

**Carson City
Agenda Report**

Date Submitted: November 27, 2012

Agenda Date Requested: December 6, 2012

Time Requested: 45 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint three members to the Carson City International Building Code Board of Appeals, one in each the following categories: Mechanical Engineer, Structural/Civil Engineer, and Electrical Engineer. Each position is for a two year term that expires in January 2015. *(Larry Werner)*

Staff Summary: Per C.C.M.C. 15.05.020, Section 112.1, the Board of Supervisors shall appoint five members to the International Building Code Board of Appeals (Board of Appeals) as follows:

- a. One Architect registered by the state of Nevada;
- b. One General Building Contractor licensed by the state of Nevada;
- c. One Mechanical Engineer licensed by the state of Nevada;
- d. One Structural/Civil Engineer licensed by the state of Nevada;
- e. One Electrical Engineer licensed by the state of Nevada.

The following positions are open due to the expiration of member's terms: Mechanical Engineer, Structural/Civil Engineer, and Electrical Engineer. Dave Saarem has applied for reappointment to the Mechanical Engineer position, Brett McElhaney has applied for reappointment to the Structural Engineer position, and Karen Purcell has applied for reappointment to the Electrical Engineer position. There are no additional applicants.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Mechanical Engineer position on the Board of Appeals for a two year term that expires in January 2015. I move to appoint _____ to the Structural/Civil Engineer position on the Board of Appeals for a two year term that expires in January 2015. I move to appoint _____ to the Electrical Engineer position on the Board of Appeals for a two year term that expires in January 2015.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 15.05.020, Section 112.1

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Open the positions again for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Incumbent Attendance Record, Requests for Reappointment, C.C.M.C. 15.05.020, Section 112.1

Prepared By: Laufa A. Banks, Executive Offices

Reviewed By: _____
(City Manager)

Date: 11/27/12

(District Attorney)

Date: 11/27/12

(Finance Director)

Date: 11/27/12

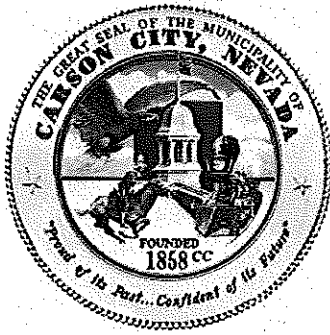
Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



INTERNATIONAL BUILDING CODE BOARD OF APPEALS

The Carson City Board of Supervisors is seeking applications from individuals interested in serving on The Board of Appeals in the following categories:

- **CIVIL/STRUCTURAL ENGINEER**
- **MECHANICAL ENGINEER**
- **ELECTRICAL ENGINEER**

There is one (1) opening in each of the categories, each for a term that expires in January 2015.

Applicants should be aware this Board may require a minimum commitment of up to five hours a month. This Board provides advice on matters involving the building codes and the fire codes in Carson City. All members will serve without compensation.

The Board of Supervisors will interview and appoint the qualified person to the Board of Appeals. Qualified applicants, depending on the category or if in business for themselves, may need a business license to do business in Carson City. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until November 1, 2012. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **December 6, 2012.**

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

UPDATED: 01/20/12

**INTERNATIONAL BUILDING CODE
BOARD OF APPEALS**

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Civil/Structural Engineer</u> Brett A. McElhaney 527 Lander St. Ste. 101-A Reno, NV 89509 853-5525 (w) 853-5525 (f) brett@mcelhaneystructural.com	Initial Appt. 10/05 Reappt. 01/08; 09/11	01/2013
<u>Mechanical Engineer</u> Dave M. Saarem 2188 Alfred Way Carson City, NV 89703 215-1407 (w) 888-9670 (h) 772-9846 (c) 888-9671 (f) dave.saarem@ge.com	Initial Appt. 03/06 Reappt. 01/08; 09/11	01/2013
<u>General Contractor</u> William Miles (Chair) 4053 Weise Rd. Carson City, NV 89703 246-3722 (w) 887-1731 (h) 230-6013 (c) wdmiles@milesconst.com	Initial Appt. 02/03 Reappt. 10/05; 01/08; 01/10; 01/12	01/2014
<u>Registered Architect</u> Darrin Berger 318 N. Carson St. #213 Carson City, NV 89701 882-6455 (w) 885-8798 (h) 297-1312 (c) darrin@bharchitects.biz	Initial Appt. 09/11 Reappt. 1/12	01/2014
<u>Electrical Engineer</u> Karen Purcell 681 Sierra Rose Dr. Ste. B Reno, NV 89511 826-9010 (w) 746-5011 (h) 750-7300 (c) kpurcell@pkelectrical.com	Initial Appt. 10/05 Reappt. 01/08; 09/11	01/2013

AUTHORITY: CCMC 15.05.020, Section 112.1 provides for a five member board, appointed by the BOS, for a staggered 2-year terms under the following categories:

- A. One Architect registered by the state of Nevada (even years);
- B. One General Building Contractor licensed by the state of Nevada (even years);
- C. One Mechanical Engineer licensed by the state of Nevada (odd years);
- D. One Structural/Civil Engineer licensed by the state of Nevada (odd years); and
- E. One Electrical Engineer licensed by the state of Nevada (odd years).

Per Section 112.3, the Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction. (reappointment OK)

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MEETINGS: As needed (no specifics – see page 3 of the Policies & Procedures Manual dated 11/14/05)

PURPOSE: Per CCMC 15.05.020, Section 112.1, the general purpose of the Board of Appeals is to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of CCMC 15.05. The Board may adopt rules of procedure for conducting business.

Liaison: Kevin Gattis, Building/Safety Chief 283-7052 kgattis@carson.org

Attorney Assignment: Moreen Scully 283-7571 mscully@carson.org

- END DATA -

International Building Code Board of Appeals
Incumbent Attendance Record

Dave Saarem

Initial appointment: March 2006

0 meetings held since appointment; 0 absences

Brett McElhaney

Initial appointment: October 2005

1 meeting held since appointment; 0 absences

Karen Purcell

Initial appointment: October 2005

1 meeting held since appointment; 0 absences

Laura Banks - International Building Code Board of Appeals - Dave Saarem

From: "Saarem, Dave M (GE, Measurement & Control)" <dave.saarem@ge.com>
To: <lbanks@carson.org>
Date: 11/9/2012 1:05 PM
Subject: International Building Code Board of Appeals - Dave Saarem

Hi Laura-

I would like to continue serving on the board. Please let me know what steps I need to take at this point. If you have sent something in the mail, I apologize. We have not been living out our house during a remodel project and the mail gets shuffled sometimes....

Thanks,
Dave
775-772-9846



STRUCTURAL
ENGINEER

RECEIVED

October 22, 2012

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street Ste. 2
Carson City, NV 89701

OCT 23 2012
CARSON CITY
EXECUTIVE OFFICES

Re: Reappointment to the Carson City Board of Appeals

Laura,

Please accept this letter as my notification that I wish to be reappointed to the Carson City International Building Code Board of Appeals. It has been my pleasure to serve in this capacity and I wish to continue to do so.

Sincerely,

A handwritten signature in black ink that reads 'Brett A. McElhaney'.

Brett A. McElhaney, PE, SE

ELECTRICAL
ENGINEER



PK Electrical, Inc.
Engineering · Design · Consulting

RECEIVED

NOV 01 2012

CARSON CITY
EXECUTIVE OFFICES

October 30, 2012

Carson City Executive Offices
ATTN: Laura Banks
201 N. Carson Street, Suite # 2
Carson City, NV 89701

681 Sierra Rose Dr.
Suite B
Reno, Nevada 89511
p. 775.826.9010

4600 South Syracuse
9th Floor
Denver, Colorado 80237
p. 303.256.6598

pkelectrical.com

Re: International Building Code Board of Appeals

Dear Laura:

I respectfully request reappointment as a member of the Board of Appeals for 2013.

If you have any further questions, please give me a call.

Sincerely,

Karen D. Purcell, PE
President

Chapter 15.05 - BUILDING CODE

Sections:

15.05.020 - Adoption and administration of Building and Construction Codes.

SECTION 112 - BOARD OF APPEALS

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business. The board consists of five members who are appointed by the board of supervisors as follows:

a)

One architect registered by the state of Nevada;

b)

One general building contractor licensed by the state of Nevada;

*

c)

One mechanical engineer licensed by the state of Nevada;

*

d)

One structural/civil engineer licensed by the state of Nevada; and

*

e)

One electrical engineer licensed by the state of Nevada.

112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code.

112.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

112.4 Terms. The terms of the members of the Board of Appeals shall be:

a)

For the member appointed as an architect registered by the state of Nevada, a term of two years. The initial term for this member shall begin January 1, 2008 and end January 1, 2010.

b)

For the member appointed as a general building contractor licensed by the state of Nevada, a term of two (2) years. The initial term for this member shall begin January 1, 2008 and end January 1, 2010.

c)

Except as otherwise provided in this paragraph, for the member appointed as a mechanical engineer licensed by the state of Nevada, a term of two years. The initial term for this member shall begin January 1, 2008 and end January 1, 2011.

d)

Except as otherwise provided in this paragraph, for the member appointed as a structural/civil engineer licensed by the state of Nevada, a term of two years. The initial term for this member shall be a term of three years and shall begin January 1, 2008 and end January 1, 2011.

e)

Except as otherwise provided in this paragraph, for the member appointed as a electrical engineer licensed by the State of Nevada, a term of two years. The initial term for this member shall be a term of three years and shall begin January 1, 2008 and end January 1, 2011.