

Item #4-4

**CARSON CITY, NEVADA  
REQUEST FOR BOARD ACTION**

**Date Submitted:** October 20, 2006

**Agenda Date Requested:** November 2, 2006

**Time Requested:** Consent Agenda

**Labor Commissioner PWP #CC-2005-313**

**To:** Mayor and Supervisors

**From:** Public Works - Contracts Division

**Subject Title:** Action to accept the recommendation of Public Works to accept the work as completed, to accept the Contract Summary as presented, and authorize the Release of Final Payment in the amount of \$17,085.00 on the Quill Ranch Water Tank Interior & Exterior Re-Painting Project, Contract #2005-026, to Olympus and Associates, Inc., P.O. Box 8015, Reno, Nevada 89506.

**Staff Summary:** Carson City accepted sealed bids for all labor, materials, tools and equipment necessary to perform the interior and exterior surface preparation and re-painting of an existing 4 million gallon steel water tank. The steel tank is approximately 40 feet tall and 130 feet in diameter. This project is now complete and it is requested that final payment be released.

**Type of Action Requested:** (Check One)

Resolution

Ordinance

Formal Action/motion

Other (Specify)

**Does this Action Require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the recommendation of Public Works to accept the work as completed, to accept the Contract Summary as presented, and authorize the Release of Final Payment in the amount of \$17,085.00 on the Quill Ranch Water Tank Interior & Exterior Re-Painting Project, Contract #2005-026, to Olympus and Associates, Inc., P.O. Box 8015, Reno, Nevada 89506.

**Explanation for Recommended Board Action:** This project is complete and the contractor is entitled to final payment.

**CARSON CITY, NEVADA  
REQUEST FOR BOARD ACTION**

**Applicable Statute, Code, Policy, Rule or Regulation:** Not applicable. Final payment approval by the Board of Supervisors is an internal requirement. NRS does not require Board of Supervisors approval. The only final payment requirement is in NRS 338 and it requires that payment be made within 30 days from the completion of work or interest must be paid to the Contractor.

**Fiscal Impact:** No additional impact.

**Explanation of Impact:** The funding was approved on August 4, 2005, in a prior Board Action.

**Engineers Estimate:** \$475,000.00

<b>Project Cost:</b>	Base Bid:	\$267,000.00
	Change Orders	30,698.88
	Additive/Alternate	<u>44,000.00</u>
		\$341,698.88

**Funding Source:** This Board Action is not requesting additional funding. Monies for the entire project were approved in prior BOS meetings.

**Prior BOS Funding:** \$267,000.00 Base Bid + \$75,600.00 Contingency = \$342,600.00

**Alternatives:** Provide Other Direction Pursuant to Board Action.

**Supporting Material:**

Notice of Completion  
Contract Summary Memo from Project Manager  
Change Orders

**Prepared by:** Sandy Scott, Contract Coordinator

Reviewed By: Mark Brethauer Date: 10/18/06

Mark Brethauer, Project Manager  
Reviewed By: (C/M) [Signature] Date: 10/23/06

Reviewed By (Finance Dir) [Signature] Date: 10/23/06

Reviewed By: (DA) [Signature] Date: 10/23/06

Reviewed By: (Public Works) [Signature] Date: 10/23/06

# CARSON CITY, NEVADA

## REQUEST FOR BOARD ACTION

### BOARD ACTION:

Motion \_\_\_\_\_ 1: \_\_\_\_\_ (Aye) :  
(Nay)

2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Vote Recorded By)

**CARSON CITY, NEVADA  
BOARD OF SUPERVISORS**

**1 BOARD ACTION AND EXECUTION:**

- 1.1 The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of November 2, 2006, approved the execution of the attached document(s) hereinbefore identified as acceptance of the work as complete and approval to Release Final Payment **CONTRACT No. 2005-026** titled "**Quill Ranch Water Tank Interior and Exterior Re-Painting Project**". Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this document in accordance with the action taken.

**CARSON CITY, NEVADA**

MARV TEIXEIRA, MAYOR

DATED this 2nd day of November, 2006.

**ATTEST:**

ALAN GLOVER, CLERK-RECORDER

DATED this 2nd day of November 2006.

**DEVELOPMENT  
SERVICES  
DEPARTMENT**

**ADMINISTRATION**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2312

**BUILDING and  
SAFETY DIVISION  
PERMIT CENTER**

2621 Northgate Lane, Suite 6  
Carson City, NV 89706-1319  
Ph: 775-887-2310  
Fx: 775-887-2202

**CAPITAL PROJECTS**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**CONTRACTS**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**ENGINEERING DIVISION**

2621 Northgate Lane, Suite 54  
Carson City, NV 89706-1319  
Ph: 775-887-2300  
Fx: 775-887-2283

**FLEET SERVICES**

3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

**PLANNING DIVISION**

2621 Northgate Lane, Suite 62  
Carson City, NV 89706-1319  
Ph: 775-887-2180  
Fx: 775-887-2278

**PUBLIC WORKS OPERATION**

(Water, Sewer, Wastewater,  
Streets, Landfill, Environmental)  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**TRANSPORTATION**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**CARSON CITY NEVADA**  
Consolidated Municipality and State Capital



**NOTICE OF COMPLETION**

**TO:** Carson City  
CLERK - RECORDER  
885 E. Musser Street  
Carson City, NV 89701

APN# 7-061-11

**ATTN:** Alan Glover, Clerk-Recorder

**DATE:** October 18, 2006

**Labor Commissioner PWP#** CC-2005-313

**NOTICE IS HEREBY GIVEN FOR CONTRACT # 2006-026  
FOR THE PROJECT OF "Quill Ranch Water Tank Interior &  
Exterior Re-Painting Project":**

- 1 That Carson City, whose executive offices are located at 201 North Carson Street, Carson City, Nevada 89701, is a municipal government and the owner of the real property for which the work was performed.
- 2 That the location of said property is at Quill Ranch in Carson City, Nevada.
- 3 That said project commenced on or about August 30, 2006, and that the Board of Supervisors accepted this project as 100% complete on November 2, 2006.
- 4 That the Contractor performing and completing said project was Olympus & Associates, Inc., 405 Lovitt Lane, Reno, Nevada 89701.
- 5 That said property is owned in fee simple title, and that no other person or persons whomsoever is the owner of, or interested therein.
- 6 That the Contract Administrator assigned this project was Sandy Scott whose office was located at 3505 Butti Way, Carson City, Nevada 89701.

This **NOTICE OF COMPLETION** is given in compliance with the provisions of section 108.228 of the Nevada Revised Statutes, and the above facts are true and correct.

**BY:** Sandy Scott, Contract Coordinator

# Memorandum

---

**TO:** Sandy Scott, Contract Administrator.

**FROM:** Mark Brethauer, P.E., Senior Project Manager.

**DATE:** June 22, 2006

**SUBJECT:** Quill Ranch Water Tank Interior & Exterior Re-Painting Project.  
CIP# 04-6013, Contract No. 2005-026.

---

As of 6/21/06, this project has been completed to 100% by the contractor, Olympus and Associates, Inc., to the satisfaction of the Public Works Department. Our original contract amount was \$311,000 and we required two additive change orders for the amount of \$30,698.88 and one change order for extra time. The new project contract total is \$341,698.88.

Please refer to attached list for a summary of the approved change orders.

Thank you again for all your help.

**CHANGE ORDER SUMMARY SHEET**

<b>CHANGE ORDER</b>	<b>AMOUNT</b>
1. Change order #1 is an add to the contract, as it was determined that there was considerably more rust and corrosion on the interior roof section of the water tank than was originally anticipated which required additional blasting sand and labor to remove.	\$29,155.58
2. Change order #2 is an add to the contract as Public Works requested that the contractor make repairs on the existing water tank float assembly which had been inoperable for a number of years.	\$1,543.30
3. Change order #3 is for additional working days due to weather conditions that prevented the contractor from completing the external painting.	\$0.00
	<hr/>
Balance:	\$30,698.88

H:04-6013QuillTankRepainting\enr\contracts\ProjectCloseout\  
projectcompletememo.wpd

**CARSON CITY CONTRACTS**

**PROJECT: Quill Ranch Water Tank Interior & Exterior Repainting**

**CONTRACTOR: Olympus & Associates, Inc.**

**CHANGE ORDER NO. 1**

**CONTRACT NO.: 2005-026**

**DATE: February 15, 2006**

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document:

**Account Number for paying of Charge Order:** \_\_\_\_\_

Do not list deductions and additions on the same change order.

BID ITEM #	DESCRIPTION	AMOUNT
CO #1	Extra labor and materials required to remove excessive rust from the roof of the tank.	29,155.58
<b>CHANGE ORDER TOTAL</b>		<b>29,155.58</b>

<b>Original Contract Amount</b>	\$ 311,000.00
<b>Previous Change Orders</b>	\$ 0.00
<b>Contract Amount Prior to this Change Order</b>	\$ 311,000.00
<b>Amount of this Change Order</b>	\$ 29,155.58
<b>New Contract Amount (Including this Change Order)</b>	\$ 340,155.58

Revised Date of Completion as of this Change Order: Additional 15 working days added to Contract

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

**CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL**

Contractor: *George Desjoris* Date: 2/23/06  
 Project Manager: *Mark Brethauer* Date: 3/2/06  
 Contracts: *Sandy Scott* Date: 3/14/06  
 George Desjoris, President  
 Mark Brethauer, P.E.  
 Sandy Scott, Contract Administrator

*hw*



**CARSON CITY CONTRACTS**

**CHANGE ORDER NO. 2**

**PROJECT: Quill Ranch Water Tank Interior & Exterior Repainting**

**CONTRACT NO.: 2005-026**

**CONTRACTOR: Olympus & Associates, Inc.**

**DATE: February 15, 2006**

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document:

Account Number for paying of Charge Order: \_\_\_\_\_

Do not list deductions and additions on the same change order.

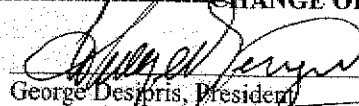
BID ITEM #	DESCRIPTION	AMOUNT
CO #2	Extra labor and materials required to remove and replace the existing tank float assembly.	1,543.30
CHANGE ORDER TOTAL		1,543.30

Original Contract Amount	\$ 311,000.00
Previous Change Orders 1	\$ 29,155.58
Contract Amount Prior to this Change Order	\$ 340,155.58
Amount of this Change Order	\$ 1,543.30
<b>New Contract Amount (Including this Change Order)</b>	<b>\$ 341,698.88</b>

Revised Date of Completion as of this Change Order: Additional 5 days added to Contract

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

**CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL**

Contractor:   
George Desjoris, President

Date: 2/23/06

Project Manager:   
Mark Brethauer, P.E.

Date: 3/2/06

Contracts:   
Sandy Scott, Contract Administrator

Date: 3/14/06

*ho*

CARSON CITY CONTRACTS

CHANGE ORDER NO. 3

PROJECT: Quill Ranch Water Tank Interior & Exterior Repainting

CONTRACT NO.: 2005-026

CONTRACTOR: Olympus & Associates, Inc.

DATE: June 22, 2006

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract document.

Account Number for paying of Charge Order: \_\_\_\_\_

Do not list deductions and additions on the same change order.

BID ITEM #	DESCRIPTION	AMOUNT
CO #3	Extra time required due to weather conditions that prevented the contractor from completing the exterior painting repair of the access hatch and site clean up work.	0.00
CHANGE ORDER TOTAL		0.00

Original Contract Amount	\$ 311,000.00
Previous Change Orders <b>2</b>	\$ <del>30,698.88</del>
Contract Amount Prior to this Change Order	\$ 341,698.88
Amount of this Change Order	\$ 0.00
New Contract Amount (Including this Change Order)	\$ 341,698.88

Revised Date of Completion as of this Change Order: ~~62 calendar days added to the Contract~~

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CHANGE ORDER NOT VALID UNTIL SIGNED BY ALL

Contractor: *George Desipis*  
George Desipis, President

Date: 8/14/06

Project Manager: *Mark Brethauer*  
Mark Brethauer, P.E.

Date: 6/22/06

Contracts: *Sandy Scott*  
Sandy Scott, Contract Administrator

Date: 8/21/06