic District are also represented on the Commission.

One of the changes implemented in 2009 was the HRC meetings were held the second Thursday of every other month at 5:30 p.m. at the Carson City Community Center instead of every month as in previous years. The HRC reviewed 29+ applications in the year 2009 which is higher than the HRC application average over the past seven years. See attached application summary. In 2009 seven projects were approved administratively by the HRC Chairman, Mike Drews. The administrative approvals included re-roofing projects, minor fencing repairs and minor signage changes in the Historic District.

The HRC completed the following training opportunities in 2009:

1. Nevada Open Meeting Law training ;
2. The Secretary of the Interior's Standards for the Treatment of Historic Properties training;
3. Masonry restoration.

In 2009 the HRC selected the Waterhouse residence located at 123 West Second Street, and Marv Teixeira, former Carson City Mayor to receive the Carson City's 2009 Historic Preservation Award.

The annual preservation awards program honors individuals, organizations, or projects that have made important contributions toward preserving Carson City's heritage. This award recognizes excellence in advancing the goals of historic preservation while providing outstanding rehabilitation. The Historic Resources Commission determined that the 2009 Historic Preservation Awards would be given to the above mentioned outstanding projects.

The HRC completed the Phase II of the Post WWII survey for Carson City. The HRC was awarded \$20,000 in Certified Local Government (CLG) funding to complete a Historical Cultural Resources Inventory of properties in the Historic District that did not meet the Historic criteria in the 1980's when the other structures in the Historic District were surveyed. The HRC completed the work associated with the CLG grant with the assistance of consultant, Diana Painter, PhD.

In the September of 2009, the HRC was awarded \$25,000 in CLG funding for a Historic Structures Report for the Brewery Arts Center and the Performance Hall. See attached table of the CLG awards from 1987-2009.

The HRC submitted a CLG application on December 1, 2009 for funding next year to conduct a survey of 50+ properties in the Historic District that have had significant exterior alterations since the initial surveys completed in the 1980's. If funding is available, funding will be awarded in the spring of 2010.

Not only will this information serve as the basis for many planning, economic development, and educational activities, it will also contribute toward Carson City's responsibilities as a CLG. Once collected, this inventory information is accessible to local governments, historic preservation organizations, tourism and economic development entities, interested citizens, as well as state and federal agencies. The inventory information is also available on the Planning Division (Historic Resources Commission) web site.

Lastly, we must not forget our heritage in the process of reaching for a better future, for this heritage will continue to serve us well if we only have the creativity to preserve it, build on it, and pass it onto future generations.