

Item # 4-4

**City of Carson City
Agenda Report**

Date Submitted: 01/11/07

Agenda Date Requested: 01/18/07

Time Requested: Consent

To: Carson City Board of Supervisors

From: Health and Human Services Department

Subject Title: Action to approve a grant award in the amount of \$12,000.00 from the Nevada Department of Health and Human Services, Health Division, for funds to support the HIV Prevention program.

Staff Summary: To distribute HIV prevention literature and condoms in the Carson City area.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve a grant award in the amount of \$12,000.00 from the Nevada Department of Health and Human Services, Health Division, for funds to support the HIV Prevention program.

Explanation for Recommended Board Action: This funding will help our department reach a vulnerable population. We will distribute condoms and disseminate approximately 10,000 pieces of HIV prevention literature through the Carson City Health and Human Services medical clinic, and other appropriate health venues within Carson City.

Applicable Statue, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: \$12,000.00, which will be reimbursed from the grant.

Explanation of Impact: Monies will be spent from the funding source prior to being reimbursed. Reimbursement payments, from the State, will occur every 30 days.

Funding Source: State Grant (No match required)

Alternatives: Do Not Approve

Supporting Material: N/A

Prepared By: Daren Winkelman

Reviewed By:

[Signature]
(Department Head)

Date: 01/09/07

[Signature]
(City Manager)

Date: 1-9-07

Melanie Soukotta
(District Attorney)

Date: 1-9-07

[Signature]
(Finance Director)

Date: 1/9/7

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Nevada Department of Health and Human Services HEALTH DIVISION (hereinafter referred to as the DIVISION)	Health Division #:	1485
	Budget Account #:	3215
	Category #:	15
	GL #:	8501

NOTICE OF SUBGRANT AWARD

Program Name: HIV Prevention Program Bureau of Community Health Nevada State Health Division	Subgrantee Name: Carson City Health and Human Services
Address: 4150 Technology Way, Suite 100 Carson City, NV 89706	Address: 900 East Long Street Carson City, NV 89706
Subgrant Period: January 1, 2007 through December 31, 2007	Subgrantee EIN#: 88-60000138 Subgrantee Vendor#: T41107900

Reason for Award: To distribute HIV Prevention literature and condoms in the Carson City area.

County(ies) to be served: () Statewide (X) Specific county or counties: Carson City

Approved Budget Categories:

1. Personnel	\$		Categorical funding may be adjusted up to ten (10%) without prior written authorization from the awarding Health Division program; however, the adjustment may not alter the Scope of Work.
2. Travel	\$	450	
3. Operating	\$	11,550	
4. Equipment	\$		
5. Contractual/Consultant	\$		
6. Training	\$		
7. Other	\$		
Total Cost		\$ 12,000	

Disbursement of funds will be as follows:

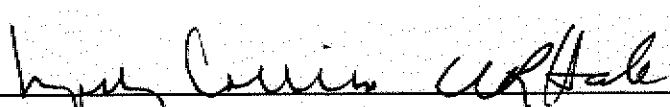
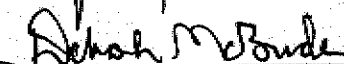

Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed \$ 12,000 during the subgrant period.

Source of Funds:	% of Funds:	CFDA#:	Federal Grant #:
1. The Centers for Disease Control and Prevention (CDC)	100%	93.940	U62/CCU923483-04-1

Terms and Conditions

In accepting these grant funds, it is understood that:

- Expenditures must comply with appropriate state and/or federal regulations.
- This award is subject to the availability of appropriate funds.
- Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.

	Signature	Date
Christine Smith, Assistant Director, Carson City Health and Human Services		
Lyell Collins HIV Prevention Program Coordinator		12-8-06
Deborah McBride, MBA Bureau Chief		12-11-06
Alex Haartz, MPH Administrator, Health Division		

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