

**Carson City  
Agenda Report**

**Date Submitted:** August 6, 2013

**Agenda Date Requested:** August 15, 2013

**Time Requested:** 10 Minutes

**To:** Mayor and Supervisors

**From:** City Manager

**Subject Title:** For possible action. Action to appoint members to the Carson City Ethics Ordinance Review Committee.

**Staff Summary:** On August 1, 2013 the Board of Supervisors adopted Resolution 2013-R-36, creating the Carson City Ethics Ordinance Review Committee and agreed to have each Supervisor nominate a committee member. Nominations are Ande Engleman (Mayor Crowell), Janette Bloom (Supervisor Abowd), Caren Cafferata-Jenkins (Supervisor Shirk) Angela Miles (Supervisor Bonkowski) and Dawn Ellerock (Supervisor McKenna).

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint Ande Engleman, Caren Cafferata-Jenkins, Janette Bloom, Angela Miles, and Dawn Ellerock as members of the Carson City Ethics Ordinance Review Committee.

**Explanation for Recommended Board Action:** The 2012 Carson City Charter Committee at their June 5, 2012 meeting brought forth, discussed, and recommended that the Board appoint a committee to review Carson City Municipal Code Chapter 2.34, Code of Ethics, and make recommendations to the Board for modifications to the existing ordinance. The Carson City Board of Supervisors at their August 16, 2012 meeting passed a motion to adopt the recommendation from the Charter Review Committee to appoint a committee to review Carson City Municipal Code Chapter 2.34, Code of Ethics, and make recommendations to the Board for modifications to the existing ordinance. On August 1, 2013 the Board of Supervisors adopted Resolution 2013-R-36, creating the Carson City Ethics Ordinance Review Committee.

**Applicable Statute, Code, Policy, Rule or Regulation:** Carson City Resolution 2013 -R - 36

**Fiscal Impact:** Nominal

**Explanation of Impact:** This committee will be provided staff support by the City Manager's Office and will have a Recording Secretary assigned to record the meeting and prepare minutes.

**Funding Source:** General Fund

**Alternatives:** N/A

**Supporting Material:** Resolution No. 2013-R-36

**Prepared By:** Lawrence A. Werner, P.E., P.L.S.

Reviewed By: [Signature]  
(City Manager)

Date: 8/6/13

[Signature]  
(District Attorney)

Date: 8/6/13

[Signature]  
(Finance Director)

Date: 8/6/13

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**RESOLUTION NO. 2013-R-36**

**A RESOLUTION FORMALLY ESTABLISHING  
THE CARSON CITY ETHICS ORDINANCE  
REVIEW COMMITTEE.**

**WHEREAS**, Section 2.320 of the Carson City Charter authorizes the Board of Supervisors (Board) to create advisory boards to advise the Board in specific areas of local government, including, without limitation public safety, public employees, finance, human resources, public property and facilities; and

**WHEREAS**, the 2012 Carson City Charter Committee at their June 5, 2012 meeting brought forth, discussed and recommended that the Board appoint a committee to review Carson City Municipal Code Chapter 2.34, Code of Ethics, and make recommendations to the Board for modifications to the existing ordinance; and

**WHEREAS**, the Carson City Board of Supervisors at their August 16, 2012 meeting passed a motion to adopt the recommendation from the Charter Review Committee to appoint a committee to review Carson City Municipal Code Chapter 2.34, Code of Ethics, and make recommendations to the Board for modifications to the existing ordinance; and

**WHEREAS**, the Board desires impartial recommendations from qualified persons regarding the review of Carson City Municipal Code Chapter 2.34; and

**WHEREAS**, the Board desires to create a review committee to review and make recommendations to the Board regarding Carson City Municipal Code Chapter 2.34; and

**WHEREAS**, the Board desires to set forth guidelines regarding membership of the committee, purpose of the committee, length of term of the members of the committee, frequency of meetings, and other matters properly relating thereto.

**NOW, THEREFORE**, the Board hereby resolves:

1. The Carson City Ethics Ordinance Review Committee (Ethics Review Committee) is hereby formally established consisting of members appointed by the Board.
2. The Ethics Review Committee shall be composed of people with knowledge and expertise relevant to codes of ethics. The committee shall consist of five (5) members.
3. The purpose of the Ethics Review Committee shall be to provide the Board (a) with recommendations regarding changes to the Carson City Municipal Code Section 2.34, Code of Ethics, if necessary or (b) with the conclusion that no changes are recommended by the Committee. Upon acceptance of the final report of the Ethics Review Committee by the Board of Supervisors, the Ethics Review Committee will terminate.

4. The members of the Ethics Review Committee shall serve terms of nine (9) months or until a recommendation is submitted to the Board, whichever occurs first. Any vacancies shall be filled by the Board. All members shall serve without compensation.
5. The meetings of the Ethics Review Committee shall be held regularly at least once per month or at the call of the chair. The City Manager's Office shall be staff liaison and shall provide support to the committee.
6. The Ethics Review Committee shall operate in accordance and be subject to the Policies and Procedures for Boards, Committees, and Commissions as adopted by the Board.

Upon motion by Supervisor John McKenna, seconded by Supervisor Karen Abowd, the forgoing Resolution was passed and adopted this 1<sup>st</sup> day of August, 2013, by the following vote:

AYES: Supervisor John McKenna  
Supervisor Karen Abowd  
Supervisor Brad Bonkowski  
Supervisor Jim Shirk  
Mayor Robert Crowell

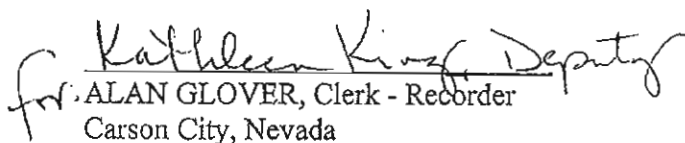
NAYS: None.

ABSENT: None.

ABSTAIN: None.

  
ROBERT L. CROWELL, Mayor  
Carson City, Nevada

ATTEST:

  
ALAN GLOVER, Clerk - Recorder  
Carson City, Nevada