

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 6, 2014 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Marena Works, Interim City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE - (8:30:05) - Mayor Crowell called the meeting to order at 8:30 a.m. Mr. Glover called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Crowell's request, Supervisor Shirk led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:05) - Mayor Crowell entertained public comment. (8:32:32) Linda Belgray announced and discussed details of the International Film weekend, and distributed posters to the Board members and staff.

(8:38:44) Theresa Buzonic introduced herself, for the record, and advised of having been informed that sale of the Empire Ranch Golf Course would be discussed at this meeting. In response to a question, Mayor Crowell advised that the Board has requested appraisal of the property, and explained the time table associated with the Board's interest in acquiring the property.

(8:40:42) Robert Pohlman, a member of the Kerak Shrine in Reno, announced the annual Burn Awareness Campaign, distributed informational materials to the Board members and staff, and reviewed the same.

(8:44:50) Johnny Larkins provided background information on the S.A.V.E. Protect Foundation, and described the armed safety button app. Mayor Crowell thanked Mr. Larkins and entertained additional public comment. None was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 21, 2013 (8:49:42) - Mayor Crowell introduced this item, and Supervisor Bonkowski advised of having requested to have the third paragraph of item 5 copied to item 9-2(B). **Supervisor Bonkowski moved to approve the minutes, as amended. Supervisor Abowd seconded the motion. Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:50:31) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as published.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 2

DRAFT

8. CONSENT AGENDA (8:50:41) - Mayor Crowell introduced this item, and advised of the following items to be heard separate from the consent agenda: 8-1, 8-2(C), 8-5(A), 8-5(B), 8-5(C), and 8-6. He entertained additional requests to hear items separate from the consent agenda and, when none were forthcoming, a motion to approve the remainder of the consent agenda. **Supervisor McKenna moved to approve the consent agenda, consisting of two items from Finance, deletion of fixed assets from enterprise funds, deletion of fixed assets from the general fund, fixed asset listing, as requested by our accountants; two items from Parks and Recreation; one item from the Airport Authority. Supervisor Bonkowski seconded the motion.** Mayor Crowell advised that he would abstain from voting on item 8-4, due to his professional association with Airport Authority Counsel Steve Tackes. Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]; Item 8-4 Approved [4 - 0 - 1]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	Mayor Crowell abstained from voting on item 8-4.

8-1. FIRE DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT TO PROVIDE WHEELCHAIR VAN SERVICES, BETWEEN CARSON TAHOE REGIONAL HEALTH CARE, A NEVADA NON-PROFIT CORPORATION, AND CARSON CITY FIRE DEPARTMENT (8:53:05) - Mayor Crowell introduced this item. Fire Chief Stacey Giomi reviewed the agenda materials and responded to questions of clarification regarding the covered geographic area, reimbursement from Carson-Tahoe Regional Health Care, and benefits of the agreement. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to authorize the Mayor to sign an agreement to provide wheelchair van services, between Carson-Tahoe Regional Health Care, a Nevada non-profit corporation, and the Carson City Fire Department, with the noted correction to the expiration date of the prior agreement. Supervisor Abowd seconded the motion.**

Mayor Crowell entertained public comment. (8:57:07) Ward 3 Supervisor Candidate Lori Bagwell noted that Exhibit A was missing from the agenda materials, and requested a copy of the same. She inquired as to an accounting for the agreement.

Mayor Crowell entertained additional public comment and discussion of the Board members. When no further comment or discussion was forthcoming, he called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 3

DRAFT

8-2. FINANCE DEPARTMENT

8-2(A) POSSIBLE ACTION TO ALLOW THE FINANCE DEPARTMENT TO DELETE FIXED ASSETS FROM THE ENTERPRISE FUNDS FIXED ASSET LISTING FOR FISCAL YEAR 2012 - 2013

8-2(B) POSSIBLE ACTION TO ALLOW THE FINANCE DEPARTMENT TO DELETE FIXED ASSETS FROM THE GENERAL FUND FIXED ASSET LISTING FOR FISCAL YEAR 2012 - 2013

8-2(C) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH JANUARY 28, 2014, PURSUANT TO NRS 251.030 AND NRS 354.290 (8:58:41) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. In response to a question, Mr. Providenti discussed a quarterly update to be provided to the Board in the near future. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures, through January 28, 2014, pursuant to NRS 251.030 and NRS 354.290. Supervisor Bonkowski seconded the motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-3. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION

8-3(A) POSSIBLE ACTION TO APPROVE A RECOMMENDATION FROM THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE NAMING TWO OPEN SPACE ACQUISITIONS, LOCATED ALONG THE CARSON RIVER AND EAST OF THE DEER RUN ROAD BRIDGE, FORMERLY THE SERPA AND BENTLY PROPERTIES, AS CARSON RIVER CANYON OPEN SPACE

8-3(B) POSSIBLE ACTION TO APPROVE A RECOMMENDATION FROM THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE NAMING THE OPEN SPACE ACQUISITION, LOCATED ALONG THE CARSON RIVER AND WEST OF THE DEER RUN ROAD BRIDGE, APNs 008-541-73 AND 008-541-92, AS MORGAN MILL PRESERVE OPEN SPACE

8-4. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE THE ASSIGNMENT OF A SUBLEASE (100 FT BY 150 FT) HELD BY NICHOLSON ENTERPRISES, INC. AND ON COURSE AVIONICS, INC. TO DENNIS BUEHN, UNDER THE TERMS OF THE SUBLEASE FROM NEIL A. WEAVER UNDER THE CARSON CITY AIRPORT AUTHORITY LEASE WITH MENTORS UNLIMITED, INC.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 4

DRAFT

8-5. PURCHASING AND CONTRACTS

8-5(A) POSSIBLE ACTION TO ACCEPT THE QUARTERLY SUMMARY REPORT OF ALL ACTIVE GRANTS MADE TO CARSON CITY AS WELL AS A LISTING OF ALL PENDING GRANTS (9:00:26) - Mayor Crowell introduced this item. Purchasing and Contracts Manager Kim Belt reviewed the agenda materials, and advised of having copied the Board members on her email response to Supervisor Shirk's questions. She and Deputy Public Works Director Darren Schulz responded to questions of clarification regarding the freeway landscaping grant. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the quarterly summary report of all active grants made to Carson City, as well as a listing of all pending grants. Supervisor McKenna seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-5(B) POSSIBLE ACTION TO DETERMINE THAT PURCHASE ORDER NO. 2014-019 IS A PURCHASE REQUEST FOR 911 DISPATCH TELEPHONE AND RADIO RECORDING SYSTEM THAT WILL BE USED BY A RESPONSE AGENCY; THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115.1(g) AND (h), AND TO APPROVE PURCHASE ORDER NO. 2014-019, A REQUEST FOR THE PURCHASE OF A NEXTGEN911 LOGGING SOLUTION TO BE PROVIDED BY NICE SYSTEMS, INC. FOR A NOT TO EXCEED COST OF \$173,448.20, TO BE FUNDED FROM THE MACHINERY AND EQUIPMENT ACCOUNT AND MAINTENANCE SERVICE CONTRACTS IN THE FUND, AS PROVIDED IN FY 2013 / 2014 (FILE NO. 1314-140) (9:04:15) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. In response to a question, Fire Chief Stacey Giomi advised that the dates on page 7 of the contract would be changed to 2014. He responded to questions of clarification regarding various provisions of the contract. In response to a previous question, Mr. Munn advised of a statute which makes attempting to bind the City beyond its budget authority a misdemeanor offense.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to determine that Purchase Order No. 2014-019 is a purchase request for 911 Dispatch Telephone and Radio Recording System that will be used by a response agency, therefore not suitable for public bidding, pursuant to NRS 332.115(1)(g) and (h), and to approve Purchase Order No. 2014-019, a request for the purchase of a NextGen 911 Logging Solution to be provided by NICE Systems, Inc. for a not-to-exceed cost of \$173,448.20, to be funded from the Machinery and Equipment Account and Maintenance Service Contracts in the fund, as provided in FY 2013 / 2014. Supervisor Abowd seconded the motion.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

8-5(C) POSSIBLE ACTION TO DETERMINE THAT COONS CONSTRUCTION, LLC IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1314-134, FUJI PARK / FAIRGROUNDS MAINTENANCE BUILDING, TO COONS CONSTRUCTION, LLC, FOR A BID AMOUNT OF \$75,444.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$7,500.00, TO BE FUNDED FROM THE PARKS AND RECREATION CAPITAL PROJECTS / CONSTRUCTION ACCOUNTS IN THE GENERAL FUND AND RESIDENTIAL CONSTRUCTION TAX FUND, AS PROVIDED IN FY 2013 / 2014 (9:10:00) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Ms. Belt advised of having responded to Supervisor Shirk's questions prior to the meeting. In response to a question, Parks and Recreation Department Director Roger Moellendorf discussed the reason for using residential construction tax funding. Supervisor Shirk expressed support for the project and opposition to the funding source. In response to a question, Mr. Moellendorf provided background information on the \$1 million donation by Bodine's Developer Mike Pegram.

Mayor Crowell entertained additional questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to determine that Coons Construction, LLC is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1314-134, Fuji Park / Fairgrounds Maintenance Building, to Coons Construction, LLC, for a bid amount of \$75,444.00, plus a contingency amount not to exceed \$7,500.00, to be funded from the Parks and Recreation Capital Projects / Construction Accounts in the general fund and residential construction tax fund, as provided in FY 2013 / 2014, with the corrections as supplied by Purchasing and Contracts. Supervisor Bonkowski seconded the motion.**

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, and Mayor Crowell
NAYS:	Supervisor Jim Shirk
ABSENT:	None
ABSTAIN:	None

8-6. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE THE RECLASSIFICATION OF THE DISTRICT ATTORNEY'S INVESTIGATOR POSITION AND TO FUND ONE NEW FULL-TIME OFFICE SUPPORT TECHNICIAN POSITION USING THE SALARY SAVINGS FROM THE RECLASSIFICATION AND EXISTING HOURLY FUNDS (9:15:14) - Mayor Crowell introduced this item. District Attorney Neil Rombardo provided

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

background information and reviewed the agenda materials. Supervisor Abowd provided an overview of discussion with Mr. Rombardo prior to the meeting.

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the reclassification of the District Attorney's investigator position and to fund one new full-time office support technician position, using the salary savings from the reclassification. Supervisor McKenna seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:52:59) - Please see the minutes for items 8-1, 8-2(C), 8-5(A), 8-5(B), 8-5(C), and 8-6.

10. PURCHASING AND CONTRACTS

10(A) POSSIBLE ACTION TO DETERMINE THAT CONTRACT NO. 1314-150 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1314-150, A REQUEST TO PROVIDE SERVICES FOR ENSURING FISCAL PAYMENT REQUESTS MATCH PROGRAM DELIVERABLES FOR THE FORENSIC ASSESSMENT SERVICES TRIAGE TEAM ("FASTT") GRANT, THROUGH SEPTEMBER 30, 2015, FOR AN AMOUNT NOT TO EXCEED THE COST OF \$248,921.00, PER CONTRACT TERM TO BE FUNDED FROM THE SHERIFF'S OFFICE GRANTS (S&S) / 2013-MO-BX-0007 GRANT ACCOUNT, AS PROVIDED IN FY 2013 / 2014 AND FY 2014 / 2015 (9:18:35) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Supervisor Bonkowski commended the Sheriff on the publicity of the subject program. Supervisor Abowd commended the Sheriff on the agency collaboration. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Contract No. 1314-150 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1314-150, a request to provide services for ensuring fiscal payment requests match program deliverables for the Forensic Assessment Services Triage Team ("FASTT") grant, through September 30, 2015, for an amount not to exceed the cost of \$248,921.00, per contract term, to be funded from the Sheriff's Office Grants 2013-MO-BX-0007 grant account, as provided in FY 2013 / 2014 and FY 2014 / 2015. Supervisor Bonkowski seconded the motion.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 7

DRAFT

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

10(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1314-146, JOINDER CONTRACT WITH SIERRA CHEMICAL CO. THROUGH THE CITY OF SPARKS, NEVADA, CONTRACT NO. C-1150, FOR SODIUM HYPOCHLORITE (BLEACH) FOR A NOT-TO-EXCEED AMOUNT OF \$220,000.00 / YEAR FROM VARIOUS CITY CHEMICAL ACCOUNTS IN PARKS AND RECREATION GENERAL FUND, SEWER AND WATER FUNDS, AS PROVIDED FOR IN FY 2013 / 2014, FY 2014 / 2015, FY 2015 / 2016, FY 2016 / 2017, FY 2017 / 2018, AND FY 2018 / 2019 (FILE NO. 1314-146) (9:20:54) - Mayor Crowell introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Supervisor Bonkowski requested a correction to the figures reflected in the fiscal impact section of the agenda report. In response to a question, Ms. Belt and Deputy Public Works Director Darren Schulz explained transportation costs. Mr. Schulz responded to additional questions regarding other joinder contracts between Carson City and the City of Sparks. He acknowledged that Public Works Department staff shops joinder contracts and, in response to a further question, provided details with regard to the same. In response to a further question, Ms. Belt provided additional clarification of the fiscal impact.

Mayor Crowell entertained public comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1314-146, joinder contract with Sierra Chemical Company, through the City of Sparks, Nevada, Contract No. C-1150, for sodium hypochlorite (bleach), for a not-to-exceed amount of \$220,000.00 / year from various City chemical accounts in Parks and Recreation general fund, sewer and water funds, as provided for in FY 2013 / 2014, File No. 1314-146, with the corrections as specified by Supervisor Bonkowski. Supervisor Bonkowski seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained public comment. (9:26:52) Lisa Helget discussed concerns with regard to transportation of hazardous chemicals, and the possibility of constructing a storage facility at the wastewater treatment plant. Mr. Schulz advised that the costs associated with the City owning a vehicle certified and approved to haul bleach would “far outweigh the costs of having them make two more stops and deliver it to the source.”

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 8

DRAFT

11. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

11(A) POSSIBLE ACTION TO ACCEPT THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2013 (9:28:31) - Mayor Crowell introduced this item, and Planning Manager Susan Dorr Pansky reviewed the agenda materials. Mayor Crowell entertained public and Board member questions or comments; however, none were forthcoming. He thanked Ms. Dorr Pansky and the Historic Resources Commission for their work relative to the Nevada State Prison. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the 2013 Historic Resources Commission annual report, as presented by staff. Supervisor Abowd seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, McKenna, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

11(B) POSSIBLE ACTION TO ADOPT BILL NO. 102, ON SECOND READING, AN ORDINANCE DECLARING A MORATORIUM, FOR A PERIOD OF UP TO 180 DAYS, WITH THE ABILITY TO EXTEND IT BY RESOLUTION FOR UP TO AN ADDITIONAL 60 DAYS, ON THE ACCEPTANCE AND PROCESSING OF PLANNING OR OTHER APPLICATIONS FOR CONSTRUCTION OR OPERATION OF MEDICAL MARIJUANA ESTABLISHMENTS, AS CONTEMPLATED BY SENATE BILL 374 OF THE 2013 LEGISLATIVE SESSION (9:31:16) - Mayor Crowell introduced this item, and recessed the meeting at 9:31 a.m. to provide Mr. Rombardo an opportunity to review the February 5, 2014 letter from Connor & Connor PLLC which was submitted as late material. Mayor Crowell reconvened the meeting at 9:47 a.m. and re-introduced the subject item.

In response to a question, District Attorney Neil Rombardo advised of no changes to the proposed ordinance since introduction, on first reading. He further advised of having reviewed the February 5th letter from Connor and Connor during the recess, and of continued support of the moratorium. He provided an overview of a recent Nevada State Bar Association opinion relative to the District Attorney's involvement in passage of ordinances which may be in conflict with federal laws. Discussion followed.

Mayor Crowell entertained public comment. (9:53:31) Dorea Shoemaker advised that she is a mother of two young girls and the owner of a natural health and wellness center. She read a prepared statement into the record, expressing objection to the proposed moratorium. She distributed informational materials to the Board members. In reference to the extensive discussion which took place at introduction of this ordinance, on first reading, Mayor Crowell provided explanation regarding the proposed moratorium. Community Development Department Director Lee Plemel provided additional clarification of the proposed moratorium and the associated time frame.

(10:00:42) Rebecca Gaska advised of having worked with the State Department of Health and Human Services since last year, and discussed the anticipated regulations and procedures for processing medical marijuana establishment applications. In response to a question, she discussed her firm's involvement in

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 9

DRAFT

assisting to develop the legislation, her drug policy experience, and her representation of individuals interested in opening dispensaries and cultivation / production facilities. She expressed support for the proposed moratorium and for public workshops and discussion.

(10:08:21) John Wagner expressed support for medical marijuana “to alleviate suffering.” He expressed adamant opposition to recreational use of any drug.

District Attorney Neil Rombardo advised of having discussed, with Supervisor Bonkowski, issues associated with medical marijuana addiction. He acknowledged that the Board could rely upon the District Attorney's Office and the Community Development Department, and that the 180-day moratorium will provide the necessary clarity. Supervisor McKenna requested Mr. Rombardo to let the Board know “if there's something else we need to do.” Mr. Rombardo assured the Board members that he would forward all pertinent information, and that he would advise Mr. Plemel, to the best of his ability, on land use. He noted the Board's ultimate decision to determine whether to allow medical marijuana establishments in Carson City. Discussion took place regarding the possibility of the City making facilities available for public workshops. In response to a comment, Mr. Rombardo emphasized the intent of the proposed moratorium to protect the City from any potential lawsuit or any claims of fundamental rights until we can develop a comprehensive ordinance package.

Mayor Crowell entertained additional public comment. (10:16:58) Rebecca Gaska provided an overview of the proceedings of yesterday's Las Vegas City Council meeting relative to medical marijuana establishments.

(10:18:28) Carrie Richardson noted that medical marijuana has been legal in the State of Nevada “for years now.” She provided background information on SB 374, and expressed opposition to the proposed moratorium. Supervisor Bonkowski responded to questions of clarification, and expressed the belief that Carson City is working to be ready for the application period. “The issue is to be prepared and do this correctly the first time.” Supervisor Bonkowski assured Ms. Richardson that no one is “dragging their feet.” Mr. Rombardo provided additional clarification of the significance of the April 1st date. He acknowledged that without the proposed moratorium, the City will have nothing in place to properly process medical marijuana establishment applications. Discussion followed, and Supervisor McKenna expressed support for taking reasonable, administrative steps “like we would with any issue.” Mr. Rombardo characterized the matter as “a zoning issue,” and advised “that's where our authority rests.” He noted that the Board will have to make the determination, and reiterated the assurance that staff will present a comprehensive package to resolve any issues.

Mayor Crowell entertained additional public comment. (10:31:03) In response to a question, Mayor Crowell advised Dorea Shoemaker that “there is no projected time line because there is no real way to do that with balls that are in the air right now.” He clarified that the City is moving forward to work with the State to have zoning regulations in place to meet the State law on the 10-day application period.

Mayor Crowell entertained additional public comment; however, none was forthcoming. Supervisor McKenna requested staff to provide periodic status reports, and Ms. Works advised that a status report could likely be agendaized for the second Board meeting in April. Supervisor McKenna requested information regarding the potential budget impacts of the subject matter.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 10

DRAFT

Mayor Crowell called again for public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to adopt Bill No. 102, on second reading, Ordinance No. 2014-2, an ordinance declaring a moratorium for a period of up to 180 days, with the ability to extend, by resolution, for up to an additional 60 days, on the acceptance and processing of planning or other applications for construction or operation of medical marijuana establishments, as contemplated by Senate Bill 374 of the 2013 Legislative Session, based on the findings contained in the staff report. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors McKenna, Abowd, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

12. FINANCE DEPARTMENT - PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING ASSUMPTIONS TO BE USED TO PREPARE CARSON CITY'S BUDGET FOR FY 2014 - 2015 (10:38:42) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Mr. Providenti responded to questions of clarification, and extensive discussion took place, relative to the information presented in the January 28, 2014 memo included in the agenda materials.

Mayor Crowell entertained public comment. (11:05:23) Ward 3 Supervisor Candidate Lori Bagwell inquired as to the reason the tentative budget is not presented to the Board prior to being submitted to the Department of Taxation. Mr. Providenti explained the significance of the tentative budget, noting that the “final budget that's due in May is the actual budget document.” He advised that the tentative budget will be presented to the Board and any revisions can be made to the final budget. He assured the Board that the tentative budget is not a legal document. He was uncertain as to the reason the Department of Taxation requires submission of the tentative budget.

Mayor Crowell entertained additional public comment. (11:07:50) John Wagner discussed his opinion of the method by which the City's budget should be developed. He expressed the further opinion that City government should be “trimmed down.” Supervisor McKenna advised Mr. Wagner of the City's fraud, waste, and abuse hotline; and discussed the impacts of additional budget cuts should they become necessary. Discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, additional Board member comments. In response to a comment, Mr. Providenti discussed the method by which the Pontifex Classification and Compensation Study will be used to develop the budget. Supervisor McKenna cautioned Mr. Providenti against creating any undue expectations on the part of the employee associations. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to direct staff to use \$3.54 as the property tax rate in preparing the fiscal year 2014 / 2015 Carson City budget.** He explained the intent of the motion to provide the ability to discuss the potential impacts. **Supervisor McKenna seconded the motion.** Discussion took place regarding the effects of the motion, and Mr. Providenti offered to “run the numbers”

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

and advise the Board of the differences. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

RESULT:	Approved [3 - 2]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Shirk
NAYS:	Supervisor Abowd and Mayor Crowell
ABSENT:	None
ABSTAIN:	None

13. CLERK - RECORDER - POSSIBLE ACTION TO ADOPT A RESOLUTION TO PLACE AN ADVISORY QUESTION ON THE 2014 GENERAL ELECTION BALLOT, ASKING THE NEVADA STATE LEGISLATURE TO AMEND THE CARSON CITY CHARTER TO PROVIDE FOR WARD-ONLY VOTING WARD-SUPERVISOR PRIMARY ELECTIONS WITH AN AT-LARGE GENERAL ELECTION RUNOFF BETWEEN THE TWO HIGHEST PRIMARY VOTE RECEIVERS IN EACH WARD (11:25:32) - Mayor Crowell introduced this item, and Mr. Glover reviewed the agenda materials. He thanked Mr. Munn, District Attorney's staff, and Mayor Crowell for their input on the resolution language. He reviewed the time table relative to preparing the ballot question, and provided background information on the recommendation by the Charter Review Committee. He advised of having received email correspondence from an ACLU representative, requesting to have the ballot question delayed.

Supervisor Abowd read a portion of an email correspondence from Don Carlson into the record, requesting consideration of the following language: "Shall the Nevada Legislature amend the Carson City Charter to provide for nomination by ward-only voting ..." Mr. Glover and Mr. Munn expressed agreement with the proposed revision.

Mayor Crowell entertained public comment. (11:29:17) John Wagner provided background information on ward-only voting during the last legislative session. He expressed support for ward-only voting.

Mr. Glover clarified that the Legislature passed a bill for ward-only voting in the both the primary and general elections. Governor Sandoval vetoed the bill on technical grounds with no philosophical objection to ward-only voting.

(11:30:55) Karl Neathammer expressed adamant opposition to ward voting, and discussed his experience with ward voting in other cities. He described ward voting as "anti-democratic," and read a prepared statement into the record. He expressed the opinion that there has been no harm done to any citizen under the present system of election.

(11:39:57) Maurice White expressed strong support for ward-only voting.

Mayor Crowell entertained additional public comment and, when none was forthcoming, Board member questions or comments. Supervisor McKenna described the subject resolution as a method by which to allow "the people of Carson City to express their opinion," and expressed support for the same. Supervisor Abowd expressed appreciation for Mr. Neathammer's comments relative to abuses experienced in other

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 12

DRAFT

jurisdictions with regard to ward voting. Supervisor Shirk compared ward-only voting to the method by which State legislators are elected.

Mayor Crowell entertained additional discussion and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2014-R-3, a resolution to place an advisory question on the 2014 general election ballot, asking the Nevada Legislature, with the following language: "Shall the Nevada Legislature amend the Carson City Charter to provide for nomination by ward-only voting in ward supervisor primary elections with an at-large general election runoff between the two highest primary vote receivers in each ward. Supervisor McKenna seconded the motion.** Mayor Crowell noted that the Board had previously supported the Charter Review Committee's recommendation, and called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

**14. BOARD OF SUPERVISORS NON-ACTION ITEMS:
STATUS REVIEW OF PROJECTS**

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:46:37) - Mayor Crowell advised that he would be traveling to Washington, D.C. to address the congressional delegation on the regional shared federal framework. He further advised that he would be attending a class, on February 7th, on the Open Meeting Law and public records law. Supervisor McKenna advised of having attended the first meeting of the Legislature's SB 391 Interim Study Committee, and provided an overview of the same. He committed to keeping the Board informed, and clarified that he is the NACO appointment to the said committee.

STAFF COMMENTS AND STATUS REPORT (11:44:50) - Ms. Works provided a status report on the Carson Mall projects. She conveyed Joanne Holmes' commendation of the City's Building Division. She advised of upcoming construction projects adjacent to the Cal-Ranch store.

RECESS AND RECONVENE BOARD OF SUPERVISORS (11:49:46; 2:01:23) - Mayor Crowell recessed the meeting at 11:49 a.m., and reconvened at 2:01 p.m.

15. CITY MANAGER

15(A) POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE PARKS AND RECREATION COMMISSION TO FILL FOUR-YEAR TERMS THAT EXPIRE JANUARY 1, 2018 (2:01:44) - Mayor Crowell introduced this item, and reviewed the agenda report. He invited Nickolas

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 13

DRAFT

Emery to the podium, and provided an overview of the interview process. At Mayor Crowell's request, Mr. Emery provided an overview of his personal life, and discussed his interest in serving as a Parks and Recreation Commissioner. He responded to questions regarding his opinion of the biggest issues facing the Parks and Recreation Commission; his favorite Carson City park; his opinion of dogs and smoking in parks and hours of operation; his ideas on coordinating parks and recreation services with other governmental agencies and volunteer organizations; his recommendations to the State Fair Committee for enhancing attendees' experiences; and his top parks and recreation priorities. Mayor Crowell commended Mr. Emery's articulate interview.

(2:16:26) Mayor Crowell invited Donna Curtis to the podium, commending her Parks and Recreation Commission service since 2003. In response to a question, Ms. Curtis discussed her interest in reappointment. She responded to additional questions regarding allocation of funding; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; her ideas for coordinating parks and recreation services with other governmental agencies and volunteer organizations; prioritization of trails, tournament field maintenance, open space maintenance, universal accessibility to playgrounds, and underutilization of facilities; levels of funding allocation; and her favorite and least favorite parks. Mayor Crowell thanked Ms. Curtis for her long-term commitment to the commission.

Ms. Works advised that John Simms had withdrawn his application due to having been resigned from City employment for less than a year.

(2:35:17) Mayor Crowell welcomed David Hillis, Jr. to the podium, thanked him for his application, and provided an overview of the interview process. At Mayor Crowell's request, Mr. Hillis provided some background information on his residence in Carson City, his family, his interest in parks and recreation, and his engineering background; prioritization of facilities; the amount of time available to invest in commission activities and responsibilities; his opinion of whether citizens should have to "pay to play within our facilities;" the importance of parks to the community and the appropriate level of funding; prioritization of trails, tournament field maintenance, open space maintenance, universal accessibility to playgrounds, and underutilization of facilities; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; and ideas for coordinating parks and recreation services with other governmental agencies and volunteer organizations. Mayor Crowell thanked Mr. Hillis for his application.

(2:51:42) Mayor Crowell welcomed Robert Glenn to the podium, provided an overview of the interview process, and thanked him for his involvement in the Chamber of Commerce Leadership Class and for his interest in serving the community. In response to a question, Mr. Glenn discussed his interest in serving as a Parks and Recreation Commissioner; prioritization of facilities; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; ideas for coordinating parks and recreation services with other governmental entities and volunteer organizations; and "pay to play" requirements. Mr. Glenn expressed appreciation for the amenities and volunteers in Carson City. Mayor Crowell thanked Mr. Glenn for his interest in the community.

(3:08:37) Mayor Crowell welcomed Cory Moore to the podium, and thanked him for his interest in the community. At Mayor Crowell's request, Mr. Moore discussed his interest in serving on the Parks and Recreation Commission. Mr. Moore responded to questions regarding prioritization of facilities; the importance of parks to a community and the level at which they should be funded; his opinion of "pay to

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

play” requirements; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; ideas for coordinating parks and recreation services with governmental entities and volunteer organizations; prioritization of trails, tournament field maintenance, open space maintenance, universal accessibility of playgrounds, and underutilization of facilities. Mayor Crowell provided Mr. Moore the opportunity for additional comment. Mr. Moore suggested that he would be able to provide “a good, solid, honest, third-party view,” and requested the Board's consideration of his application.

(3:18:40) Mayor Crowell welcomed Jo Saulisberry to the podium, and thanked her for her many years' service to the community. In response to a question, Ms. Saulisberry discussed her interest in being appointed to the Parks and Recreation Commission; her prioritization of trails, tournament field maintenance, open space maintenance, universal accessibility of playgrounds, and underutilization of facilities; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; ideas for coordinating parks and recreation services with governmental entities and volunteer organizations; the importance of parks to the community and the level at which they should be funded; her opinion of a “pay to play” concept; and her opinion of the potential conflict between tournament and community users of parks and recreation facilities. Mayor Crowell offered Ms. Saulisberry the opportunity to provide additional comment. Ms. Saulisberry described the mission of the Foundation for the Betterment of Parks and Recreation, of which she is a member. Mayor Crowell thanked Ms. Saulisberry for her application.

(3:29:31) Mayor Crowell welcomed Gregg Berggren to the podium, and thanked him for his interest in serving the community. At Mayor Crowell's request, Mr. Berggren provided background information on his residence in Carson City and discussed his interest in serving as a Parks and Recreation Commissioner. He responded to questions regarding the primary purpose for parks and recreation facilities; recommendations to the State Fair Committee to enhance the Carson City experience for attendees; ideas for coordinating parks and recreation services with governmental agencies and volunteer organizations; prioritization of trails, tournament field maintenance, open space maintenance, universal accessibility of parks and playgrounds, and underutilization of facilities; the importance of parks to the community and the level at which they should be funded; and a “pay to play” concept for parks and recreation facilities. Mayor Crowell offered Mr. Berggren the opportunity to provide additional comment. Mr. Berggren thanked the Board for the opportunity to interview and requested their consideration. Mayor Crowell thanked Mr. Berggren for his interest in the community.

In response to a question, Mayor Crowell advised that Sean Lehmann's letter, which was included in the agenda materials, would be duly considered. Mayor Crowell polled the Board members, most of whom provided explanation for their proposed appointees. Mayor Crowell entertained a motion. **Supervisor McKenna moved to appoint Donna Curtis, Sean Lehmann, and Robert Glenn to the Parks and Recreation Commission to fill terms to expire January 1, 2018. Supervisor Bonkowski seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor John McKenna
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors McKenna, Bonkowski, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 15

DRAFT

Mayor Crowell thanked all the applicants, encouraged their continued community involvement, and recessed the meeting at 3:43 p.m.

15(B) POSSIBLE ACTION TO APPOINT THREE MEMBERS TO THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE, INCLUDING ONE POSITION FOR "CITIZEN-AT-LARGE," ONE POSITION FOR "BUSINESS OPERATOR" OR "PROPERTY OWNER" FROM REDEVELOPMENT AREA NO. 1, AND ONE POSITION FOR "BUSINESS OPERATOR" OR "PROPERTY OWNER" FROM REDEVELOPMENT AREA NO. 2, TO FILL THREE-YEAR TERMS THAT EXPIRE JANUARY 1, 2017 (3:51:24) - Mayor Crowell reconvened the meeting at 3:51 p.m., introduced this item. In reference to the Board's advisory boards, commissions, and committees policy, Mayor Crowell inquired as to Jed Block's intentions relative to his appointment to the Redevelopment Authority Citizens Committee ("RACC"). Mr. Block offered to serve "as a placeholder" until a replacement can be appointed. Mayor Crowell advised that the position would be readvertised. Mr. Block advised that he also serves as a member of the Board of Equalization and the Historic Resources Commission. Extensive discussion followed, and Mayor Crowell thanked Mr. Block for his understanding and for his service to the community. Mr. Block advised that he is the immediate past president of the Brewery Arts Center Board of Directors and the Western Nevada College Board. He commended the direction of the Redevelopment Authority, and expressed support for "the philosophy of 'let's fund a project and get it done ...'" He expressed excitement over this year's ice skating rink; the gazebo and the fair at Fuji Park. He expressed the opinion that "Carson City ... looks better than it ever has." He expressed further excitement over the number of non-profit fundraising efforts in the community.

(4:01:40) Mayor Crowell welcomed Ronni Hannaman to the podium. Ms. Hannaman expressed appreciation for the opportunity to have served. She expressed pride over the involvement of the Chamber of Commerce and the RACC in the Community Center readerboard sign. She looks forward to working with Ms. Works on the State Fair. She expressed a desire for more RACC meetings. "There are more cancellation notices than meeting notices." Mayor Crowell thanked Ms. Hannaman for her dedication to the community.

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to appoint Ronni Hannaman to the Carson City Redevelopment Authority Citizens Committee as a property owner from redevelopment area 2. Supervisor McKenna seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John McKenna
AYES:	Supervisors Bonkowski, McKenna, Abowd, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked Ms. Hannaman.

Mayor Crowell advised that Daniel Neverett was unable to attend the meeting, and that he had served as a member of the RACC since 2012.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the February 6, 2014 Meeting

Page 16

DRAFT

(4:04:53) Mayor Crowell welcomed Kristoffer Wickstead to the podium and, at his request, Mr. Wickstead discussed his interest in serving as a RACC member. He responded to questions regarding the source and allocation of redevelopment authority funding; his opinion of dividing the review of funding for community and cultural events between the Cultural Commission and the RACC; his opinion of redevelopment incentive funding; his opinion of whether redevelopment funding should be saved or spent each year; his philosophy relative to the investment of redevelopment funding. Mayor Crowell offered Mr. Wickstead the opportunity to provide further comment, and he thanked the Board for the opportunity to interview. Mayor Crowell thanked Mr. Wickstead for his interest in the community.

In response to a question, Ms. Hannaman advised that “for the few meetings we have had, the attendance has been very good.” Mayor Crowell entertained a motion. **Supervisor Abowd moved to appoint Kristoffer Wickstead to the citizen-at-large position. Supervisor McKenna seconded the motion.**

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor John McKenna
AYES:	Supervisors Abowd, McKenna, Bonkowski, Shirk, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16. PUBLIC COMMENT (4:17:07) - Mayor Crowell entertained public comment. Ronni Hannaman thanked the Board for appointing two Chamber of Commerce Leadership Class members, and congratulated them. (4:17:45) Jed Block expressed appreciation for the Board's careful deliberations over the committee appointments. Mayor Crowell entertained additional public comment; however, none was forthcoming.

17. ACTION TO ADJOURN (4:18:49) - Mayor Crowell adjourned the meeting at 4:18 p.m.

The Minutes of the February 6, 2014 Carson City Board of Supervisors meeting are so approved this _____ day of April, 2014.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder