

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the November 9, 2011 Meeting**

**Page 1**

A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, November 9, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Shelly Aldean  
Vice Chairperson James Mallery  
Commissioner Russell Carpenter  
Commissioner Charles Des Jardins

**STAFF:** Darren Schulz, Deputy Public Works Director  
Patrick Pittenger, Transportation Manager  
Daniel Doenges, Senior Transportation Planner  
Tina Russom, Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER, DETERMINATION OF A QUORUM (5:20:57)** - Chairperson Aldean called the meeting to order at 5:20 p.m. Roll was called; a quorum was present. Commissioner Crowell was absent. Chairperson Aldean noted that Commissioner Crowell's absence was excused.

**B. PUBLIC COMMENT (5:21:09)** - Chairperson Aldean entertained public comment; however, none was forthcoming.

**C. POSSIBLE ACTION ON APPROVAL OF MINUTES - October 12, 2011 (5:21:29)** - Commissioner Carpenter moved to approve the minutes, as presented. Vice Chairperson Mallery seconded the motion. Motion carried 4-0.

**D. AGENDA MANAGEMENT (5:21:56)** - Chairperson Aldean entertained modifications to the agenda; however, none were forthcoming.

**E. DISCLOSURES (5:22:06)** - None.

**F. CONSENT AGENDA (5:22:17)** - Chairperson Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, she entertained a motion. **Commissioner Carpenter moved to approve items F-1 through F-4, as presented. Vice Chairperson Mallery seconded the motion. Motion carried 4-0.**

**F-1. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO HIGHWAY AGREEMENT NO. P201-10-063 FOR THE MOFFAT OPEN SPACE CONNECTION PROJECT**

**F-2. POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO HIGHWAY AGREEMENT NO. PR318-09-063 FOR THE CARSON CITY GATEWAY SIGNAGE PROJECT**

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

**Minutes of the November 9, 2011 Meeting**

**Page 2**

**F-3. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$12,800.40 FOR CONTRACT NO. 1011-223, TITLED 2011 CARSON CITY ADA IMPROVEMENT PROJECT TO NORTHERN NEVADA EXCAVATING, INC.**

**F-4. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$7,410.75 FOR CONTRACT NO. 1011-207, LONG LINE STRIPING PROJECT TO INTERMOUNTAIN SLURRY SEAL, INC.**

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. STREET OPERATIONS REPORT - OCTOBER 2011 (5:23:00)** - Chairperson Aldean introduced this item and entertained questions or comments. None were forthcoming.

**G-2. PROJECT STATUS REPORT (5:23:24)** - Chairperson Aldean introduced this item, and entertained questions or comments. Chairperson Aldean expressed the understanding that current U.S. Forest Service ("USFS") personnel seem to be more amenable to the possible extension of Stewart Street to Curry Street, and inquired as to the possibility of negotiating a preliminary agreement. Mr. Schulz advised that City staff is "not entirely sure about that connection at this point. It basically comes down to modeling and the freeway and what that is doing to our traffic; whether or not we ultimately need it. So without being a hundred percent sure, we've opened up discussions with them but we did not proceed ..." Mr. Schulz advised of USFS personnel's willingness to talk with City staff, "but by no impression ... are they ready to sign or go through. They listened to us and they were aware, but they certainly had concerns." Chairperson Aldean clarified her suggestion was "more of a conceptual approval. Obviously, we have no plans for them to review and approve." She expressed an interest in having the USFS "at least commit, in writing, to give this serious consideration as long as their concerns are addressed." Mr. Schulz expressed a willingness to communicate with USFS representatives. Chairperson Aldean entertained additional questions relative to this item; however, none were forthcoming.

**G-3. FUTURE AGENDA ITEMS (5:25:42)** - Mr. Pittenger reviewed the tentative agenda for the December commission meeting.

**H. PUBLIC COMMENT (5:27:05)** - Chairperson Aldean entertained public comment; however, none was forthcoming.

**I. ACTION ON ADJOURNMENT (5:27:16)** - Commissioner Des Jardins moved to adjourn the meeting at 5:27 p.m. Vice Chairperson Mallery seconded the motion. Motion carried 4-0.

The Minutes of the November 9, 2011 Carson City Regional Transportation Commission meeting are so approved this 14<sup>th</sup> day of December, 2011.

---

SHELLY ALDEAN, Chair