

# CARSON CITY BOARD OF SUPERVISORS

## Minutes of the February 2, 2012 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 2, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Shelly Aldean, Ward 2  
Supervisor John McKenna, Ward 3  
Supervisor Molly Walt, Ward 4

**STAFF:** Larry Werner, City Manager  
Alan Glover, Clerk - Recorder  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** Due to a recording equipment malfunction, approximately 45 minutes of the meeting, from 8:33 a.m. to 9:18 a.m., was not recorded. That portion of the meeting is available via the ACCTV website as part of their archived meetings or by ordering a DVD of the entire meeting from ACCTV. A recording of the remainder of the proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:55) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. First Christian Church Pastor Michael Hurlbert provided the invocation. At Mayor Crowell's request, Stephanie Walker from Congressman Mark Amodei's office, led the pledge of allegiance.

**5. PUBLIC COMMENTS AND DISCUSSION** (8:32:24) - Mayor Crowell entertained public comment; however, none was forthcoming. Mayor Crowell provided Ms. Walker an opportunity to comment. Ms. Walker advised of Congressman Amodei's interest in local government activities, and offered the services of the Congressman's district office. Mayor Crowell welcomed Ms. Walker.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 5, 2012** (8:32:52) - Supervisor Abowd advised that she would abstain from voting on this item. Supervisor Aldean advised of a minor correction which she offered to provide to the recording secretary. Supervisor Aldean moved to approve the minutes of January 5, 2012, as amended. Supervisor Walt seconded the motion. Motion carried 4-0-1, Supervisor Abowd abstaining.

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:33:35) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, advised that items pulled from the consent agenda would be addressed immediately in order to accommodate the court personnel who were present in the meeting room.

**8. CONSENT AGENDA** - Mayor Crowell entertained requests to hear items separate from the consent agenda. At Maurice White's request, he agreed to hear item 8-5 separately. At Supervisor Aldean's request, item 8-4(B) was pulled. Mayor Crowell noted that item 8-6 would be heard separately, entertained additional requests and, when none were forthcoming, entertained a motion to adopt the remainder of the

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consent agenda. Supervisor Aldean moved to approve the consent agenda, consisting of one item from the Sheriff's Department, two items from the Assessor's Office, item 8-2(A), Resolution No. 2012-R-4, two items from Finance, one item from Health and Human Services, and one item from the Carson City Airport Authority. Supervisor Walt seconded the motion. Mayor Crowell advised that he would abstain from voting on item 8-7 due to his professional association with Airport Authority Counsel Steve Tackes, and called for a vote on the pending motion. **Motion carried unanimously with the exception of item 8-7 from which Mayor Crowell abstained from voting.**

**8-1. SHERIFF - POSSIBLE ACTION TO APPROVE THE 2012 COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN AND FINANCIAL PLAN FOR PATROL SERVICES BETWEEN THE UNITED STATES FOREST SERVICE, LAKE TAHOE BASIN MANAGEMENT UNIT, AND THE CARSON CITY SHERIFF'S OFFICE, IN THE AMOUNT OF \$11,000, AGREEMENT NO. 11-LE-11051360-232 (MOD 02)**

**8-2. ASSESSOR**

**8-2(A) POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY ASSESSOR'S OFFICE AND LANDER COUNTY ASSESSOR'S OFFICE, WHICH PROVIDES FOR CARSON CITY ASSESSOR'S OFFICE TO MAINTAIN, CREATE, AND UPDATE EXISTING PARCEL DATA SETS FOR LANDER COUNTY ASSESSOR'S OFFICE**

**8-2(B) POSSIBLE ACTION TO APPROVE THE CORRECTION, DECREASE, AND REFUND OF THE TAXES FOR THE 2008 / 09, 2009 / 10, 2010 / 11 AND 2011 / 12 TAX YEARS FOR PARCEL NUMBER 008-712-23, 1400 CONESTOGA DRIVE, PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$368.57**

**8-3. FINANCE DEPARTMENT**

**8-3(A) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$508,665.48, IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE**

**8-3(B) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, THROUGH JANUARY 24, 2012, PURSUANT TO NRS 251.030**

**8-4. HEALTH AND HUMAN SERVICES DEPARTMENT**

**8-4(A) POSSIBLE ACTION TO ACCEPT A SUB-GRANT, IN THE AMOUNT OF \$31,000, FOR SIX MONTHS FROM THE NEVADA STATE HEALTH DIVISION BUREAU OF PUBLIC HEALTH AND CLINICAL SERVICES; THIS GRANT WILL BE RETROACTIVE TO JANUARY 16, 2012, AND WILL HAVE THE ABILITY TO BE RENEWED ON AN ANNUAL BASIS; THE PURPOSE OF THIS GRANT IS FOR CARSON CITY HEALTH AND HUMAN SERVICES TO PROVIDE FOR THE DELIVERY OF HEALTH SERVICES IN COMPLIANCE WITH TITLE X, OFFICE OF FAMILY PLANNING, TO THE CITIZENS OF DOUGLAS COUNTY, NEVADA**

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**8-4(B) POSSIBLE ACTION TO ACCEPT AN INTERLOCAL AGREEMENT, BETWEEN THE NEVADA STATE HEALTH DIVISION (“NSHD”) AND CARSON CITY HEALTH AND HUMAN SERVICES (“CCHHS”), FOR THE TRANSFER OF OWNERSHIP OF THE CURRENT FAMILY PLANNING MEDICAL RECORDS FROM THE NSHD COMMUNITY HEALTH NURSING CLINIC IN DOUGLAS COUNTY, NEVADA TO THE CCHHS COMMUNITY HEALTH CLINIC IN DOUGLAS COUNTY** - Mayor Crowell introduced this item, and Health and Human Services Department Director Marena Works reviewed the agenda materials. Supervisor Aldean inquired as to the contract term indicated in the interlocal agreement, and Ms. Works agreed to clarify the termination date. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Aldean moved to accept an interlocal agreement between the Nevada State Health Division (“NSHD”) and Carson City Health and Human Services (“CCHHS”) for the transfer of ownership of the current family planning medical records from the NSHD Community Health Nursing Clinic in Douglas County, Nevada to the CCHHS Community Health Clinic in Douglas County, subject to a clarification of the contract term. Supervisor Abowd seconded the motion. Motion carried 5-0.**

**8-5. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO ACCEPT THE QUARTERLY SUMMARY REPORT OF ALL ACTIVE GRANTS MADE TO CARSON CITY AS WELL AS A LISTING OF ALL PENDING GRANTS** - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt provided an overview of the agenda materials. Mayor Crowell entertained Board member questions or comments and, when none were forthcoming, public comment.

Maurice White inquired as to a portion of the report which appeared to be missing from the agenda materials. Ms. Belt confirmed that a portion of the report had been inadvertently excluded. At Mayor Crowell’s request, she agreed to reagendaize this item for the next Board meeting. No formal action was taken.

**8-6. JUSTICE / MUNICIPAL COURTS - POSSIBLE ACTION TO APPROVE TRANSFERRING THE FINES AND FEES PAYMENT CENTER’S PERSONNEL AND FUNCTIONS FROM THE SUPERVISION OF THE DEPARTMENT OF ALTERNATIVE SENTENCING TO THE FIRST JUDICIAL DISTRICT COURT AND THE CARSON CITY JUSTICE / MUNICIPAL COURT JUDGES AND / OR THEIR DESIGNEE** - Mayor Crowell introduced this item, and Justice of the Peace Thomas Armstrong reviewed the agenda materials. Judge Armstrong acknowledged there is no budget impact associated with this item. Mr. Werner provided additional clarification.

Mayor Crowell entertained public and Board member comments. When none were forthcoming, he entertained a motion. **Supervisor Aldean moved to approve transferring the Fines and Fees Payment Center’s personnel and functions from the supervision of the Department of Alternative Sentencing to the First Judicial District Court and the Carson City Justice / Municipal Court Judges and / or their designee; this will not result in a position reclassification. Supervisor Walt seconded the motion. Motion carried 5-0.**

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**8-7. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE AIRPORT LEASE AMENDMENT, TO LEASE RECORDED AS DOCUMENT NO. 291992, ON LEASE LOTS 38 AND 39, CURRENTLY HELD BY CARSON EXECUTIVE HANGAR CONDOMINIUM ASSOCIATION, INC.**

**9. RECESS BOARD OF SUPERVISORS** - Mayor Crowell recessed the Board of Supervisors.

**LIQUOR AND ENTERTAINMENT BOARD**

**10. CALL TO ORDER AND ROLL CALL** - Chairperson Crowell called the Liquor and Entertainment Board to order. Mr. Glover called the roll; a quorum was present, including Member Furlong.

**11. PUBLIC WORKS DEPARTMENT, BUSINESS LICENSE DIVISION**

**11(A) POSSIBLE ACTION TO APPROVE AMY COOPER, AS THE LIQUOR MANAGER FOR SMITH'S FOOD AND DRUG STORE, LIQUOR LICENSE NO. 12-4042, LOCATED AT 599 EAST WILLIAM STREET, CARSON CITY** - Chairperson Crowell introduced this item, and Principal Planner Jennifer Pruitt reviewed the agenda materials. In response to a question, Ms. Pruitt expressed the understanding that the lack of response from the State relative to fingerprints is not an issue. Member Aldean inquired as to Ms. Cooper's willingness to assume the additional liability associated with being the liquor license holder.

Chairperson Crowell called for Ms. Cooper, who was not present in the meeting room. The board members agreed with the importance of having the liquor license applicant present for the hearing. Ms. Pruitt acknowledged that Ms. Cooper had been properly notified of the meeting. Chairperson Crowell requested staff to reagendaize this item for the next Liquor and Entertainment Board meeting. No formal action was taken.

**11(B) POSSIBLE ACTION TO APPROVE GEORGE LEMOS AS THE LIQUOR MANAGER FOR THE FEISTY GOAT, LIQUOR LICENSE NO. 12-23439, LOCATED AT 1881 EAST LONG STREET, CARSON CITY** - Chairperson Crowell introduced this item, and passed the gavel to Chairperson *Pro Tem* Shelly Aldean. Chairperson Crowell explained that he would abstain from discussion and action of this item as his office had done legal work for Lucas Whitmore, part owner of the Feisty Goat.

George Lemos introduced himself for the record. In response to a question, Mr. Lemos advised that he was "retiring into this business ..." He provided background information on the decision to "open a pub rather than a bar ..." In response to a question, he advised of having "learned the hard way" relative to the sale of alcohol to minors. He advised that he, his wife, and his employees will attend the alcohol servers training course offered by the Sheriff's Department. In response to a question, Member Furlong advised of having met with Mr. Lemos to review the results of his background investigation. He further advised that Mr. Lemos had scheduled alcohol server training. He acknowledged no objection to approval of the liquor license application.

Chairperson *Pro Tem* Aldean entertained questions or comments and, when none were forthcoming, a motion. **Member Abowd moved to approve George Lemos as the liquor manager for the Feisty Goat,**

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**liquor license no. 12-23439, located at 1881 East Long Street, Carson City. Member McKenna seconded the motion.** Chairperson *Pro Tem* Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0-1, Chairperson Crowell abstaining.**

**12. ACTION TO ADJOURN LIQUOR AND ENTERTAINMENT BOARD** - Chairperson Crowell adjourned the Liquor and Entertainment Board.

**13. RECONVENE BOARD OF SUPERVISORS** - Mayor Crowell reconvened the Board of Supervisors.

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**14. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** - Previously covered.

**15. OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO APPOINT A CARSON CITY REPRESENTATIVE AND AN ALTERNATE TO THE WESTERN NEVADA DEVELOPMENT DISTRICT (“WNDD”) BOARD OF DIRECTORS** - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials. In response to a question, Supervisor Aldean provided background information on her and former Supervisor Williamson’s associate membership and involvement in the WNDD. She acknowledged the benefit of the WNDD, but questioned the need for the City’s full membership. In response to a question, Mr. Plemel requested the Board to take action to appoint a City representative, at this time, and suggested discussing the need for continued full membership in the spring. Supervisor Abowd agreed with a suggestion to appoint BRIC Manager Michael Salogga as the City’s representative and Mr. Plemel as the alternate.

Mr. Werner provided background information on the transition from the City’s full WNDD membership to associate membership. He agreed with previous comments, and Supervisor Aldean provided additional clarification of the City’s transition to associate WNDD membership. She expressed an interest in feedback from Mr. Salogga and Mr. Plemel relative to the value of the City’s full membership.

In response to a question, Mr. Plemel reviewed upcoming training available to WNDD members. He agreed with Supervisor Aldean’s comments relative to the strong focus of the WNDD on economic development in the rural counties. He suggested that the City’s participation may “help guide it back ... toward something that fits more with what Carson City needs.” Supervisor McKenna agreed with evaluating the value of full membership and agendaing a discussion item in the spring. Supervisor Walt concurred.

Mayor Crowell entertained public comment; however, none was forthcoming. Supervisor Aldean expressed an interest in the specific benefit of the last CEDS process. She expressed concern that the WNDD is generating reports with no action plan. Mr. Plemel advised that the CEDS report is required to submit grant applications to the Economic Development Administration. Supervisor Aldean reviewed City projects accomplished by grants received from the WNDD, as listed in the agenda materials. Following a brief discussion, Mr. Plemel assured the Board that a report would be provided before June 2012.

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Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to appoint Michael Salogga as the Carson City representative on the WNDD Board of Directors and Lee Plemel as the alternate representative. Supervisor Walt seconded the motion. Motion carried 5-0.**

**16. RECESS BOARD OF SUPERVISORS** - Mayor Crowell recessed the Board of Supervisors and passed the gavel to Redevelopment Authority Chair Shelly Aldean.

**REDEVELOPMENT AUTHORITY**

**17. CALL TO ORDER AND ROLL CALL** - Chairperson Aldean called the Redevelopment Authority to order, noting the presence of a quorum.

**18. CITY MANAGER - POSSIBLE ACTION TO ELECT THE CHAIR AND VICE CHAIR OF THE REDEVELOPMENT AUTHORITY FOR TERMS ENDING JANUARY 7, 2013** - Chairperson Aldean introduced this item, and Mr. Werner reviewed the agenda materials. Chairperson Aldean entertained Redevelopment Authority member comments and public comments. When none were forthcoming, she entertained a motion. **Member Walt moved to appoint Shelly Aldean as chair of the Redevelopment Authority and Karen Abowd as vice chair of the Redevelopment Authority for terms ending on January 7, 2013. Member Crowell seconded the motion. Motion carried 5-0.**

**19. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY** - Chairperson Aldean adjourned the Redevelopment Authority meeting.

**20. RECONVENE BOARD OF SUPERVISORS (9:18:46)** - Mayor Crowell reconvened the Board of Supervisors at 9:18 a.m.

**21. PUBLIC WORKS DEPARTMENT**

**21(A) POSSIBLE ACTION TO SUPPORT THE RISK MAP CHARTER FOR THE CARSON RIVER WATERSHED WHICH WILL IDENTIFY, ASSESS, COMMUNICATE, AND PLAN FOR FLOOD RISK WITHIN THE CARSON RIVER WATERSHED (9:19:03)** - Mayor Crowell introduced this item, and Carson Water Subconservancy District (“CWSD”) Executive Director Ed James provided an overview of the subject and the following item. He reviewed the agenda materials relative to the subject item in conjunction with displayed slides. He advised that Storey County representatives were willing to participate but unwilling to sign the charter. He acknowledged that the charter entails data sharing only; there is no cost. In response to a further question, he advised that the City could withdraw from the charter simply by sending a letter. “Basically, as a signatory, we’re just saying you’re coming to the process to work in good faith. That’s what we’re asking the entities to do.” In consideration of Storey County’s willingness to participate but not to sign the charter, Supervisor Aldean suggested a withdrawal provision may address the concerns. Mr. James offered to add the appropriate language.

Mayor Crowell entertained public comment and, when none was forthcoming, additional Board member comments or questions. When none were forthcoming, he entertained a motion. **Supervisor Aldean moved to support the Risk MAP Charter for the Carson River Watershed and to authorize the Mayor to sign the charter document, subject to the addition of a provision which would allow Carson**

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**City or any other charter member to withdraw without penalty. Supervisor Walt seconded the motion. Motion carried 5-0.**

**21(B) POSSIBLE ACTION TO ADOPT THE HYDRAULIC MODELING AND FLOODPLAIN MAPPING GUIDELINES, DATED OCTOBER 2011, FOR THE CARSON RIVER ONLY; THIS DOCUMENT PROVIDES A SET OF GUIDELINES OR BEST PRACTICES FOR ENGINEERS, DEVELOPERS, HYDROLOGISTS, REGULATORS, MUNICIPALITIES, AND / OR OTHER STAKEHOLDERS WHO WILL BE MODELING OR REVIEWING HYDRAULIC MODELS FOR THE CARSON RIVER; ALSO A SHORT PRESENTATION WILL BE GIVEN TO THE BOARD OF FLOOD PLAIN MAPPING EFFORTS OF THE CARSON RIVER IN CARSON CITY (9:27:38)** - Mayor Crowell introduced this item, and Mr. James reviewed the agenda materials in conjunction with displayed slides. He requested the Board to adopt the guidelines, noting that City staff participated in their development.

In response to a question, Flood Plain Manager Robb Fellows advised there would be no changes in development practices along the Carson River by virtue of having adopted the guidelines. "These are standard values and methods that engineers use and it's just a way to be consistent." In response to a further question, he advised that the City's flood protection ordinance, which was updated in September 2011, provides for "higher standards. It wouldn't be with this guideline." Mr. Fellows acknowledged consistency between the subject guidelines and the City's current development codes. He further acknowledged that the guidelines represent a "best practice model. ... It's kind of to get us all on the same page, all consistent so we have something we can trust and we know the impacts on each county and it just kind of fell into place because it made sense for each of the counties to have this one set of guidelines." In response to a question, Mr. James advised that the guidelines would not affect flood insurance. He expressed the belief that there would be credit "because you have consistency through the watershed." He reiterated "nothing in this guideline says that you have to do this. This is just a practice that we think is helpful as we develop this tool in the future that's really going to be a benefit to the whole watershed. ... This is going to streamline the process in the future for everyone and we'll all be on the same page and so a developer or anyone else ... it'll be a uniform process ..." In response to a question, Mr. Fellows advised that development of trails would not be considered an impact. "We're talking about large development, ... things that really alter the way the waters flow ... next to the River." Mayor Crowell entertained additional Board member and public comments or questions. None were forthcoming.

Mr. James reviewed the Carson River physical map revision project in conjunction with displayed slides. He anticipated scheduling an open house, in cooperation with Mr. Fellows and his staff, in early May. Mr. Fellows acknowledged that the project will result in a FEMA map revision for the Carson River. In response to a further question, he advised that, "We're actually going to get some new maps for the center of town that are coming in about a month. ... FEMA doesn't revise these full panels very often. It's just the whole scope in the mapping is allowing them to do that. Normally, they just send out the letter and they send out a little map that changes a specific area, but this is different so we'll get new, firm panels." In response to a further question, he anticipates very little change for the residents along the River relative to flood insurance requirements. "Everything's very confined but ... all the model goes together and so we'll have a better idea, if somebody does something upstream ..., what it impacts with that area."

Mayor Crowell inquired as to integration between the River, flood plain issues, and the alluvial fans. Mr. Fellows advised of the belief that flows from Eagle Valley "[were] much higher than we believe they

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should be. With the freeway work, they came up with a revised number of about 9,000 cfs ... coming out of Eagle Valley and hitting the River. So, the Carson gauge is in the canyon upstream and so that flow is coming through and hitting the valley by the River and then you have the Eagle flow hitting that about 9,000 [cfs]. We still believe that the 9,000 is ... a little too high. The initial flows from FEMA were along the order of 13,000, 14,000 so we're really trying to hone in on what the real value is and get something that's more realistic as far as the flow ... and then the flood plain associated with that flow is more believable and we have better confidence in that." Mr. James provided additional clarification, and explained that alluvial fan hydrology is "totally different ... because you usually don't have gauge data and it's a whole different calculation ... The way they're calculating the Carson River is based on the historic USGS data."

Mayor Crowell entertained additional Board member questions or comments, and public comments. When none were forthcoming, he entertained a motion. **Supervisor Abowd moved to adopt the Hydraulic Modeling and Floodplain Mapping Guidelines, dated October 2011, for the Carson River. Supervisor Walt seconded the motion. Motion carried 5-0.** Mayor Crowell thanked Mr. James and Mr. Fellows for their presentation.

**21(C) POSSIBLE ACTION TO DIRECT STAFF TO PROCEED WITH FUNDRAISING AND PROJECT DESIGN FOR A NEW CARSON CITY ANIMAL SERVICES FACILITY TO BE LOCATED IN THE CARSON CITY CORPORATE YARD COMPLEX ON AIRPORT ROAD (FORMERLY BUTTI WAY) IN ACCORDANCE WITH THE FINDINGS OF THE SITE FEASIBILITY STUDY CONDUCTED BY BDA ARCHITECTURE AND BOWLING MAMOLA GROUP** (10:01:57) - Mayor Crowell introduced this item and, at Mr. Fellows' request, recessed the meeting at 10:02 a.m. Mayor Crowell reconvened the meeting at 10:03 a.m., and Mr. Fellows introduced Dave Gasser, of BDA Architecture, and Douglas Buck, of Bowling Mamola Group.

(10:04:17) Mr. Gasser provided background information on the site feasibility study. Mr. Buck presented the site feasibility study, copies of which were included in the agenda materials, in conjunction with displayed slides. He noted staff's recommendation to accept the proposed Butti Way site, and advised that the consultants and City staff will work with local non-profit organizations to raise funds and develop a preliminary design.

Supervisor Aldean inquired as reuse opportunities for the existing facility. Mr. Werner advised that an analysis will be conducted, but that the existing facility is "pretty significantly limited for any reuse because of the same issues which prevented it from being expanded." Supervisor Aldean suggested a private veterinary facility may be appropriate at the location or to demolish the buildings and expand the pet cemetery. Mr. Buck acknowledged that the southern portion of the proposed Butti Way site is within the floodplain; however, the locations of the existing parking structure and the proposed future building are not. In response to a further question, he advised of no anticipation of significant additional costs associated with the floodplain. "All the structures would be located outside of that so the landscaping and the parking lot areas would be just designed to accommodate it."

In response to a question, Mr. Werner advised that the site feasibility study was funded through the capital improvement program. "The portion we've talked about here and taking it through ... to full design is part of the existing contract. There's no additional cost to take it to these next steps." Mr. Werner acknowledged that the funding is available in the capital improvement program budget to complete the

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design at the proposed Butti Way site. In response to a further question, he explained that the preliminary design will determine the project costs, which would be presented to the Board for further discussion and possible action.

Mr. Buck acknowledged that the geotechnical issues associated with the proposed Butti Way site are not a significant deterrent to development. "It is something we'll have to investigate when we bring the geotechnical engineer out to dig some test pits and then we'll design accordingly. It shouldn't drive up the cost significantly and we could have some soils there, some unclassified fills or expensive soils that would need to be removed. From the preliminary mapping review, that's a potential and from some of the work for the wall around the wastewater plant, they had to do some of that. Shouldn't be a significant cost but it's something we'll have to look at."

In response to a question, Mr. Buck advised that Friends of Carson Animal Services Initiative ("CASI") were present in the meeting room. Mayor Crowell entertained public comment and, when none was forthcoming, entertained comments from Lisa Schuette, founder of CASI.

(10:19:57) Lisa Schuette advised that CASI was recently incorporated and that she is in the process of securing a non-profit status. In response to a previous question, she expressed support for the proposed Butti Way site. She commended the proposed site "because it's so close to our established animal shelter ..." She noted the existing parking and sufficient space for expansion. She advised that CASI was established to assist with fund raising for the new facility. Mayor Crowell entertained comments or questions of Ms. Schuette and, when none were forthcoming, thanked Ms. Schuette for her community involvement.

Mayor Crowell entertained additional comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept the findings in the Carson City Animal Services Facility Site Feasibility Study, and to direct staff to proceed, under their current contract, with design for a new Carson City Animal Services Facility on the Airport Road / Butti Way Corporation Yard site. Supervisor Aldean seconded the motion. Motion carried 5-0.**

## 22. BOARD OF SUPERVISORS NON-ACTION ITEMS:

**STATUS REVIEW OF PROJECTS** (10:22:55) - Mayor Crowell introduced this item, and Mr. Werner advised of nothing to report.

### INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

### CORRESPONDENCE TO THE BOARD OF SUPERVISORS

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS** (10:23:07) - Supervisor Abowd advised of nine flower baskets remaining available for sponsorship. She further advised that 640 heads of lettuce would be harvested from the greenhouse next week and delivered to F.I.S.H. and the Ron Wood Family Resource Center.

### STAFF COMMENTS AND STATUS REPORT

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**RECESS AND RECONVENE BOARD OF SUPERVISORS (10:23:50)** - Mayor Crowell recessed the meeting at 10:24 a.m., and reconvened at 5:32 p.m.

**23. CITY MANAGER - POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE OPEN SPACE ADVISORY COMMITTEE FOR A FOUR-YEAR TERM THAT WILL EXPIRE IN JANUARY 2016 (5:32:21)** - Mayor Crowell introduced this item, commended the applicants for their interest and participation, and provided an overview of the interview process.

Mayor Crowell invited Michael Drews to the podium, and requested the other applicants to step outside the meeting room. (5:33:47) Michael Drews thanked the Board for considering his application, and expressed appreciation for the time invested by volunteer advisory committee members. Mayor Crowell inquired as to Mr. Drews' definition of quality of life in Carson City. Mr. Drews described quality of life in Carson City as a "big picture issue. It's walking downtown in the last few years, seeing what redevelopment's done, going to the farmer's market, the wine walk. It ... builds on the sense of community. It's the feeling you get when you enter the City, when you're active in the City and when you do things. ... Open Space is a huge part of it. When we passed the Open Space Initiative, I was really proud of the City."

Supervisor Abowd noted the diminishing open space acquisition opportunities and the primary issue of maintenance. She inquired as to Mr. Drews' ideas for increasing the cost effectiveness of maintenance. Mr. Drews discussed the importance of planning. "... we've gone from acquisition. Now we have to start looking at the natural and cultural resources that are part of those acquisitions. ... we need to come up with a management plan for those kinds of activities. We're doing it with the land swap and the conservation easement and ... we need the same thing in a broad picture because that's going to help drive the costs. It was the same as when open space started. They looked at a plan to prioritize acquisitions and see what they needed first. Now, we need to do the same with the management."

Supervisor Aldean inquired as to Mr. Drews' intentions relative to his Historic Resources Commission ("HRC") commitment. Mr. Drews advised that he would "absolutely not" retire from the HRC, and provided background information on his experience. He expressed an interest in bringing a cultural resources perspective to the Open Space Program. In consideration of the community's ever-increasing senior population, Supervisor Aldean inquired as to Mr. Drews' proposals for making open spaces more accessible to the elderly and the handicapped. In consideration of the often steep slopes and difficult accesses associated with open spaces, Mr. Drews suggested considering websites and other interactive resources to explore open spaces without actually having to go to them. In response to a comment, he further suggested being "careful about what we access. Just because we have the space doesn't mean we need to get to every corner of it. We need to plan access and plan uses in those areas." Supervisor Aldean acknowledged the statement, and discussed the importance of accommodating as many people as possible "because they're part of the local economy as well and they're paying sales tax to help support these acquisitions."

Supervisor McKenna inquired as to Mr. Drews' opinion of the role of off-highway vehicles in open space. Mr. Drews advised that off-highway vehicles "allowed to run rampant ... can do a lot of damage to the natural environment and the historic environment." He expressed the opinion that "there are places ... you can put them where we already have that kind of damage. The south end of Prison Hill is a good example where we've got that kind of activity." He discussed the importance of restricting off-highway vehicles

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to trails and working with off-highway vehicle users to help them understand their responsibilities relative to preserving resources.

In response to a question, Mr. Drews discussed the importance of developing management plans for open space properties, including development and maintenance of trails and policing those areas. He expressed support for a portion of the Open Space Program funding allocation being used to develop and maintain trails. In response to a further question, Mr. Drews thanked the Board for the opportunity to interview. He reiterated his interest in contributing his cultural and natural resources management education and experience to the Open Space Advisory Committee.

(5:44:50) Mayor Crowell welcomed Paul Pugsley to the podium. Mr. Pugsley introduced himself for the record. In response to a question, Mr. Pugsley described quality of life as “the environment in which [he] live[s] in this community ... as a resident ... for the last 25 years.” He expressed the opinion that the Quality of Life Initiative “focuses on ... a small number of things relative to the overall environment in which we live, but ... it’s representative of what this community has always wanted to do for the people that live in this community ...” In reference to his extensive work with agriculturalists in his capacity as the Carson Valley Conservation District Watershed Coordinator, he expressed appreciation for the value of open space from a land management perspective.

Supervisor Walt inquired as to Mr. Pugsley’s opinion relative to a portion of the Open Space Program funding allocation being used to develop and maintain trails. Mr. Pugsley expressed the opinion “there’s a role to play in trails and it’s difficult to set that priority.” He suggested continuing to “focus that toward land in general purchase perhaps with a focus to those that might accommodate trails.” He expressed a preference for “large land management” rather than trails specifically.

Supervisor McKenna inquired as to Mr. Pugsley’s opinion of off-highway vehicle use in open space. Mr. Pugsley advised of having represented the recreational position on the Carson River Advisory Committee for the last ten years. “... there is a role for that sort of activity in certain locations and ... it should be considered in certain locations. It’s not appropriate on the River and the reality is, in this community, there is good access to OHV use in ... appropriate locations in the community, specifically that southern end of Prison Hill.” He expressed reluctance to designate “much more space for that.”

In consideration of the community’s rapidly growing senior population, Supervisor Aldean inquired as to Mr. Pugsley’s suggestions to make existing and future open space acquisitions more accessible to the elderly and the handicapped. Mr. Pugsley expressed the opinion that the community has done “an outstanding job to date in making multiple locations available to handicapped, specifically the Riverview Park.” He noted the fact that “much of our City is vertical as compared to flat and that provides some limitation.” He expressed the opinion “we’ve accommodated, to a great extent, much of that. Certainly, we can do more and there’s locations that are conducive to that, but we need to recognize ... the environmental aspects of sometimes what that access means.” In response to a further question, Mr. Pugsley advised of no intention to resign from the Carson River Advisory Committee.

Supervisor Abowd inquired as to Mr. Pugsley’s suggestions for increasing the cost effectiveness of management and maintenance of open space properties. Mr. Pugsley acknowledged that the Open Space Program’s role in acquisition “is drawing to a close and now the issue’s going to be managing those lands that, in fact, have been acquired.” Mr. Pugsley expressed strong advocacy for agriculture and the belief

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“there is a very strong role for agriculture to play, specifically in the Silver Saddle property and the Jarrard property.” He advised of having worked on stream bank issues in the past in the area of the Ambrose Carson River Natural Area. He expressed the opinion that the area should continue to be managed “as a more natural area as compared to the more formal ... area at Riverview Park.” He expressed the further opinion that the Open Space Advisory Committee and the City will “need to focus on management of the properties going forward to a much greater extent than it has in the past.” Mayor Crowell thanked Mr. Pugsley for his service on the Carson River Advisory Committee.

(5:54:01) Mayor Crowell welcomed Howard Riedl to the podium, and he introduced himself for the record. Mayor Crowell thanked Mr. Riedl for his Open Space Advisory Committee service. He inquired of Mr. Riedl his definition of quality of life. Mr. Riedl expressed the opinion that quality of life describes “a diverse and thriving community.” He expressed an interest in being reappointed due to his enjoyment of the outdoor assets in the community. He described the various aspects which comprise a good quality of life, including schools, transportation, good housing. He advised of having moved to Carson City 21 years ago for the outdoor opportunities.

In consideration of the increasing importance of maintaining open space acquisitions, Supervisor Abowd inquired as to Mr. Riedl’s suggestions for increasing cost effectiveness. Mr. Riedl acknowledged the importance of maintenance and operation of the open space acquisitions. He discussed the importance of completing management plans. Based on his civil engineering experience, he suggested considering maintenance as “asset management ... First of all, know your assets, what condition they’re in, what are the needs; start looking at revenues and priorities to address those needs and put together a budget that’s attainable and shows progress on those needs.” He discussed the importance of leveraging revenues with other federal and state programs.

In consideration of the community’s increasing senior population, Supervisor Aldean inquired as to Mr. Riedl’s proposals to make open space more accessible to the elderly and the handicapped. Mr. Riedl discussed the importance of developing open space, and noted the Muscle Powered organization’s aggressive approach to building trails. In consideration of the City’s unified pathways master plan element, he expressed the opinion that open space property accessibility should be developed. “We’ve done a lot of good work on the River trail, the places to put in and take out and we’ve got the two big properties, the Bently property and the Serpa property now that we need to start looking at making those accessible for the River users. And trails ... is really important and trail heads.”

Supervisor McKenna inquired as to the place for OHVs, including mountain bikes, quad runners, vehicles, etc., in open space. Mr. Riedl noted that the Open Space Ordinance was adopted with a provision specifying passive recreation. “First of all, we’re handcuffed somewhat by the ordinance in purchasing lands for OHV use which ... would not be considered a passive recreational purpose. With that said, there are ways and we have purchased property where we have perpetuated the existing use of OHVs. For instance, the Horse Creek Ranch, we were able to make sure that motorized use on Kings Canyon Road continued. Same with Ash Canyon. Down at the Bently property, there are roads that are heavily used by ... off road vehicles ... right now.” Mr. Riedl expressed the view that “where there are roadways and off-road use, we should allow those to continue but manage them. However, ... it’s not a proper use of open space funds to purchase lands for recreational vehicle use.”

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In response to a question, Mr. Riedl expressed support for a portion of the Open Space Program funding allocation being used to develop and maintain trails. He discussed the goals and objectives of the Open Space Program to preserve the viewshed, wildlife habitat, etc. "... trails are an important part of that to allow people to use it." Mr. Riedl expressed the opinion that there hasn't been enough attention given to developing trails. "Trails are getting built out there which perhaps encroach on private property. Sometimes we're going across federal lands and we have to look at environmental clearances before we start digging trails ..."

In response to a question, Mr. Riedl thanked the Board for supporting the Open Space Program. He committed to continuing to work hard to provide management plans and development plans which the Board can embrace. He emphasized the importance of maintaining the open space acquisitions, and discussed the benefits of utilizing volunteers. Mayor Crowell requested Mr. Riedl to convey the Board's appreciation to the Open Space Advisory Committee for the creative thinking that resulted in acquiring the Bently property and the effort invested in acquiring the Horse Creek Ranch.

(6:05:22) Mayor Crowell welcomed Deborah Braun to the podium, and she introduced herself for the record. In response to a question, she discussed her interest in serving as an Open Space Advisory Committee member. In response to a further question, she described quality of life as "the ability to have a fulfilling way of life that promotes healthy living and enjoyment and happiness."

Supervisor McKenna inquired as to Ms. Braun's opinion of the role of OHVs in open space. Ms. Braun advised that she was unfamiliar with the need for OHVs in open space. In response to a further question, Ms. Braun expressed support for a portion of the Open Space Program funding allocation being used for creating and maintaining trails. "... that would incorporate a good use of open space." In response to a further question, Ms. Braun suggested reviewing the maintenance / management budget to consider methods by which to reduce costs. She further suggested sharing responsibilities among agencies. Supervisor Aldean inquired as to methods by which to make open space more accessible to the elderly and handicapped. Ms. Braun suggested trails and walking areas; "places ... they could drive to and then use the trails for walking."

Mayor Crowell thanked Ms. Braun for her application, and discussed the importance of quality of life to distinguish our community and attract people.

Mayor Crowell entertained a motion. **Supervisor Walt moved to reappoint Howard Riedl to the Open Space Advisory Committee to a four-year term that will expire January 2016. Supervisor Aldean seconded the motion**, and commended the applicants on their qualifications and sincere desire to serve the community. She expressed support for Mr. Drews to continue focusing on the Historic Resources Commission and Mr. Pugsley to continue focusing on the Carson River Advisory Committee. Supervisor McKenna expressed support for considering new applicants, and discussion followed. Supervisor Abowd expressed appreciation for the ideas presented by Mr. Drews and Mr. Pugsley and requested their continued involvement in Open Space Program issues and activities. She expressed agreement with previous comments indicating Mr. Riedl was likely the best applicant to see through to completion some of the pending management plans. Mayor Crowell expressed appreciation for the applicants' descriptions of "quality of life." He entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

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**24. PUBLIC COMMENT** (6:14:00) - Mayor Crowell entertained public comment; however, none was forthcoming.

**25. ACTION TO ADJOURN** (6:14:23) - Supervisor Aldean moved to adjourn the meeting at 6:14 p.m. Supervisor Walt seconded the motion. Motion carried 5-0.

The Minutes of the February 2, 2012 Carson City Board of Supervisors meeting are so approved this 1<sup>st</sup> day of March, 2012.

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ROBERT L. CROWELL, Mayor

ATTEST:

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ALAN GLOVER, Clerk - Recorder