

**MINUTES
of the meeting of the
CARSON CITY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

March 4, 2014

The Carson City LEPC held a public meeting on March 4, 2014, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair Stacey Giomi.

2. Roll Call and Determination of a Quorum

Voting members present were Nicki Aaker, Lisa Christensen (joined at beginning of discussion of Item #8), Brian Crowe, Kevin Curnes, James Freed, Stacey Giomi, Ray Saylo, Dan Shirey, and Tom Tarulli, which constituted a quorum. Non-voting members present were Keith Forbes and Chris Smallcomb.

Also present were Angela Barosso (Carson City Health & Human Services), Stacey Belt (Carson City Fire Department), Mark Cyr (The Salvation Army), Linda Doty (Ron Wood Family Resource Center), Tina Russom (Carson City District Attorney's Office), and Denise Stathes (American Buildings Company).

Voting members absent were Dave Dawley, Phillip Harrison, Pete Livermore, and Joni Maestretti. Non-voting member absent was Jerry Evans.

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion.

5. For Possible Action: Approval of December 3, 2013, Meeting Minutes

It was moved by James Freed, seconded by Kevin Curnes, with motion carried unanimously, that the minutes of the December 3 meeting be approved as submitted.

6. For Possible Action: To appoint Mark Cyr (The Salvation Army Carson City Corps) as the Community Group representative to the LEPC

Stacey Giomi stated that Mark Cyr would serve as the Community Group representative to the LEPC as well as representing the faith-based community. It was then moved by Dan Shirey, seconded by Tom Tarulli, with motion carried unanimously, that Mark Cyr be appointed to the LEPC.

7. For Possible Action: To appoint Robert Schreihans (Carson City Fire Department) as the Firefighting representative to the LEPC in replacement of Dan Shirey

This item was removed from the agenda as Dan Shirey will continue to serve on the LEPC as the Committee's Firefighting representative.

8. For Possible Action: To appoint Stacey Belt (Carson City Fire Department) as a Civil Defense/Emergency Management representative to the LEPC

Stacey Giomi stated that as there would be discussion later in the meeting regarding the combining of some committees with the LEPC (including the Citizen Corps Advisory Subcommittee of which Stacey Belt was a member), he felt that Stacey should now become a member of the LEPC. It was therefore moved by Kevin Curnes, seconded by James Freed, with motion carried unanimously, that Stacey Belt be appointed to the LEPC.

9. For Possible Action: To review and approve the FY 2015 State Emergency Response Commission (SERC) Planning, Training, Equipment, and Operations Grant Application

Stacey Giomi stated that this was the annual grant received from the SERC and that the proposal this year was to submit a grant application requesting funds for equipment in an amount not to exceed \$24,000 to purchase ten Bendix King radios and two Motorola radios. (An additional amount of \$4,000 in operations funds is automatically included in this grant by the SERC.)

Stacey said that the requested Bendix Kings would be used on haz-mat incidents because they can be reprogrammed in the field regardless of the location, including out-of-area incidents, which cannot be done with the Motorolas, and the requested Motorola radios would be used by the haz-mat inspectors who have currently been going into the field without radios, which has been a safety concern.

It was then moved by Dan Shirey, seconded by Kevin Curnes, with motion carried unanimously, that the Committee approve the submission of the FY 2015 SERC Planning, Training, Equipment, and Operations Grant Application as described to the State Emergency Response Commission.

10. For Possible Action: To approve additional language in the bylaws to include the Citizen Corps Council and the Community Health Care Coalition as part of the LEPC

Stacey Giomi stated that the whole LEPC has been serving as the Citizen Corps Advisory Subcommittee and that this subcommittee has been meeting immediately following the LEPC meetings for the purpose of managing Citizen Corps issues. He said that as Stacey Belt and Angela Barossa had recently approached him requesting to have the LEPC also function as the Community Health Care Coalition, he felt that instead of forming an additional subcommittee, it would make more sense to add these two functions to the Committee's bylaws.

Therefore, in the proposed changes to the bylaws, in the section outlining the purposes of the LEPC (Article II), two new purposes were being added as Nos. 6 and 7—"to function as the Carson City Citizen Corps Council" and "to function as the Carson City Community Health Care Coalition." Stacey said that if these bylaws were approved, agenda items would then be added to future LEPC meetings for the presentation of reports in regard to both the Council and the Coalition. He also mentioned that by adding Mark Cyr to the LEPC as a faith-based community member, the LEPC now comprised everyone in the community needed by either of these organizations—thereby eliminating the need for multiple committees.

It was then moved by Stacey Belt, seconded by Tom Tarulli, with motion carried unanimously, that the Committee accept the changes as proposed to the bylaws of the Carson City Local Emergency Planning Committee. Stacey Giomi mentioned that as there was no longer a need for the LEPC to serve as the Citizen Corps Advisory Subcommittee, these subcommittee meetings would no longer be held.

11. For Possible Action: Approval of December 3, 2013, Citizen Corps Advisory Subcommittee Meeting Minutes

Stacey Giomi said that this would be the last set of minutes for the Citizen Corps Advisory Subcommittee. It was then moved by Kevin Curnes, seconded by Dan Shirey, with motion carried unanimously, that the Committee approve the Citizen Corps Advisory Subcommittee meeting minutes of December 3.

12. Report on activities associated with the Citizen Corps Council Initiatives

Stacey Belt reported that the Citizen Corps Leadership Group met last week and set up some of their goals for the upcoming year to include ICS, search and rescue, and triage training. They will be hosting community emergency response training over the next couple of months, culminating in May with a CERT rodeo/Olympics along with the Douglas County, Washoe County, Storey County, and local Carson Colony CERTs. The Teams will be competing against each other in teams of six to seven, demonstrating basic skills and abilities that were required to become a CERT member.

Other upcoming scheduled activities for the CERT include supporting the National Preparedness Week in September; being available and on call during the Nevada State Fair the

last week of July and beginning of August; and conducting a drill prior to fire season in May to practice the Team's fire rehab and response activities.

Angela Barossa reported that there were currently about 140 people registered in the Medical Reserve Corps, with about 80 active members, and that they were presently recruiting volunteers for upcoming events.

13. Report on activities associated with the Community Health Care Coalition

Angela Barossa reported that part of the funding received by Health & Human Services came from a federal grant which basically focused on public health interaction with the hospitals and health care services. In the last couple of years, the feds have wanted them to form a health care coalition to promote communication between all the partners who have a role in a community health care system—including hospitals, medical providers, emergency medical services, faith-based organizations, public health, emergency management, etc.—in order for them to talk to each other and get a better idea of what each of their roles and responsibilities would be in an emergency situation.

Angela said that as all the members of the LEPC were the suggested members their federal partner's wanted them to include when they met as the Health Care Coalition, she wanted to express her appreciation to the Committee in now also functioning as the Coalition.

Angela then went over some of the past activities of the group, including their participation in November in a statewide medical surge workshop in regard to updating the statewide medical surge plan; the co-chairing of two work groups with the Washoe County Health District; and, last week, a presentation by their nurses to the Bureau of Health Care Quality and Compliance (HCQC)—the state department that regulates all the health care facilities—informing them of their activities.

On March 22, the group will be helping the small community of Mark Twain in Storey County (as their funding for public health care includes the Quad-County area) in its first-ever health fair, assisting with immunizations and providing educational brochures among other things. Angela said that this was an example of the type of community outreach activities performed by the Coalition, with many other events having been held in the past and being planned for the future.

Angela announced that there would be no flu clinic held this year because the majority of the vaccine funding had been cancelled and that they had only been able to hold these clinics in previous years due to the receipt of free vaccine (worth about \$60,000) from the State immunization program. Therefore, only a small amount of vaccine will be available—which will be used for the uninsured and the underinsured. She said, however, that the flu vaccination programs in the school districts (Carson City and Douglas and Storey Counties) will continue.

Angela said that the biggest event coming up in which the Coalition will be involved is the Remote Area Medical Event to be held April 11-13 in Reno. This event will provide free medical, dental, and vision services to the uninsured and underinsured and that services can

be provided to approximately 800 people per day. Other events have had people lining up for 24 hours and that numbers would be given out at 3:00 a.m. Stacey Giomi had concerns as to whether residents of Carson City would be able to attend this event, especially given the starting time, and it was stated that they were trying to coordinate van transportation for the residents and would also look into the JAC buses being used. It was mentioned that this event was a total volunteer effort by an international organization that travels the country and throughout the world providing free medical services with no eligibility requirements.

14. Report on the Hazard Vulnerability Analyses for the Carson Tahoe Regional Medical Center and the Sierra Surgery Hospital

James Freed distributed Hazard Vulnerability Analyses for the Carson Tahoe Regional Medical Center and the Sierra Surgery Hospital for the Committee's review. He stated that all health care system facilities were required to prepare a yearly hazard vulnerability analysis which needed to be shared with their community partners. He mentioned that since their facilities were basically in the same geographical location, most of their hazards were identical—those being a major earthquake, wildfires, severe storms, active shooters, mass casualty incidents, utility interruptions, and pandemic illnesses. James said that they have two committees with representatives from all the different facilities for the purpose of mitigating these risks to the best of their ability—one being the Emergency Management Committee and the other being the Environment and Care Committee.

James said that they were basically addressing all seven of their main hazards this year and outlined some of the mitigation steps they have taken or plan to take.

15. Reports of Committee Members

- Stacey Giomi mentioned that within the next month, the annual meeting of the Hazard Mitigation Planning Committee (on which all LEPC members serve) will be held to review the City's Hazard Mitigation Plan. He said that the Plan is required to be updated every five years and submitted to FEMA for approval—and that the Committee meets yearly to discuss all the actions taken in the previous year in regard to the hazard mitigation items contained in that plan in order to facilitate that update when due.
- Brian Crowe expressed his appreciation for the help he's received from the City with the college's emergency plan.
- Mark Cyr mentioned that the Salvation Army will be conducting emergency disaster services training on May 10 from 0900-1600 and that anyone interested should contact him.
- Nicki Aaker mentioned the rabies incident that had recently occurred in Carson City, with one puppy having testing positive for the disease. This positive test set off a whole investigation of the puppy's litter mates—as to their location and possible exposures. The mother and three of the puppies were subsequently tested, which came up negative; two others were currently under quarantine at Animal Services; and two more were being followed up in regard to their exact location. Nicki said that the litter could still not be

ruled out as all puppies have not been tested and there was the possibility that the exposure did happen in the litter at the breeder's house.

- Ray Saylo stated that the Department of Homeland Security completed the facility vulnerability assessment for the Sheriff's Office in January and that the department did very well—only a few minor issues, such as installing two additional exterior cameras at the main building and completely enclosing the Dispatch Center with fencing and having the gate remain closed (which would affect fire department access). Although these items were not required, Ray said that if they wanted to maintain security for the Dispatch Center, they would have to do something along these lines but could work out something that would not impede access to the building for those requiring it.

Ray said that they would be conducting some active shooter training in either April or May with the Courthouse staff.

- Keith Forbes said that later this year, there will be a tabletop exercise put on by the State Division of Emergency Management with the scenario of an accident on a local highway involving hazardous materials and cattle—which will involve contaminated livestock running through the countryside.
- Chris Smallcomb updated the Committee on the yearly (beginning of October) precipitation percentages—with Carson City at 53% of normal and Minden at 83%, while the snow pack in the Sierra below 8,000 feet was about 26% of normal and about 60-65% above 8,000 feet. Chris saw no major storms coming within the next couple of weeks but could not predict what might be coming in the spring. The latest estimate of the Carson River stream flow through Carson City was about 27% of normal, which encompasses the April through July snow-melt season. However, the stream flows for the Walker River and upper portions of the Carson River were predicted to be a bit higher—at around 50%.

Although nothing official has been released as to expectations for the fire season, considering they were now in the third consecutive winter of below-normal precipitation, the outlook was not good. Stacey Giomi mentioned that the Waterfall fire had occurred after three years of consecutively dry winters. And he said that, unfortunately, spring rains just green up the grasses to get them to grow where they normally wouldn't grow and those small fuels then carry to those bigger fuels where the rain was not enough to change their moisture content. So although good from a moisture perspective, spring rains were a negative from a fire perspective.

Chris said that the NWS was heavily involved in the ARkStorm Tabletop because of the probability of a massive storm hitting this area (such as it had previously done in the mid-1800s). And, lastly, he said the NWS will start issuing freeze watches and warnings during the growing season to alert the agricultural community and people with home gardens when an unusual cold mass was expected to hit the area.

16. Next Meeting Date: June 3, 2014

The next meeting will be held June 3 in the meeting room of Fire Station #51, beginning at 1:30 p.m.

17. Public Comment

There was no public comment.

18. For Possible Action: To adjourn

The meeting was adjourned at 2:20 p.m.

Recorder: Judy Dietrich