

CARSON CITY SHADE TREE COUNCIL
Minutes of the October 3, 2012 Meeting
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, October 2, 2012, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Member Carol Brewer
Member Terrill Ozawa
Member Ray Saliga

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (5:33:36) – Chairperson Horvath called the meeting to order at 5:33 p.m. Roll was called and a quorum was present. Vice Chairperson Shirk and Member Trenoweth were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:16) – Chairperson Horvath entertained citizen comments. David Howlett introduced himself as the new Nevada Division of Forestry's (NDF) Urban and Community Forestry Program Coordinator, replacing Susan Stead. He noted that he had held this position for three months and had been meeting members of different councils to see how he could help. Chairperson Horvath welcomed Mr. Howlett and noted that the Carson City tree inventory had been a priority for this Council and Ms. Stead, and hoped they could continue that effort.

1. ACTION ON APPROVAL OF MINUTES (5:37:56) – Chairperson Horvath introduced the item. **Member Ozawa moved to approve the minutes of August 1, 2012 meeting. The motion was seconded by Member Brewer. Motion failed 3-0-1 with Member Saliga abstaining as he was not present at the meeting.** Mr. Moellendorf advised the Council to resubmit the minutes for approval during the December meeting in order to have the currently-absent members' votes.

2. MODIFICATIONS TO THE AGENDA – There were no modifications to the agenda.

3. MEETING ITEMS:

A. FOR POSSIBLE ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. (5:38:05) – Vice Chairperson Shirk and Member Trenoweth were absent.

B. FOR POSSIBLE ACTION: TO DETERMINE FINAL PREPARATIONS FOR THE FALL TREE CARE SEMINAR INCLUDING STATUS ON SPEAKERS, PRESENTATIONS, AND TOPICS, AS WELL AS COUNCIL MEMBERS' DUTIES. (5:38:57) – Chairperson Horvath introduced the item and reiterated the theme of the Seminar, the elements: earth, wind, fire, and water. He explained that the speakers for the following subjects had been identified: the NV Energy tree pruning program; a presentation on proper watering in times of drought and the effects of wind; Carson High School Greenhouse and an overview of the orchard project; soil issues and samples in Northern Nevada; a fruit tree planting demonstration; new varieties of trees; fire and tree care; and a tree identification game. He added that lunch would be served at Carson High School, prepared by the culinary program students and served by the Futures Farmers of America. Chairperson Horvath also noted that he would be responsible for arranging the continental breakfast. Discussion ensued regarding prizes. **Member Ozawa moved to approve funds for purchasing Greenhouse Garden Center gift cards in the amounts of \$10, \$15, and \$25 as awards for the Fall Tree Care Seminar. The motion was seconded by Member Brewer. Motion carried 4-0.** In response to a question by Mr. Moellendorf, Chairperson Horvath noted that he would design a brochure advertising the Seminar which would be mailed out. Mr.

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Moellendorf expressed concern over a walking lunch and Member Saliga offered to provide other options. He also reminded the Council that school ended at 1:52; therefore, it was agreed to rearrange the speakers' schedule to accommodate the students' lunch schedule. Chairperson Horvath entertained public comments; however, none were forthcoming.

C. FOR POSSIBLE ACTION: REGARDING A FUNDRAISING PLAN OR OPPORTUNITIES FOR A CITY-WIDE STREET TREE INVENTORY. (5:54:06) – Chairperson Horvath introduced the item and suggested applying for NDF grants. Mr. Howlett explained that he had applied for a \$300,000 grant, which he believed would “cover a significant population of the State”, and he offered to update the Council on the status of that grant.

D. FOR POSSIBLE ACTION: REGARDING DEVELOPING AND RECOMMENDING A TREE REPLANTING PROGRAM ON CITY-OWNED PROPERTIES IN CARSON CITY. (5:59:05) – Chairperson Horvath introduced the item. It was agreed to discuss this item in conjunction with a tree inventory program.

4. NON-ACTION ITEMS

A. UPDATE ON POSSIBILITY OF MEETING WITH THE CITY'S INFORMATION TECHNOLOGY DIRECTOR, JOHN WILKINSON, TO REORGANIZE THE SHADE TREE COUNCIL'S WEBSITE. (6:00:20) – Chairperson Horvath introduced the item. Mr. Moellendorf presented the Council's current web pages, including the home page, the members' list, the meeting dates; and the link to the television broadcasts. He also stated that once the Fall Tree Care Seminar brochure was completed, it would be added to the web site. Mr. Moellendorf noted that he would meet with Mr. Wilkinson and Chairperson Horvath to discuss other additions to the site. Member Saliga offered to make the necessary design changes with direction from the Council.

B. DISCUSSION AND POSSIBLE PRESENTATION REGARDING NV ENERGY'S TREE CLEARANCE AND PRUNING PROGRAM. (6:03:07) – Chairperson Horvath introduced the item and noted that an NV Energy representative was not present. He suggested tabling this item.

C. REPORTS ONLY – NO DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND COMMENTS FROM STAFF

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

5. FUTURE AGENDA ITEMS (6:04:29) – Chairperson Horvath introduced the item and noted the following future agenda items.

**ASSESSMENT FOR THE 2012 FALL TREE CARE SEMINAR
SURVEY – THE COMMUNITY'S RESPONSE TO THE NV ENERGY TREE TRIMMING
TREE REPLANTING PROGRAM
WEBSITE
FUNDRAISING
THE ART TREE PROJECT
TREE INITIATIVE
SHADE TREE COUNCIL BUDGET MONITORING**

6. CITIZEN COMMENTS (6:04:51) – Chairperson Horvath entertained public comments; however, none were forthcoming.

7. ACTION ON ADJOURNMENT (6:04:59) – Chairperson Horvath entertained a motion for adjournment. **Member**

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Brewer moved to adjourn. The motion was seconded by Member Ozawa. The meeting was adjourned at 6:05 p.m.

The Minutes of the October 3, 2012 Carson City Shade Tree Council meeting are so approved this 5th day of December, 2012.

KYLE HORVATH, Chair