

**City of Carson City
Agenda Report**

Date Submitted: March 7, 2014

Agenda Date Requested: March 20, 2014

Time Requested: 20 minutes

To: Mayor and Supervisors

From: Public Works and Finance

Subject Title: Action to accept the 2014/15-2018/19 Capital Improvement Program.

Staff Summary: This is the annual update of the City Capital Improvement Program which accompanies the City's annual budget. The significant issue again this year is that the majority of General Fund capital requests have not been budgeted to a significant level because of continuing limited funding available. The Utility capital funding is consistent with the program began this current fiscal year with adoption of the new water, sewer, and stormwater rates. Two medium term funding programs are proposed for the Sheriff Dispatch System and Landfill. As a result of the 1/8th cent sales tax adoption the MAC, Animal Services Facility, and the Corridor and Downtown projects are also included in the CIP.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the 2014/15-2018/19 Capital Improvement Program.

Explanation of Board Action : The Carson City 2014/15-2018/19 Capital Improvement Program (CIP) is a 5-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, upgrading, expanding and replacing the community's physical plant. Projects are typically major expenditures. They can be either infrequent projects, such as the Wastewater Treatment Plant upgrades or systematic improvements, such as parking lot maintenance. Staff coordinates a project with any related projects, reviews the project in order to determine how completing the project will accomplish the goals and policies of Carson City, identifies a funding source and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's five-year schedule. The CIP is then approved by the Board of Supervisors as part of the Annual Budget process. During the annual review of the 5-year CIP completed projects are removed, new projects are proposed and scheduled projects are moved forward through the schedule or moved to later years. The timing of a project is dependent on the current condition of the facility and funding availability.

The primary funding issues for the CIP are the lack of General Fund dollars due to the recent downturn in sales tax revenue. Currently there are limited General Fund dollars available to fund regular capital programs and projects. As a result only 6 projects are proposed for funding and remaining funds are recommended to be held in reserve for break/fix situations which may arise during the course of the year.

Funding for water, wastewater, and stormwater projects are consistent with the program adopted this current fiscal year with adoption of the new utility rates.

There are two programs which are proposed to be funded with medium term financing which include \$1,300,000 for the Sheriff Dispatch System software program migration from the Tiburon system to the windows system which will be funded from from the 911 surcharge approved previously. In addition, the landfill equipment of approximately \$1,500,000 and entrance paving replacement for \$200,000 will be funded with medium term financing which will be funded from landfill budget reductions to fund debt payments.

Lastly, as a result of the 1/8th cent sales tax adoption the MAC, Animal Services Facility, and the Corridor and Downtown projects are included in the CIP.

Applicable Statue, Code, Policy, Rule or Regulation:

Fiscal Impact: Each project amount as approved in various budgets.


Explanation of Impact: The budgets contain the first year capital projects.

Funding Source: Various Accounts as provided in FY's 2014/2015.

Alternatives: Provide other direction pursuant to Board Action

Supporting Material: CIP Document

Prepared By: Andrew Burnham, Deputy Public Works Director

Reviewed By:  Date: 3/11/14
(Public Works Director)
 Date: 3/11/14
(City Manager)
 Date: 3/11/14
(District Attorney)
 Date: 3/11/14
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

FY 2014-19 General Fund Capital

| Department | Description | Fund | Capital | | | | Operating Expenses |
|--|--|---------|----------------|---------------|---------------|---------------|--------------------|
| | | | FY 14/15 | FY 15/16 | FY 16/17 | FY 17/18 | |
| Sheriff | Projects Recommended For Funding | | | | | | |
| | Steamer - Detention Facility | 210 | 10,000 | | | | |
| | Dishwasher - Detention Facility | 210 | 14,000 | | | | |
| | IP Network Infrastructure | 210 | 17,500 | | | | |
| | Telephones and supporting equipment - Senior Center | 210 | 27,000 | | | | |
| | Defibrillators for EMS operations | 210/501 | 99,000 | | | | |
| | Library Fire/Burglar Alarm Replacement | 210 | 22,531 | | | | |
| | Total | | 190,031 | | | | |
| | Projects Not Recommended for Funding At This Time | | | | | | |
| Fire | Safety Projects | | | | | | |
| | Fire Station 54 Vehicle Exhaust System | 210 | 15,000 | | | | |
| | Large Oxygen Cylinder Lifter | 210/501 | 9,000 | | | | |
| | Animal Services - fire alarm system | 210 | 13,806 | | | | |
| | Animal Services - security system | 210 | 2,946 | | | | |
| | Secured Gated Parking Area (Match of AB65 funds) | 210 | 24,999 | | | | |
| | Playground safety resurfacing material | 210 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | Replace Community Center facility entrance mats | 210 | 5,019 | | | | |
| | Add Oil Coolers (x2) to Ice Rink Chiller | 210 | 8,772 | | | | |
| | Jail Lock and Intercom | 210 | 165,000 | | | | |
| | Total | | 254,542 | 10,000 | 10,000 | 10,000 | |
| | Maintenance/Replacement Projects | | | | | | |
| Fire | Remodel the Kitchen at Fire Station 51 | 210 | 13,000 | | | | |
| | Paint Exterior of Fire Station 51 | 210 | 10,000 | | | | |
| | Gurney's for EMS Operations | 210/501 | | 12,000 | 12,000 | 12,000 | 12,000 |
| | Blowers/Fans | 210 | | 15,000 | | | |
| | Fire Station Encoding (West Net) | 210 | 52,500 | | | | |
| | Defibrillators for EMS operations | 210/501 | | 34,000 | 34,000 | 34,000 | 34,000 |
| | Aerial Unit (Quint & Equipment) | 210 | 925,000 | 95,000 | | | |
| | Technical Rescue Equipment | 210 | 26,000 | | | | |
| | Hurst tools for Technical Rescue operations | 210 | | 50,000 | | | |
| | Carpet 3 upstairs offices - 900 E. Long | 210 | 8,000 | | | | |
| | IP Network infrastructure (gen govt portion only) | 210 | | 20,000 | 50,000 | | |
| | Desktop and laptop computers (gen govt portion only) | 210 | 25,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| | Telephones and supporting equipment - Library | 210 | 30,000 | | | | |
| | Shower tile replacement (Detention) | 210 | | | | | 15,000 |
| | Probation Carpet Replacement | 210 | | 15,000 | | | |
| Detention Control Panel Upgrade | 210 | 200,000 | | | | | |
| Juvenile Rec Yard Asphalt concrete replacement | 210 | 35,000 | | | | | |
| New flooring (Detention) | 210 | | 20,000 | | | | |
| Kitchen cabinet replacement (Detention) | 210 | | | 25,000 | | | |