

**City of Carson City
Agenda Report**

Date Submitted: 12-27-2013

Agenda Date Requested: 1-16-2014

Time Requested: CONSENT

To: Mayor and Board of Supervisors

From: Alan Glover

Subject Title: For Possible Action to approve the Annual Report of the Carson City Recorder Per NRS 247.305

Staff Summary: This report shows actual revenues and expenditures for FY 12-13 and projected revenues and expenditures for FY 13-14. NRS 247 requires the county recorder to submit an annual report to the Board of Supervisors which contains: (a) an estimate of the proceeds that the county recorder will collect from the additional fee imposed pursuant to subsection 2 of NRS 247.305 ... (b) A proposal for expenditures of the proceeds from the additional fee imposed pursuant to the same subsection for the costs related to the technology required for the office of the county recorder.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the annual Recorders Technology Fund Report as submitted by the Carson City Clerk-Recorder.

Explanation for Recommended Board Action: This report is a statutory requirement

Applicable Statue, Code, Policy, Rule or Regulation: NRS 247

Fiscal Impact: \$78,094.04

Explanation of Impact: Anticipated funds available

Funding Source: N/A

Alternatives:

Supporting Material:

Prepared By: Alan Glover

Reviewed By: Alan Glover Date: 1-7-14
(Department Head)
Ch R Miller Date: 1-7-14
(City Manager)
David J. King Date: 1/7/14
(District Attorney)
Michelle Spurlin Date: 1/7/14
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)



ALAN GLOVER
CARSON CITY CLERK - RECORDER

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ANNUAL EXPENDITURE REPORT
OF THE RECORDER'S
TECHNOLOGY FUND
FY 12-13

Revenues	101-0000-341.05-01	
Balance Forward FY 12-13		\$42,992.85
Actual Revenue		33,156.00
Interest Income		75.08
TOTAL		\$76,223.93
Expenditures	101-0213-413.06-20	
Data Conversion		\$9,973.20
Hardware & Software		19,256.69
Training & Travel		0
Capitol		1,900.00
TOTAL		\$31,129.89



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**ANNUAL REPORT OF THE RECORDER'S
TECHNOLOGY FUND
FY 13-14**

Estimated Revenues 101-0000-341.05-01 \$33,000.00

Balance Forward FY 13-14 45,094.04

TOTAL \$78,094.04

Estimated Expenditures 101-0213-413-06-20

Data Conversion \$15,000.00

Hardware & Software 30,000.00

Training & Travel 1,000.00

TOTAL \$46,000.00

GENERAL FUND
RESERVED FUND BALANCE - GENERAL FUND
TECHNOLOGY FUNDS RECORDER
6/30/2013

BALANCE 6/30/12 42,992.85

ACCOUNT #:

101-0000-341-05-01 33,156.00

101-0213-413-06-20 (29,229.89)

101-0213-413-77-20 (1,900.00)

101-0213-413-77-43 0.00

INTEREST ALLOCATION 75.08

BALANCE 6/30/13 45,094.04

Increase (DECREASE) 2,101.19

RESTRICTED
NRS 19.016 /19.013