

**CARSON CITY HISTORIC RESOURCES COMMISSION**  
**Minutes of the December 12, 2013 Meeting**

Page 1

**DRAFT**

A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, December 12, 2013, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Michael Drews  
Vice Chairperson Robert Darney  
Commissioner Jed Block  
Commissioner Elizabeth Dickey  
Commissioner Gregory Hayes  
Commissioner Donald Smit  
Commissioner Lou Ann Speulda

**STAFF:** Lee Plemel, Community Development Director  
Joseph Ward, Senior Deputy District Attorney  
Susan Dorr Pansky, Planning Manager  
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk's Office. These materials are available for review, in the Clerk's office, during regular business hours.

- A. CALL TO ORDER AND DETERMINATION OF QUORUM** – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.
- B. MODIFICATION OF AGENDA (5:32:01)** – There were no modifications to the agenda.
- C. DISCLOSURES (5:32:19)** – Chairperson Drews noted that he and Ms. Dorr Pansky had been in contact with Roy Houghton regarding item F1; however, a meeting had not taken place.
- D. PUBLIC COMMENTS (5:32:41)** – None.
- E. ACTION ON APPROVAL OF MINUTES (5:33:34)** – Commissioner Speulda moved to approve the minutes of the September 12, 2013 and October 10, 2013 as written. The motion was seconded by Vice Chairperson Darney. Motion carried 7-0.
- F. PUBLIC HEARING MATTERS**

**F-1 HRC-13-145 FOR POSSIBLE ACTION: TO APPROVE A REQUEST FROM ROY HOUGHTON (PROPERTY OWNER: FIRST UNITED METHODIST CHURCH) TO REMOVE AN EXISTING BREEZEWAY, REPLACE EXISTING CONCRETE WALKWAYS WITH PAVER WALKWAYS AND OTHER MINOR SITE IMPROVEMENTS AT THE FIRST UNITED METHODIST CHURCH ON PROPERTY ZONED RESIDENTIAL OFFICE (RO), LOCATED AT 212 N. DIVISION STREET, APN 003-202-04. (5:35:15)** – Ms. Dorr Pansky introduced the property and presented the agenda materials, incorporated into the record, and suggested approval of the project with the conditions presented by Staff. Roy Houghton, a trustee of First United Methodist Church was present as a representative of the Property Owner. Mr. Houghton noted that he agreed with the Staff recommendations. Vice Chairperson Darney suggested elevating the bird bath. Sam Houghton, a pre-school board member, explained that the bird bath presented a safety issue resulting in the requested modifications. She also stated that pavers were requested in order to be able to repair ongoing damages by the chestnut tree roots. Discussion ensued regarding the planter surrounding the bird bath.

**CARSON CITY HISTORIC RESOURCES COMMISSION**

**Minutes of the December 12, 2013 Meeting**

Page 2

**DRAFT**

(6:05:35) – Commissioner Block moved to approve HRC-13-145, a request from Roy Houghton (property owner: First United Methodist Church) to allow removal of an existing breezeway, reconstruction of the concrete walkways with duplicate concrete walkways, and other minor site improvements specified in the Staff Report, at the First United Methodist Church (Small Blessings Preschool), located at 212 N. Division Street, APN 003-202-04, based on the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and with Historic Resources Commission Policies; and that would include a ground-level planter, approximately two feet away from the bird bath iron base. The motion was seconded by Commissioner Hayes. Motion carried 7-0.

(6:09:07) – Commissioner Block moved to re-open the previous motion for discussion. Commissioner Hayes seconded the motion. Discussion ensued regarding pavers versus concrete.

(6:15:20) – Commissioner Block moved to approve HRC-13-145, a request from Roy Houghton (property owner: First United Methodist Church) to allow removal of an existing breezeway, reconstruction of the concrete walkways with duplicate concrete walkways, and other minor site improvements specified in the Staff Report, at the First United Methodist Church (Small Blessings Preschool), located at 212 N. Division Street, APN 003-202-04, based on the Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and with Historic Resources Commission Policies, and pavers will be permitted on the north side of the fence, and south side of the property line. The motion was seconded by Commissioner Hayes. Motion carried 7-0.

**F-2 HRC-13-065 DISCUSSION ONLY REGARDING SOLAR PANELS IN THE HISTORIC DISTRICT.** (6:17:15) – Ms. Dorr Pansky presented several examples of standards and sources, incorporated into the record, should the Commission decide to make modifications to the City ordinance. Discussion ensued on Title 18 changes and its timelines. Commissioner Smit expressed concerns regarding the efficiency of current solar installations in the district.

**G. STAFF REPORTS**

**PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.** (6:40:21) – Ms. Dorr Pansky indicated that Staff had received a draft inventory of the Kings Canyon Project, and requested that it be reviewed by a few Commission members.

**COMMISSIONER REPORTS/COMMENTS.** (6:42:50) – Chairperson Drews requested information regarding Commissioner term expiration dates. Commissioner Block noted that the Historic District signs had been completed; however, once visitors arrived to the area, there were no street signs or kiosks directing them. Chairperson Drews suggested agendaing the item for future discussion.

**FUTURE AGENDA ITEMS** (6:41:14) – Ms. Dorr Pansky noted that the annual report and officer elections would be discussed in January, in addition to accepting nominations for the Historic Preservation Award.

**H. PUBLIC COMMENTS** (6:45:54) – There were no public comments.

**I. ACTION ON ADJOURNMENT** (6:46:20) – Commissioner Hayes moved to adjourn. The motion was seconded by Vice Chairperson Darney. The meeting was adjourned at 6:46 p.m.

The minutes of the December 12, 2013 meeting of the Carson City Historic Resources Commission are approved on this 13<sup>th</sup> day of March, 2014.

---

Michael Drews, Chairperson