

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the February 25, 2013 Meeting

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A regular meeting of the Carson City Open Space Advisory Committee was scheduled for 6:00 p.m. on Monday, February 25, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Bruce Scott
Member Margie Evans
Member Laura Fitzsimmons
Member Donna Inversin
Member Howard Riedl
Member Toby Welborn

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Juan Guzman, Open Space Property Manager
Ann Bollinger, Natural Resources Specialist
Tina Russom, Senior Deputy District Attorney
Tamar Warren, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF A QUORUM (6:00:50) - Chairperson Scott called the meeting to order at 6:00 p.m. Roll was called; a quorum was present. Vice Chairperson Lincoln was absent as excused.

CITIZEN COMMENTS (6:01:43) - Chairperson Scott entertained public comments. Greg Swift introduced himself as a long-time Carson City resident, and noted that he was a member of a group that had been promoting a disc golf course in Carson City. Mr. Swift explained that he had presented the idea to the Parks and Recreation Commission as well, and had received positive feedback. He clarified that a permanent site had not yet been determined; however, one of the proposed sites was near the Lloyd's Bridge area, where a tournament would take place in the near future. Mr. Swift informed the Committee that disc golf could coexist with other activities, calling it a family-friendly, low cost sport, and wished the item to be placed on a future agenda. Chairperson Scott thanked Mr. Swift and stated that he would look to Staff to bring this item back in a future meeting. He also suggested that Mr. Swift stay in touch with Mr. Guzman, as the management plan was currently being addressed.

1. ACTION ON APPROVAL OF MINUTES (6:07:06) – Chairperson Scott introduced the item. **Member Fitzsimmons moved to approve the minutes of the October 15, 2012 meeting. The motion was seconded by Member Riedl. Motion carried 6-0. Member Fitzsimmons moved to approve the minutes of the December 17, 2012 meeting. The motion was seconded by member Evans. Motion carried 6-0.**

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2. **MODIFICATIONS TO THE AGENDA** (6:08:33) - Chairperson Scott entertained modifications to the agenda; however, none were forthcoming.

3. MEETING ITEMS:

3(A) INTRODUCTION OF NEW COMMITTEE MEMBER, TOBY WELBORN. (6:08:47) – Chairperson Scott introduced this item. Mr. Guzman introduced Member Welborn, a geographer working for the US Geological Survey (USGS). Chairperson Scott welcomed Member Welborn, who noted that he was honored to be a member of this Committee, and was looking forward to working with everyone.

3(B) FOR DISCUSSION AND POSSIBLE ACTION: TO ELECT A CHAIRPERSON AND VICE CHAIRPERSON OF THE OPEN SPACE ADVISORY COMMITTEE FOR 2013. (6:11:05) – Chairperson Scott introduced this item. **Member Riedl nominated Chairperson Scott for another term. The nomination was seconded by Member Evans.** Chairperson Scott entertained additional nominations; however, none were forthcoming. **Member Riedl moved to close the nominations. The motion was seconded by Member Evans.** Chairperson Scott entertained public comments, and when none were forthcoming, a vote. **Motion carried 6-0.** Chairperson Scott introduced the item and noted that Vice Chairperson Lincoln had indicated in an e-mail, incorporated into the record, that she supported the election of Member Riedl to the position of Vice Chairperson. **Member Inversin nominated Member Riedl to the position of Vice Chair. The nomination was seconded by Member Evans.** Chairperson Scott entertained additional nominations and public comments, and when none were forthcoming a vote. **The nomination carried 6-0.**

3(C) DISCUSSION ONLY REGARDING THE STATUS OF THE POTTER PROPERTY TRANSACTION CONTAINING APPROXIMATELY 22 ACRES OF LAND LOCATED NEAR THE SOUTHWEST CORNER OF ORMSBY BOULEVARD AND KINGS CANYON ROAD, APN'S 9-014-05 AND 3-151-25. (6:13:57) - Chairperson Scott introduced the item. Mr. Guzman reviewed a Staff Report, incorporated into the record, and presented photographs of the subject property. He also referred to an appraisal by Johnson-Perkins and Associates, Inc., conducted recently and incorporated into the record. Mr. Guzman then introduced Julian Potter as the representative of the Patricia R. Potter Family Trust and the family's liaison with Mr. Guzman and the City. In response to a question by Vice Chairperson Riedl, Mr. Guzman clarified that he had, at times, received complaints from residents regarding motorized vehicles in the area, noting that he would usually clarify to the residents that the area in question is not a trail, but a FEMA feature, designed to prevent mud flows for five years after the fire. Member Fitzsimmons agreed that the property was "spectacular", and received confirmation from Mr. Guzman that he had presented other City-owned properties to the trust, and confirmed that there were plans to use the cemetery on the subject property as a "showcase". Julian Potter, introduced herself as one of the co-trustees, and informed Chairperson Scott that she agreed with the appraisal. She also praised the Committee for the "fantastic" Master Plan. Chairperson Scott clarified the approval process for Ms. Potter, noting the Committee's advisory role and the final approval required by the Board of Supervisors. In response to a question, Ms. Potter noted that she had been working with a realtor to narrow down the list of properties given to her by the

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City. Chairperson Scott entertained public comments; however none were forthcoming. He also stated that they were looking forward to the possibility of closing the transaction.

3(D) FOR DISCUSSION AND POSSIBLE ACTION: TO APPROVE A RESOLUTION EXPRESSING GRATITUDE TO TERI PRESTON FOR HER YEARS OF SERVICE AS A MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE. (6:37:01) – Chairperson Scott introduced the item. Mr. Guzman gave background and presented the agenda item including a resolution, incorporated into the record, to be presented to former Member Teri Green-Preston, thanking her for her years of service. A minor change was suggested, and there were no public comments. Chairperson Scott stated that he had contacted Ms. Green-Preston and had encouraged her to continue to stay active. **Vice Chairperson Riedl moved to approve the resolution expressing gratitude to Teri Preston for her years of service as a member of the Open Space Advisory Committee. The motion was seconded by Member Fitzsimmons.** Chairperson Scott entertained public comments, and when none were forthcoming, a vote. **Motion carried 6-0.**

3(E) FOR DISCUSSION AND POSSIBLE ACTION: REGARDING THE DISSOLUTION OF THE CARSON RIVER ADVISORY COMMITTEE AND TRANSFER OF DUTIES AND RESPONSIBILITIES INCLUDING THE DESIGNATION OF A LIAISON FOR THE KIWANIS CLUB ANNUAL RIVER CLEANUP ACTIVITY. (6:40:40) – Chairperson Scott introduced the item. Ms. Bollinger presented a Staff Report and gave background on the item. She also inquired whether the Committee would be interested in having a river cleanup activity, and if so, would it be feasible to continue the effort jointly with the Kiwanis Club? Chairperson Scott clarified that upon the inception of this Committee, a survey had indicated that the Carson River was one of the most valued assets to the public, adding that they had a great responsibility to carry forward the duties of the Carson River Advisory Committee. Member Fitzsimmons suggested having the Carson River as an on-going agenda item. Member Evans considered the dissolution of the Carson River Advisory Committee a loss to the community. Member Inversin praised the efforts of the Kiwanis Club for their cleanup efforts and considered it important to appoint a liaison. **Member Evans moved to designate Member Welborn as liaison to the Kiwanis Club annual river cleanup activity. The motion was seconded by Member Inversin. Motion carried 6-0.** Ms. Bollinger suggested alternating the liaison duties every year.

3(F) FOR DISCUSSION AND POSSIBLE ACTION: REGARDING THE BOARD OF SUPERVISORS “POLICIES AND PROCEDURES FOR BOARDS, COMMITTEES, AND COMMISSIONS.” (6:51:26) – Chairperson Scott introduced the item. Mr. Moellendorf gave background and presented the newly-approved Board of Supervisors’ policies and procedures for boards, committees, and commissions, incorporated into the record. He specifically highlighted areas such as the Open Meeting Law, years of service, lobbying, members’ electronic communication as public record, chairperson term limits, etc. Ms. Russom clarified the difference between lobbying on behalf of a committee and lobbying as an individual. Mr. Moellendorf indicated that the Committee must have by-laws and a mission statement which he had enclosed in the packets, and suggested that members review them for discussion in the next meeting. Vice Chairperson Riedl received confirmation that any subcommittee would be subject to the Open Meeting Law. Chairperson Scott

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entertained public comments; however, none were forthcoming.

4. NON-ACTION ITEMS:

4(A) DISTRIBUTION OF THE OPEN SPACE ADVISORY COMMITTEE'S MISSION AND VISION STATEMENT, THE 2012 ACTIVITY REPORT TO THE BOARD OF SUPERVISORS, AND THE 2013 WORK PLAN. (7:14:20) – Chairperson Scott introduced the item. Mr. Guzman briefed the Committee on the 2012 activity report presented by Chairperson Scott to the Board of Supervisors. He added that the feedback had been positive, and that Mayor Crowell had asked Chairperson Scott to convey his praise to the Committee. Mr. Guzman indicated that a summary of the activities would be used to disseminate information about the Committee. Chairperson Scott iterated that the Board was very complimentary of and interested in the activities of this Committee. Chairperson Scott entertained public comments; however, none were forthcoming,

4(B) REPORTS ONLY - NO ACTION OR DISCUSSION AMONG MEMBERS OR WITH STAFF WILL TAKE PLACE ON THESE ITEMS.

STATUS REPORTS AND ANNOUNCEMENTS FROM STAFF (7:18:00) – Mr. Guzman reported that some of the informational materials provided in the packets were submitted by the Friends of Silver Saddle Ranch. He also noted that as they continue to work on the Management Plan, a meeting or a workshop will be scheduled exclusively for this topic. Member Fitzsimmons stated that the Committee would welcome a workshop. Chairperson Scott suggested having a full Committee be present at the workshop, and advised that Mr. Guzman set it up early enough for the entire Committee to attend it. In response to a question, Chairperson Scott indicated that he would like to see this process concluded by the end of summer. Mr. Guzman also announced that the Carson Water Subconservancy District would like to invite the Open Space Staff to participate in an upcoming conference as panelists. He also stated that grant opportunities for motorized use in certain areas of Prison Hill would be agendized for a future meeting.

(7:22:53) – Member Fitzsimmons left at 7:22 p.m.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:52:30) – Chairperson Scott announced that the board of Eagle Valley Children's Home would like to extend the trail along the V&T right of way, connecting to an existing roadway trail behind the hospital in honor of the late Art Hannifin. He also noted that he would act as a liaison between the Eagle Valley Children's Home and the City. Due to the absorption of the duties of the Carson River Advisory Committee, consideration of monthly meetings was suggested. Member Evans received confirmation that drafts would be available to members prior to any workshop. She also advised the Committee of upcoming workday opportunities along the Carson River: an Earth Day event with Carson High School, Carson Valley Conservation District, and the River Wranglers, the adoption of the USGS area by Silver State High School, and a possible work day in May. Chairperson Scott suggested having Silver State High School work with Staff.

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5. **FUTURE AGENDA ITEMS** (7:36:08) – Member Inversin requested a discussion on National Trail Days on June 1, 2013.
6. **CITIZEN COMMENTS** (7:35:45) - Chairperson Scott entertained public comments; however, none were forthcoming.
7. **ACTION ON ADJOURNMENT** (7:37:36) – Vice Chairperson Riedl moved to adjourn the meeting at 7:38 p.m. The motion was seconded and carried unanimously.

The Minutes of the February 25, 2013 Carson City Open Space Advisory Committee meeting are so approved this 15th day of April, 2013.

BRUCE SCOTT, Chair