

LATE MATERIAL

EXHIBIT A

MEETING DATE 3-7-2013
ITEM # 8-3

Scope of Work Carson City Health Officer and WIC Physician Nutrition Support

1. SCOPE OF WORK:

- 1.1 Contractor shall provide and perform the following services for and on behalf of CITY hereafter referred to as the "SERVICES."
- 1.2 Act as the Carson City Health Officer, duties include medical advice for the Health and Human Services Department and medical referral to the hospital and local laboratory.
- 1.3 Advise the Carson residents by public news media regarding matters concerning public health concerns. Administrative support will be provided by Carson City health and Human Services (CCHHS).
- 1.4 Provide leadership on Public Health Emergencies including securing needed medical and public health resources.
- 1.5 Act as chairman of the county Board of Health at their meetings.
- 1.6 Review and approve immunization protocols and standing orders; review and approve treatment protocols performed by the city Public Health Nurse as needed.
- 1.7 Provide, as needed, assistance in the investigation of reportable diseases.
- 1.8 Attend various city meetings as necessary.
- 1.9 Act as the WIC nutrition consultant for Carson City Health and Human Services as well as other WIC programs in surrounding service area by request.
- 1.10 Provide educational updates to WIC workers in expertise area (pediatric nutrition.)
- 1.4 Act as professional liaison and provide educational updates as needed to area physicians and other health care providers in regards to WIC services, policies and procedures.