

**CARSON CITY BOARD OF SUPERVISORS
MINUTES OF THE JANUARY 4, 1990, MEETING
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A regular meeting of the Carson City Board of Supervisors was held on January 4, 1990, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, NV, beginning at 9:00 A.M.

PRESENT:	Marv Teixeira	Mayor
	Tom Fetic	Supervisor, Ward 2
	Kay Bennett	Supervisor, Ward 4
	Ron Swirczek	Supervisor, Ward 1
	Tom Tatro	Supervisor, Ward 3

STAFF PRESENT:	Mike Rody	Act. City Manager
	Walter Sullivan	Comm. Dev. Director
	Dan O'Brien	Pub. Works Director
	Mary Walker	Finance Director
	Alan Glover	Clerk-Recorder
	Ted Thornton	Treasurer
	Paul McGrath	Sheriff
	Noel Walters	District Attorney
	Dorothy Timian-Palmer	Water Engineer
	Gary Kulikowski	Internal Auditor
	Judy Berge	Recording Secretary
	(B.O.S. 1-4-90, tape 1-001)	

Mayor Teixeira called the meeting to order at 9:00 A.M. Jay Cawthorn gave the invocation, and District Attorney Noel Waters led the Pledge of Allegiance. A roll call was taken with a quorum present. There were no Minutes for approval.

1. SHERIFF - ACTION ON CONTINUED DISPATCH SERVICES FOR THE WASHOE TRIBE POLICE DEPARTMENT: (1-115) Sheriff Paul McGrath reviewed the services provided for the Washoe Tribe Police Department and the increase in service over last year. Following discussion, Supervisor Bennett moved to approve dispatch fees at \$660 per month, to provide dispatch services to Washoe Tribe Police Department, with a fiscal impact of \$3,960 for FY 89/90 and \$3,960 for FY 90/91. Supervisor Swirczek seconded the motion. A vote was taken and carried 5-0.

2. CLERK-RECORDER - ACTION ON ADOPTION OF FEE SCHEDULE: (1-366) Clerk-Recorder Alan Glover reviewed the proposed fee schedule. Following discussion of the suggested search fee, Supervisor Tatro moved to adopt the schedule of fees for duplication of magnetic tape for all City offices, \$5.00 if a tape is provided and \$10.00 if the City provides the tape. Supervisor Bennett seconded the motion. A vote was taken and carried 5-0.

3. TREASURER:

A. ORDINANCE FIRST READING - ACTION ON AN ORDINANCE AMENDING SECTION 12.03.070 OF THE CARSON CITY MUNICIPAL CODE TO REFLECT 5% PENALTY ON DELINQUENT SEWER ACCOUNTS: (1-500) Treasurer Ted Thornton reviewed the proposed amendment and advised the Board that the Ordinance was amended for

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water accounts in 1985. Supervisor Fettic introduced on first reading BILL #101, AN ORDINANCE AMENDING SECTION 12.03.070 OF THE CARSON CITY MUNICIPAL CODE (SEWER CONNECTION AND USE BILLINGS) BY CHANGING THE PENALTY CHARGE FROM TEN TO FIVE PERCENT. Supervisor Tatro seconded the motion. A vote was taken and carried 5-0.

B. ACTION ON TREASURER'S FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 1989: (1-525) Treasurer Thornton reviewed the November Financial Report and advised the Board that the investment program is progressing extremely well. Supervisor Swirczek moved to accept the Treasurer's monthly report as submitted for November, 1989. Supervisor Bennett seconded the motion. A vote was taken and carried 5-0.

4. FINANCE:

A. DISCUSSION AND POSSIBLE ACTION REGARDING SEWER FUND RESERVES: (1-570) Finance Director Mary Walker reviewed the proposals to eliminate annual reserves for vehicle and emergency replacement reserves and to reduce reserve requirement for debt service. Supervisor Swirczek moved to eliminate the annual reserve for vehicle replacement and the reserve for emergency replacement be expanded to include emergency replacement and future plant replacement with the principle amount to be capped at one million dollars plus interest. Supervisor Tatro seconded the motion. A vote was taken and carried 5-0. Supervisor Fettic moved to have the City set a six month reserve for debt service in the amount of \$730,000 and that \$335,000 be deducted from unrestricted working capitol budget of 1.4 million to arrive at the \$730,000. Supervisor Tatro seconded the motion. a vote was taken and carried 5-0.

B. DISCUSSION AND POSSIBLE ACTION REGARDING WATER FUND RESERVES: (1-1407) Finance Director Mary Walker reviewed the proposal to eliminate reserves for vehicle and equipment replacement and reduce reserves for debt service. Supervisor Tatro moved to eliminate the vehicle and equipment replacement reserves for the water fund. Supervisor Swirczek seconded the motion. A vote was taken and carried 5-0. Discussion ensued regarding the water rate study currently under way and the inequities in the current fee structure. Supervisor Swirczek provided a background for the water rate study. Staff was directed to provide more information on how a six month reserve would effect the rates. No formal action was taken.

5. PUBLIC WORKS - DISCUSSION AND ACTION ON THE INTERLOCAL COOPERATIVE AGREEMENT BY AND BETWEEN CARSON CITY AND STATE OF NEVADA DEPARTMENT OF TRANSPORTATION CARSON STREET WATER AND SEWER REPLACEMENT PROJECT: (1-2055) Water Engineer Dorothy Timian-Palmer summarized the Interlocal Cooperative Agreement and reviewed the responsibilities to be assumed by the State on this project. Supervisor Fettic moved to approve and authorize the Mayor to sign the Interlocal Cooperative Agreement by and between the State of Nevada Department of Transportation and Carson City concerning the Carson Street Water and Sewer Replacement Project. Supervisor Tatro seconded the motion. A vote was taken carried 5-0.

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6. PURCHASING AGENT:

A. REVIEW AND ACTION ON CHANGE ORDER NO. 1 - CONTRACT 8889-69 SEWER AND WATER RATE STUDY: (1-2273) Assistant Purchasing Agent John Iratcabal and Public Works Director Dan O'Brien reviewed the proposed change orders and explained that new information has been received after the original contract scope was determined. Ron Hammett and Sandy Ellis spoke in support of Change Orders 1 and 2. Supervisor Fettic moved to approve Change Order #1 for the release of \$5,000 partial payment for work performed and balance of the contract amount to be paid upon completion of Public Hearings on Contract #8889-69. Supervisor Bennett seconded the motion. A vote was taken and carried 5-0.

B. REVIEW AND ACTION ON CHANGE ORDER NO. 2 - CONTRACT 8889-69 SEWER AND WATER RATE STUDY: (1-2805) Reviewed in conjunction with Change Order #1. Supervisor Tatro moved to approve Change Order #2 to Contract 8889-69 Sewer and Water Rate Study authorizing a net increase to the contract by \$5,000 funding source Sewer #410.721 and Water 420.751 and authorize the Mayor to execute the same. Supervisor Bennett seconded the motion. A vote was taken and carried 4-1. Supervisor Swirczek voted nay as a completed study is in the possession of the City and the City should be able to make minor changes as needed.

Mayor Teixeira recessed the meeting at 10:25 A.M. and reconvened at 10:35 A.M.

7. CITY MANAGER REPORTS, RESOLUTIONS AND BOARD DIRECTIVES: (1-2950) Acting City Manager Mike Rody read a letter of resignation from Fire Chief Bernard Cease into the record.

A. STATUS REPORT ON FEDERAL AVIATION ADMINISTRATION GRANT: (1-3100) Mr. Rody distributed and reviewed copies of correspondence from the Federal Aviation Administration.

B. DISCUSSION AND POSSIBLE ACTION REGARDING CARSON CITY'S FIRST ANNUAL BUDGET SURVEY: (1-3195) Mr. Rody and Ms. Walker reviewed the benefits of a budget survey and the approximate cost. Discussion ensued on who to mail the survey to, who would formulate and analyze the the results, should postage be provided for the survey return, the length and components of the survey, and when to mail it out. Staff was directed to contact Dr. Herzik from U.N.R and Don Carlson to determine whether a poll or a survey would be more advantageous.

8. BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, AND PROCLAMATIONS:

A. ACTION ON DESIGNATION OF REPRESENTATIVE FROM THE CARSON CITY BOARD OF SUPERVISORS TO THE CARSON-TAHOE HOSPITAL BOARD OF TRUSTEES: (2-1200) Supervisor Swirczek moved to designate Kay Bennett as the Board of Supervisor's representative to the Carson-Tahoe hospital Board of Trustees. Supervisor Fettic seconded the motion. A vote was taken and carried 5-0.

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B. THE MEMBERS OF THE CARSON CITY BOARD OF SUPERVISORS WILL DISCUSS AND TAKE ACTION TOWARD THE FINAL SELECTION OF THE CANDIDATES FOR THE CITY MANAGER POSITION: (2-1400) Following discussion of possible meeting dates and times, the following meetings were scheduled: January 12, 1990 at 12:00 P.M. to select ten (10) finalists, February 3, 1990 at 7:15 A.M. for interviews, February 5, 1990 to select the top two (2) candidates.

MAYOR TEIXEIRA advised the Board that he would not be present at the January 18, 1990 meeting and directed Supervisor Fettic to chair the meeting.

SUPERVISOR SWIRCZEK advised the Board that he would also be absent at the January 18, 1990 meeting and reported on an annual inspection of the Carson City Jail that transpired on December 29, 1989.

SUPERVISOR FETTIC None.

SUPERVISOR TATRO reported on his participation in the annual inspection of the Jail. He advised the Board that service calls have increased 15% over last year and food costs have decreased at the jail with the hiring of a cook.

SUPERVISOR BENNETT advised the Board that she would be attending a meeting of the Governors Alliance for a Drug Free Nevada on January 22 and 23, 1990, in Las Vegas.

CITIZEN COMMENTS: None.

Supervisor Fettic moved to adjourn the meeting at 11:45 A.M. Supervisor Bennett seconded the motion. A vote was taken and carried 5-0.

A tape recording of these proceedings is on file in the Clerk-Recorder's Office.

The Minutes of the January 4, 1989 Carson City Board of Supervisors meeting

ARE SO APPROVED ON January 18, 1990.

_____/s/_____
Mayor Teixeira

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder