

**Carson City
Agenda Report**

Date Submitted: February 12, 2013

Agenda Date Requested: February 21, 2013

Time Requested: 45 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint one member to the Carson City Cultural Commission in the "Citizen-at-Large" category to fill the remainder of a three year term that expires in January 2015.
(Larry Werner)

Staff Summary: C.C.M.C. Chapter 2.41.040 provides for a seven (7) member Cultural Commission. There is one open position due to a member's resignation. Applications were received from Jean Chicoine-Barrette, Danielle Cook, and Delsye Mills. No other applications were received.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Carson City Cultural Commission in the "Citizen-at-Large" category to fill the remainder of a three year term that expires in January 2015.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.41.040 through 2.41.080

Fiscal Impact: None

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: Open a position announcement for additional applicants

Supporting Material: Current Roster, Opening Announcement, Resignation Email, Applications,
C.C.M.C. 2.41.040 - .080

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:

[Signature]

(City Manager)

Date: 2/12/13

[Signature]

(District Attorney)

Date: 2/12/13

[Signature]

(Finance Director)

Date: 2/12/13

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

CULTURAL COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<p><u>Citizen-at-Large</u> Eugene Paslov (Chair) 5067 Red's Grade Carson City, NV 89703 841-0729 (h) 741-5936 (c) epaslov@gbis.com</p>	Initial Appt. 01/11	01/2014
<p>Robert Stansbury 2615 Oak Ridge Dr. Carson City, NV 89703 297-3866 (h) (925) 200-4229 (c) burytone@charter.net</p>	Initial Appt. 03/12	01/2015
<p>VACANT (J. Shirk resignation 01/2013)</p>		01/2015
<p><i>*Appointees listed below have been recommended by the entity in bold</i></p>		
<p><u>Convention & Visitors Bureau</u></p>		
<p>Jaswinder (Jesse) Singh Dhami 2689 Wellington S. Carson City, NV 89703 283-4055 (w) 790-2177 (c) jas.dhmi2@gmail.com</p>	Initial Appt. 01/13	01/2016
<p><u>Nevada Dept. of Cultural Affairs</u></p>		
<p>Peter Barton 4822 Purple Sage Ct. Carson City, NV 89706 Work Address: Administrator, NV Division of Museums & History 708 N. Curry St. Carson City, NV 89703 687-4341 (w) 885-9657 (h) 721-8918 (c) pbarton@nevadaculture.org</p>	Initial Appt. 07/08 Reappt. 01/10; 01/13	01/2016
<p><u>CC Arts & Culture Coalition</u></p>		
<p>Jeffrey Scott 3955 Golden Eagle Ln. Carson City, NV 89701 246-5501 (w) 887-3497 (h) 443-5974 (c) jeffrey@wildhorsetheater.com</p>	Initial Appt. 07/08 Reappt. 01/11	01/2014

Continued next page...

CC BOS

Karen Abowd
201 N. Carson St. Ste. 2
Carson City, NV 89701
283-7582 (w) 232-8626 (c)
kabowd@carson.org

Initial Appt. 01/2011
Reappt. 01/13

12/2014

AUTHORITY: CCMC Chapter 2.41.030-.040 provides for creation and organization of a seven member commission appointed by the BOS. Members are appointed to a 3-year term (reappointment OK) which commence and end on January 1st.

MEETINGS: At least quarterly

PURPOSE: CCMC 2.41.010 states the Carson City cultural commission will act as the primary advisory body for the CC BOS for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

Liaison: Roger Moellendorf, Parks and Recreation 283-7345 rmoellendorf@carson.org *Copy to Vern Krahn also: vkrahn@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -



CARSON CITY CULTURAL COMMISSION

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the Carson City Cultural Commission. The purpose of the Carson City Cultural Commission is to serve as the official advisor to the Carson City Board of Supervisors on matters related to the cultural life of the community. The Carson City Cultural Commission is to create an environment that encourages excellence by area artists and cultural organizations, strengthen the awareness and involvement of all citizens in the community's cultural life, both in heritage and artistic expression, and establish the priorities necessary to achieve these goals in concert with representatives from the public and private sectors.

There is one (1) opening for a "Citizen-at-Large" to fill a term that expires in January 2015.

The Commission meetings are held at least quarterly, lasting approximately 2-3 hours. Additional time may be spent on special projects and sub-committee work. Applicants should be prepared for a minimum commitment of up to ten hours a month.

The Board of Supervisors will interview and appoint the qualified persons to the Commission. Applicants must be Carson City registered voter to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at www.carson.org/volunteer.

Volunteer applications may be obtained from and returned to Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until February 7, 2013. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **February 21, 2013.**

Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

Laura Banks

From: Larry Werner
Sent: Friday, January 04, 2013 8:49 AM
To: 'Jim Shirk'; Bob Crowell
Cc: Lee Plemel; Laura Banks; Janet Busse; Larry Werner
Subject: RE: Serving on commissions

Jim - thanks and thank you for the time you served. We will start the process for your replacements.
Larry

-----Original Message-----

From: Jim Shirk [<mailto:ilovecarsoncity@gmail.com>]
Sent: Friday, January 04, 2013 8:37 AM
To: Larry Werner; Bob Crowell
Subject: Serving on commissions

Larry

As we discussed the other day, please accept this email as my letter of resignation from the Planning Commission & Cultural Commission.

Best
Jim

Sent from my iPhone

Jean L. Chicoine-Barrette
609 Highland Street
Carson City, NV 89703



February 5, 2013

Carson City Board of Supervisors
201 N. Carson Street, #2
Carson City, Nevada 89701

Dear Board of Supervisors:

Enclosed is my application for the Citizen-at-Large opening on the Carson City Cultural Commission. My husband and I moved to Carson City in 2008 after extensive research on communities 75,000 and under. We are extremely pleased with our decision and are thoroughly enjoying the gem of a community that Carson City is.

While we have supported the community through membership at the Brewery Arts, Carson City Arts Initiative, Carson City Symphony and other organizations and events, I have not been involved to the degree I generally am in my community. The only project I have chaired to date was a Buddy Holly Sock Hop fund-raiser for St. Peter's Episcopal Church. I am eager to become more involved and would like this opportunity to contribute to the vitality of Carson City's cultural life.

The experiences I have and skills I have developed in owning a business and operating a non-profit would particularly be of benefit to the Cultural Commission. I believe one of my strengths is involving diverse groups of people in a planning process so they have a stake in the success of a project or goal. I would like to use my skills to enhance the priorities and goals of the Carson City Cultural Commission.

Thank you for your time in reviewing my application. I hope that I have the opportunity to work with you on the Commission.

Sincerely,

A handwritten signature in cursive script that reads "Jean Barrette".

Jean L. Barrette

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: <u>Cultural Commission</u>			
Title of Position: <u>Citizen-at-Large</u>			
Name: <u>Chicoine-Barrette Jean L.</u>			
Last	First	Middle Initial	
Address: <u>609 Highland St. Carson City, NV 89703</u>			
Street	City	State	Zip
Occupation/Business: <u>Program Admin.; Governor's Office of Economic Development</u>			
Telephone: Work- <u>687-9919</u> Home- <u>297-3083</u> Cell- <u>402-314-7620</u> E-mail- <u>jchicoine_98@yahoo.com</u>			
How long have you lived in Carson City: <u>4+ yrs</u> Are you an active Carson City Registered Voter: <u>yes</u>			

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Uni. of NE - Lincoln</u>	<u>Community Development</u>	<u>Ph. D.</u>
<u>Uni. of NE - Lincoln</u>	<u>Human Development</u>	<u>Master's</u>
<u>Uni. of NE - Lincoln</u>	<u>Fashion Merchandising</u>	<u>Bachelor's</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I believe I would be an asset to the Cultural Commission because of my business and planning skills, plus my belief that the arts are an integral part of community development.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

My most recent participation in community organizations was with NeighborWorks in Lincoln, Ne. and Woods Park Neighborhood Assoc. Both organizations worked to strengthen neighborhoods through home ownership and preservation. My participation was both in long-term planning and on-hands activities. 1

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

None presently. See attached for past affiliations

4. Do You Anticipate Any Potential Conflicts of Interest? no If Yes Please Explain.

Business in Carson City Service Area: n/a

Length of time in Business: n/a

Personal/Professional References:

Name	Address	Telephone #
<u>Lin Nary</u>	<u>605 Highland St., Carson City, NV</u>	<u>882-3346</u>
<u>Betsy Kosier</u>	<u>2259 Oak Ridge Dr., Carson City, NV</u>	<u>445-9337</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Jean L. Barrette
Signature of Applicant

2/2-13
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Jean L. Chicoine - Barrette

609 Highland Street
Carson City, NV. 89703

Residence: (775) 297-3083
Cell: (402) 314-7620
jchicoine_98@Yahoo.com

PROFESSIONAL EXPERIENCE

State of Nevada, Carson City, NV.

Program Administrator: Community Development Block Grant Program, Governor's Office of Economic Development; September 2011 to present

Management Analyst II, Medicaid; March 2010 to September 2011

University of Nevada – Reno

Instructor: interim appointment; August 2008-May 2009

Taught classes in Family Finance & Issues of Diversity in the College of Education & Family Sciences

State of Nebraska, Lincoln, Nebraska

Program Specialist, 2002-2008

Responsible for the Nebraska Homeless Assistance Trust Fund Program, funded by the federal McKinney-Vento Act and the Nebraska Affordable Housing Trust Fund. Developed/revised program regulations based on state and federal regulations and scheduled and facilitated public hearings/comments. Wrote Request for Proposals and facilitated the RFA application process and review. Created review teams to score proposals and recommend funding; wrote/updated annual grantee contracts. Worked with state legal and finance department staff to ensure compliance with current laws regarding grant agreement and audit requirements. Conducted desk and site-monitoring of funded programs and financials of 65 to 70 grantees across the state. Submitted quarterly and annual reports to the federal Department of Housing and Urban Development (HUD). Worked with state Department of Economic Development on the consolidated five-year plan, which HUD requires for grant funds. Worked with and provided technical assistance to the state's seven regional continuum of care groups to build capacity. Facilitated statewide continuum of care meetings, audio and video conferences, and annual conferences. Maintained program website with IT staff. Served on the Sustainability Committee of the NE Management Information System (NMIS) Partnership. [Partnership provides statewide data on homelessness and near-homelessness. Contracted with NMIS for statewide data collection.] Co-facilitated the NE Commission on Housing and Homelessness, Ad Hoc Committee on ending chronic homelessness. Researched and prepared "Impact Statements" on proposed legislation. Researched housing, homeless, and mental health policy issues for the program and presented housing research to the Policy Council.

The National Arbor Day Foundation, Lincoln, Nebraska

Grants Coordinator, 1998-2001

Responsible for writing and coordination of grants for a 501 (c) (3) whose mission is planting of trees and conservation of natural resources. Wrote and administered on-going federal grant and increased private foundation grants by 27.6%.

The Gathering Place, Lincoln, Nebraska

Executive Director, 1992-1998

Responsible for management and operations of 501 (c) (3) organization. Oversaw the first audit and developed the first operating budget. Worked with outside consultants on capital campaign and organizational tasks. Coordinated volunteer staff of 150 individuals. Developed and secured over a

quarter of a million dollars in federal and state grants and local foundation funding for facility rehabilitation and a pilot job training program. [The training program was in collaboration with Southeast Community College.] Wrote and administered on-going grants for funding of operation.

Buyer, Sole Proprietor, Store Manager, 1972-1991

Craftmart, San Leandro, CA – Store Manager. Managed nine departments; responsible for staff of 20 to 25 associates including assistant store manager, receiving supervisor, office manager and department heads. Responsible for and achieved sales of 2.0 million.

Understatements, 4 Embarcadero Center, San Francisco, CA - Sole Proprietor

Developed business plan for new business [plan used by SCORE/SBA as a model business plan]. Procured monies and financing for new business. Established open lines of credit with major, national manufacturers. Negotiated a lease. Developed store layout with architect; oversaw build-out of space working with contractor and subcontractors. Elected to Merchant Committee at Embarcadero Center [100+ merchants]; co-chaired Operations Committee.

Federated Department Stores, Bullock's North, Stanford Shopping Center, Palo Alto, CA - Buyer, Group Sales Manager, Assistant Buyer

Opened five new stores. Developed details of floor plans working with project architect. Developed 5-year financial projections, 6-month buying plans, marketing plans, and developed annual advertising plans and campaigns with advertising department and manufacturers. Trained branch managers and assistant buyers. Achieved second highest gross margin in division of eight buyers.

EDUCATION

UNIVERSITY OF NEBRASKA – LINCOLN: College of Education and Human Sciences. Ph.D., 2003
Dissertation: The Essence of Aging in Place for Unmarried, Elderly Women of Diverse Backgrounds: A Phenomenological Study

Research Area: Housing and Community Issues Across the Life Span

UNIVERSITY OF NEBRASKA – LINCOLN: College of Human Resources and Family Sciences
M.S., Life Span Development, 1996

UNIVERSITY OF NEBRASKA – OMAHA: College of Public Administration
Certificate in Gerontology, 1996

UNIVERSITY OF NEBRASKA – LINCOLN: College of Human Resources and Family Sciences
B.S., Textiles, Clothing and Design, Fashion Merchandising

TEACHING AND RESEARCH INTERESTS

Psycho-social Issues of Human Development Across the Life Span

Aging in Place & Housing Across the Life Span

Environment and Behavior

Sustainable Neighborhoods and Communities

Cross Cultural Studies

STUDY AND TRAVEL ABROAD

China Summer Study Abroad, May 27-June 9, 2002, International Study in Family and Consumer Sciences: Welfare System for the Elderly and Economics.

Business Travel: Kyoto and Osaka, Japan; Seoul, Korea

Personal/Family Travel: Goteborg and Stockholm, Sweden; London, England;

Paris, France

ACADEMIC/COMMUNITY SERVICE/PERFORMANCE AWARDS & RECOGNITION

Folsom Distinguished Doctoral Dissertation Nominee, 2004
Antelope Valley Development Plan, Steering Committee, Recognition - 2000
Outstanding Graduate Teaching Assistant Award, 1998
The Nebraska Interagency Council on Homelessness, 1997
Mayor's End Hunger Award, 1995

HONORARY AND PROFESSIONAL AFFILIATIONS

Housing Educators & Research Association, 2003 - 2007
Omicron Delta Kappa, National Honor Society, Historian, 1998, 1998 - 2003
American Association of Family and Consumer Sciences, 1998 – 2001
Kappa Omicron Nu, National Honor Society, 1995 – 2001
Leadership Lincoln – Class X

COMMUNITY SERVICE

NeighborWorks – Lincoln: Board Member, 1993 -1998 and 2001 to August 2008
President, 2004-2005; Vice President, 2003-2004
Rebuilding Together – Lincoln: President 2006-2008; Board Member 2005 to present

APPOINTMENTS

The Nebraska Interagency Council on Homelessness, Governor appointment, 1993-1997
Mayor's Roundtable, 1995-1998, Chair, 1996 -1998

RECEIVED

FEB 06 2013

CARSON CITY
EXECUTIVE OFFICE

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Carson City Cultural Commission

Title of Position: At-Large

Name: Cook, Danielle M

Address: 1701 Mountain St Carson City NV 89703

Occupation/Business: Hospitality; Vendor

Telephone: Work-883-7800 Home-775 Cell-378-8472 E-mail-danielleinNV@hotmail.com

How long have you lived in Carson City: 32 yrs Are you an active Carson City Registered Voter: yes - since 1996

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

- Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.
a long-time resident and lover of Carson City.
I am creator and sole administrator of the face book page "I love Carson City" whose only purpose is to disseminate info on local events. www.facebook.com/IloveCarsonCity
- List the Community Organizations in Which You Have Participated and Describe Participation.
Was briefly a member of Friends of the Nevada State Museum and underwent docent training. Am a vendor at the 3rd & Curry Farmers Market.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? _____ If Yes Please Explain.

None

Business in Carson City Service Area: _____

Length of time in Business: _____

Personal/Professional References:

Name	Address	Telephone #	
<u>Jeff Munson</u>	<u>Editor Carson Now</u>	<u>Po Box 4401 State line</u>	<u>775-339-1165</u>
<u>Dr Rebecca Bevans</u>	<u>WNC; Owner Carson City Confections</u>	<u>1927 Marie, Carson City</u>	<u>775-762-3354</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Danielle Cook
Signature of Applicant

February 6, 2013
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Carson City Application for Appointive/Volunteer Position

IAN 23 2013

CARSON CITY EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Carson City Cultural Commission

Title of Position: Citizen-at-Large

Name: Wills Duke

Address: 3967 Southpointe dr Carson City NV 89701
Street City State Zip

Occupation/Business: Retired

Telephone: Work- _____ Home-775-883-1532 Cell-775-5237 E-mail CDM115CCNV@aol.com

How long have you lived in Carson City: 54 yrs Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

N/A

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I have sat on this board as a representative from the CCCVB Board. I have participated in establishing a art ordinance, brainstorming increasing the arts culture in and around Carson City. I have held the position of vice chair.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Carson Tahoe Healthcare Auxiliary - Past pres. / Promotor 14 yrs of Cowboy Quilts & Poetry fund raiser. NHTV - State President. 4 years on CCCVB Board. 2 years Special Events Advisory Board. 3 years Cultural Commission. Commission for the Reconstruct of the V&T Railroad.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

N/A

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: None

Length of time in Business: _____

Personal/Professional References:

Name	Address	Telephone #
<u>Candace Durean</u>	<u>Ex Director CCCVB</u>	<u>775-721-6255</u>
<u>Dwight Millard</u>	<u>Chair of V&T Railroad Commission</u>	<u>775-720-5000</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Debye & Mills
Signature of Applicant

1-22-13
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Chapter 2.41 CARSON CITY CULTURAL COMMISSION

2.41.010 Purpose of the Carson City cultural commission.

2.41.020 Findings supporting the creation of the Carson City cultural commission.

2.41.030 Creation of the Carson City cultural commission

2.41.040 Membership and terms of office of the Carson City cultural commission.

2.41.050 Requirements for membership on the Carson City cultural commission.

2.41.060 Duties and powers of the Carson City cultural commission.

2.41.070 Functions of the Carson City cultural commission.

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

2.41.010 Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens. (Ord. 2008-4 § 2, 2008).

2.41.020 Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:
 - a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.
 - b. Will enhance the interests of the peace, health, safety and welfare of the community.
2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.
3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment. (Ord. 2008-4 § 3, 2008).

2.41.030 Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.
2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City. (Ord. 2008-4 § 4, 2008).

2.41.040 Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.
2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the

date of appointment and ending on January 1, 2011.

3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.

5. The board of supervisors may remove any member of the commission for cause.

6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors. (Ord. 2008-4 § 5, 2008).

2.41.050 Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;
2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;
3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;
4. Have an appreciation for Carson City's rich cultural tradition. (Ord. 2008-4 § 6, 2008).

2.41.060 Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.

2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.

3. The commission's chair or a majority of the commission may call special meetings.

4. A seat will be deemed filled once the city clerk has sworn in a nominee.

5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.

6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.

7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.

8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and must abstain from any votes taken in relation to declared conflicts of interest.

9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission. (Ord. 2008-4 § 7, 2008).

2.41.070 Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.

2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.

3. Promoting access and awareness for the public to the highest quality arts opportunities possible.

4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.

5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.

6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.

7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.

8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.

9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.

10. Promoting greater arts education in the schools and through programs accessible to the public. (Ord. 2008-4 § 8, 2008).

2.41.080 Cooperation of Carson City cultural commission with other private and public entities.

1. The commission may act in the capacity of a peer panel:

a. To select public art and art in public places;

b. To review and evaluate requests for funding; and

c. To advise on the allocation of funds from a cultural trust fund and other general fund revenues appropriated to the arts.

2. From time-to-time, the commission shall make recommendations to the board of supervisors on the selection of professional management firms and staff to administer the city's arts and cultural program and initiatives.

3. The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department on Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district. (Ord. 2008-4 § 9, 2008).

2.41.090 Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

Carson City shall provide staff support to the Carson City cultural commission, local and regional philanthropic organizations and foundations, and various partner organizations affiliated with the Carson City Arts & Cultural Coalition. (Ord. 2008-4 § 10, 2008).

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