CARSON CITY HISTORIC RESOURCES COMMISSION Minutes of the May 10, 2012 Meeting

Page 1

A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, May 10, 2012, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews

Commissioner Jed Block

Commissioner Elizabeth Dickey Commissioner Gregory Hayes Commissioner Lou Ann Speulda

STAFF: Lee Plemel, Planning Director

Jennifer Pruitt, Principal Planner

Joseph Ward, Senior Deputy District Attorney

Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission=s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk=s Office. These materials are available for review, in the Clerk's office, during regular business hours.

- **A. CALL TO ORDER AND DETERMINATION OF QUORUM** (5:31:36) Commissioner Hayes called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Vice Chairperson Darney and Commissioner Smit were absent. Chairperson Drews arrived at 6:03 p.m.
- **B. MODIFICATION OF AGENDA** (5:32:08) Commissioner Hayes introduced the item. Ms. Pruitt indicated that there were no modifications to the agenda. She also introduced Sr. Deputy District Attorney Joseph Ward to the Commission.
- **C. DISCLOSURES** (5:33:01) Commissioner Hayes introduced the item; however, there were no disclosures from Commission members.
- **D. PUBLIC COMMENTS** (5:33:21) Commissioner Hayes entertained public comments; however, none were forthcoming.
- E. ACTION ON APPROVAL OF MINUTES (5:34:15) Commissioner Hayes introduced the item. Commissioner Speulda moved to approve the minutes of the March 8, 2012 Meeting. The motion was seconded by Commissioner Block. Motion carried 4-0. Commissioner Speulda moved to approve the minutes of the April 19, 2012 workshop. The motion was seconded by Commissioner Block. Motion carried 4-0.

F. PUBLIC HEARING MATTERS

- F-1 CARSON CITY NOW AND THEN A PRESENTATION BY HISTORIC RESOURCES COMMISSIONER JED BLOCK. (5:36:38) Commissioner Hayes introduced the item. Commissioner Block noted that the 1880 US Census indicated Carson City had 4,229 residents, adding that the number increased in the 1970s to 15,000, and in 2010 to 55,000. He then walked the Commission through a PowerPoint presentation with many "now and then" photos and provided a wealth of historical information. Upon conclusion, Commissioner Block received applause from the Commissioners and the public.
- F-2 HRC-12-012 DISCUSSION ONLY REGARDING AN UPDATE OF THE HRC WORKSHOP CONDUCTED ON APRIL 19, 2012. (6:31:08) Chairperson Drews introduced the item. Ms. Pruitt presented a recap of the April 19, 2012 HRC workshop and the discussed topics, as indicated in the Staff Report incorporated into the record. She noted that the workshop was well-attended, and thanked Capital Glass for their presentation on window

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the May 10, 2012 Meeting

Page 2

replacement process, and Chuck Roberts for his presentation on wood material replacement process. Ms. Pruitt explained that Chairperson Drews would send "thank you" letters to the presenters. She also noted that future workshop topics would include a historic marker program, renewable energy standards for the Historic District, HRC compliance process and design guidelines, Secretary of Interior standards, paint color, Historic District zoning and landscaping jurisdiction, grant applications, and Historic District signage. Chairperson Drews suggested discussing solar retrofits, and discuss the Secretary of Interior Guidelines during the next workshop. Commissioner Hayes proposed discussing the historic marker program and Historic District signage. Ms. Pruitt offered to contact the State Historic Preservation Office (SHPO) for a presentation on their historic marker program. Chairperson Drews entertained public comments; however, none were forthcoming.

- F-3 HRC-11-119 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2011. (6:38:36) Chairperson Drews introduced the item. Ms. Pruitt referred to a Staff Report, incorporated into the record, and explained that this grant for \$12,500 was funded in 2011, to survey the area north of the Historic District. She explained that the completed survey was being reviewed by SHPO. Ms. Pruitt also stated that after SHPO's approval, the property owners would be notified of the survey completion, and will be invited to see copies of it either in the Planning Division or on the web site. Ms. Pruitt stated that they would also submit all necessary paperwork to SHPO to complete the grant financing.
- F-4 HRC-12-028 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2012. (6:44:25) Chairperson Drews introduced the item. Ms. Pruitt referred to a Staff Report, incorporated into the record, and noted that SHPO had announced the applicants of the 2012 in February, and Carson City was awarded \$15,000 for the completion of a Historic Context and Research of Kings Canyon Road, and for the preparation of Historic Structures Reports for Anderson Ranch and Lompa Ranch. Ms. Pruitt clarified that this grant would require a \$10,000 match. She also noted that SHPO had informed the Planning Division that a report had been completed in the mid-1990s for Kings Canyon Road, suggesting that Carson City modify the grant request. Ms. Pruitt stated that they would submit a modification to the grant based on HRC interest in modification. She also explained the process by which a consultant would be hired once the scope of work was finalized. In response to a question by Commissioner Hayes, Ms. Pruitt noted that the Kings Canyon Report was available at SHPO. Discussion ensued regarding adding Silver Saddle Ranch to the modification and Ms. Pruitt was instructed to consider it. Commissioner Dickey explained that a National Register nomination was available at Nevada Department of Transportation (NDOT), which was not submitted.

G. STAFF REPORTS

COMMISSIONER REPORTS/COMMENTS. (6:55:57) – Chairperson Drews introduced the item. Commissioner Block announced that a Founders' Day event would take place on June 9, 2012, 2-6 p.m., at the Brewery Arts Center, adding that they were "going to get back as many of the original people that were behind starting the Brewery Arts Center". He also suggested conducting a "photo documentation" of the Nevada State Prison (NSP). Commissioner Dickey clarified that a draft nomination was already in progress. Chairperson Drews suggested agendizing "a possible quorum" as many of the Commissioners planned to attend the May 18, 2012 NSP decommissioning tour. Chairperson Drews thanked Mr. Plemel and Ms. Pruitt for the HRC workshop in April. Commissioner Hayes inquired about a resource manual discussed in the workshop. Chairperson Drews also updated the Commission that after several phone calls and an in-person meeting with applicant Vivian Summers, a window was chosen and would be installed. He hoped that the remaining windows would also be replaced.

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION. (6:54:29) – Chairperson Drews introduced the item. Ms. Pruitt reminded the Commission that the Historic Preservation Month Scavenger Hunt was underway. She noted that the entry forms were available online or in the Planning Division Office, and that May 15, 2012 was the last day for submittals. Ms. Pruitt also stated that Art Hannifin's Historic Preservation Award presentation was rescheduled for June 7, 2012, during the Board of Supervisor's meeting.

CARSON CITY HISTORIC RESOURCES COMMISSION Minutes of the May 10, 2012 Meeting

Page 3

FUTURE AGENDA ITEMS (7:00:02) – Chairperson Drews introduced the item and suggested keeping the grant update on the next agenda.

- **H. PUBLIC COMMENTS** (7:01:49) Chairperson Drews entertained public comments; however, none were forthcoming.
- K. ACTION ON ADJOURNMENT (7:02:01) Chairperson Drews entertained a motion to adjourn. Commissioner Hayes moved to adjourn. The motion was seconded by Commissioner Block. The meeting was adjourned at 7:05 p.m.

The minutes of the May 10, 2012 meeting of the Carson City Historic Resources Commission are approved on this 12th day of July, 2012.

Michael Drews, Chairperson