

**City of Carson City
Agenda Report**

Date Submitted: Jan 11, 2011

Agenda Date Requested: 1-20-2011
Time Requested: 5 min

To: Board of Supervisors

From: Alan Glover

Subject Title: Adoption of Policies and Guidelines for the office of Public Guardian

Staff Summary: The office of Public Guardian has for many years operated under the proposed guidelines, but they have never been adopted by the Board of Supervisors.

Type of Action Requested: (check one)
(X) Resolution () Ordinance
() Formal Action/Motion () Other (Specify)

Does This Action Require A Business Impact Statement: () Yes (x) No

Recommended Board Action: I move to adopted Resolution No. _____, A Resolution Establishing Polices and Guidelines for the Public Guardian of Carson City.

Explanation for Recommended Board Action: Carson City and its office of Public Guardian have limited resources and are unable to take all cases that are referred to it, especially those of younger persons. The office was originally established to assist the elderly and this resolution formalizes that mission.

Applicable Statue, Code, Policy, Rule or Regulation: NRS 253.150

Fiscal Impact: Unknown

Explanation of Impact:

Funding Source:

Alternatives: Have the Public Guardian except all cases refereed to her office.

Supporting Material:

Prepared By: Alan Glover

Reviewed By: Alan Glover Date: 1-11-10
(Department Head)
[Signature] Date: 1/11/11
(City Manager)
[Signature] Date: 1/11/11
DA's able

(District Attorney)

M. A. ...

(Finance Director)

Date:

1/1/11

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

RESOLUTION NO. _____

**A RESOLUTION ADOPTING POLICIES AND GUIDELINES FOR
THE OFFICE OF THE PUBLIC GUARDIAN OF CARSON CITY.**

WHEREAS, pursuant to NRS 253.150, the Carson City Board of Supervisors has established the Office of the Public Guardian of Carson City; and

WHEREAS, the Carson City Board of Supervisors wishes to adopt policies and guidelines for the functions of the Office of the Public Guardian of Carson City,

NOW, THEREFORE, BE IT RESOLVED that the Carson City Board of Supervisors hereby adopts and establishes the following policies and guidelines for the Office of Public Guardian of Carson City:

1. The Public Guardian shall charge fees, as set the Board of Supervisors, for the services of the Public Guardian, said fees to be paid from the estate of the Ward and payable to Carson City to be applied toward the costs and expenses incurred by the Public Guardian's office, including salaries.
2. Except as otherwise provided in this Resolution, the Public Guardian shall not accept the guardianship of any individual who:
 - a. Is under the age of sixty (60) years. In extraordinary circumstances, the Public Guardian may accept guardianship of an individual under the age of sixty (60) years provided all other qualifications are met.
 - b. Does not require placement in an assisted living facility, group home, skilled nursing facility, or other residential facility providing twenty-four (24) hour oversight of the Ward. In extraordinary circumstances, the public Guardian may accept guardianship of an individual residing in the community provided the Public Guardian's office has sufficient resources or assistance of a city or state agency to provide twenty-four (24) hour oversight of the Ward.
3. The Public Guardian shall have full discretion to accept, decline, or discharge guardianship on an individual.
4. The Public Guardian may establish guardianship account to manage the income of one or more Wards. Said accounts shall not be considered an asset of the City nor shall the funds in said account be available for any use or purpose other than the care and support of the Wards. The Public Guardian shall obtain a federal tax id number for the Office of the Public Guardian, separate from the tax id number for the City, and shall use said tax id number to establish said guardianship accounts.

Upon motion by Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted this _____ day of _____, 2011 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Robert L. Crowell, Mayor
Carson City, Nevada

ATTEST:

Alan Glover, Clerk
Carson City, Nevada