

**City of Carson City  
Agenda Report**

**Date Submitted:** May 20, 2011

**Agenda Date Requested:** June 2, 2011  
**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** Action to approve Amendment No. 6 for Contract No. 0405-076 the renewal of the contract through June 30, 2012, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Kim Belt*)

**Staff Summary:** Amendment No. 6 will extend the contract through June 30, 2012.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve Amendment No. 6 for Contract No. 0405-076 the renewal of the contract through June 30, 2012, for Ambulance Billing Services with Advanced Data Processing, Inc. (*Kim Belt*)

**Explanation for Recommended Board Action:** On May 4, 2005, the Board of Supervisors awarded Contract No. 0405-076 Ambulance Billing Services to Advanced Data Processing, Inc., to provide ambulance billing services at a rate of 4.95% of collections through June 30, 2007, with the option to renew for five (5) additional one (1) year periods subject to negotiation.

On September 15, 2005, the Board of Supervisors approved Amendment No.1 that provided access to and use of the HealthEMS™ System at a cost of \$1.50 per incident Patient Care Report processed.

On June 21, 2007, the Board of Supervisors approved Amendment No. 2 for first renewal period through June 30, 2008, at the same prices, terms, and conditions as originally bid and amended.

On May 15, 2008, the Board of Supervisors approved Amendment No. 3 for the second renewal period through June 30, 2009, at the same prices, terms, and conditions as originally bid and amended.

On June 4, 2009, the Board of Supervisors approved Amendment No. 4 for the third renewal period through June 30, 2010, at the same prices, terms, and conditions as originally bid and amended.

On June 3, 2010, the Board of Supervisors approved Amendment No. 5 for the fourth renewal period through June 30, 2011, at the same prices, terms, and conditions as originally bid and amended.

May 6, 2011 Pamela Olkowski, Vice-President for Advanced Data Processing, Inc., has provided a letter confirming the 5<sup>th</sup> renewal will continue with the same price, terms, and conditions as originally bid and amended. Chief, Stacey Giomi, has requested that this contract be renewed

for the 5<sup>th</sup> renewal period.

**Applicable Statute, Code, Policy, Rule or Regulation:** N.R.S. Chapter 332 Purchasing: Local Governments.

**Fiscal Impact:** 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

**Explanation of Impact:** 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

**Funding Source:** 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed.

**Supporting Material:** Letter from Advanced Data Processing, Inc., Amendment No.6

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:** *Raul S. Skioni* Date: 5/24/11  
(Fire Department)  
*[Signature]* Date: 5/24/11  
(City Manager)  
*[Signature]* Date: 5/24/11  
(District Attorney)  
*[Signature]* Date: 5/24/11  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMBULANCE BILLING AMENDMENT No. 6  
Contract No. 0405-076**

**THIS AMENDMENT** is made and entered into this 2<sup>nd</sup> day of June, 2011, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Advanced Data Processing, Inc., 4251 Kipling Street, Suite 200, Wheatridge, CO 80033 hereinafter referred to as the "**INDEPENDENT CONTRACTOR**", and is made to amend the existing contract known as **CONTRACT #0405-076 Ambulance Billing Services**.

**WITNESSETH:**

**WHEREAS**, the **CITY** desires to amend sections of Article 1 of the original contract to include that which is contained herein; and

**WHEREAS**, it is deemed that said amendment is both necessary and in the best interests of the **CITY**.

**NOW, THEREFORE**, in consideration of the aforesaid premises, the parties agree as follow:

**ARTICLE 1**

**1 CONTRACT TERM:**

1.1 This Contract shall be effective until June 30, 2012, unless sooner terminated by either party as specified in **Article 6 Contract Termination**.

**IT IS ALSO AGREED**, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMBULANCE BILLING AMENDMENT No. 6  
Contract No. 0405-076**

**ACKNOWLEDGMENT AND EXECUTION:**

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

**CARSON CITY**

Finance Director  
Attn: Kim Belt  
Purchasing and Contracts Manager  
201 North Carson Street, Suite 3  
Carson City, Nevada 89701  
Telephone: 775-283-7137  
FAX: 775-887-2107  
[KBelt@carson.org](mailto:KBelt@carson.org)

**CITY'S LEGAL COUNSEL**

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve as to its legal form.

By:   
Kim Belt

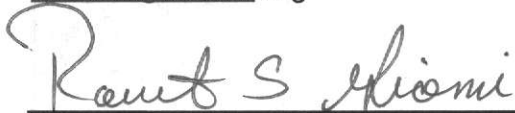
By:   
Deputy District Attorney

DATED 5/23/11

DATED 5/24/11

**CITY'S ORIGINATING DEPARTMENT**

**BY:** Stacey Giomi, Fire Chief  
Fire Department  
777 S. Stewart Street  
Carson City, NV 89701  
Telephone: 775-887-2210 Ext. 1005  
Fax: 775-887-2209  
[SGiomi@carson.org](mailto:SGiomi@carson.org)

  
Stacey Giomi

DATED 5/24/11

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMBULANCE BILLING AMENDMENT No. 6  
Contract No. 0405-076**

Doug Shamon being first duly sworn, deposes and says: That he is the **INDEPENDENT CONTRACTOR**, or authorized agent of the **INDEPENDENT CONTRACTOR**, for whom the aforesaid described work is to be performed by; that he has read the foregoing Contract Amendment and understands the terms, conditions, and requirements thereof.

**INDEPENDENT CONTRACTOR**

**BY:** Doug Shamon

**TITLE:** CEO

**FIRM:** Advanced Data Processing, Inc.

**BUSINESS LICENSE #:** 11 21856

**Address:** 4251 Kipling Street, Suite 200

**City:** Wheatridge

**State:** CO **Zip Code:** 80033

**Telephone:** 303-329-9044 / **Fax #:** 303-336-3166

**E-mail Address:** DShamon@emsclaims.com



\_\_\_\_\_  
(Signature of **INDEPENDENT CONTRACTOR**)

DATED May 20, 2011

STATE OF Florida )  
County of Broward ) **ss**

Signed and sworn (or affirmed) before me on this 20 day of May, 2011, by  
Doug Shamon.



\_\_\_\_\_  
(Signature of Notary)

(Notary Stamp)

