#### CARSON CITY HISTORIC RESOURCES COMMISSION

## Minutes of the March 8, 2007 Meeting Page 1

A regular meeting of the Carson City Historic Resources Commission was scheduled for 5:30 p.m. on Thursday, March 8, 2007 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Michael Drews

Vice Chairperson Mark Lopiccolo

Richard Baker Robert Darney Gregory Hayes Rebecca Ossa Lou Ann Speulda

**STAFF:** Jennifer Pruitt, Senior Planner

Sean Foley, Associate Planner

Joel Benton, Senior Deputy District Attorney

Kathleen King, Recording Secretary

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

- **A. CALL TO ORDER AND DETERMINATION OF QUORUM** (5:30:50) Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. (5:32:10) Ms. Pruitt introduced Mr. Benton and Mr. Foley, and Chairperson Drews welcomed them.
- **B. ACTION ON APPROVAL OF MINUTES January 11, 2007 and February 8, 2007** (5:31:15) Commissioner Darney moved to approve the minutes. Commissioner Ossa seconded the motion. Motion carried 7-0.
- C. MODIFICATION OF AGENDA (5:31:49) None.
- **D. DISCLOSURES** (5:32:33) Vice Chairperson Lopiccolo disclosed a brief conversation with Mike McIntosh regarding item G-1.
- **E. PUBLIC COMMENTS** (5:32:55) None.
- **F. STAFF PUBLIC SERVICE ANNOUNCEMENTS** (5:33:23) Ms. Pruitt advised of having distributed to the commissioners, prior to the start of the meeting, a flyer from the Nevada APA. She reviewed information regarding a lecture scheduled for Tuesday, April 17<sup>th</sup>.

### CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the March 8, 2007 Meeting Page 2

#### G. PUBLIC HEARING ACTION ITEMS:

G-1. HRC-07-031 ACTION TO CONSIDER AN APPLICATION FROM MIKE McINTOSH, VITAL SIGNS, (PROPERTY OWNERS: JOHN AND GEORGINA DAVIS, DAVIS /BENTHAM, LLC) TO ALLOW THE REFACING OF FOUR EXTERIOR, NON-ILLUMINATED, SINGLE-FACE WALL SIGNS (ONE 2.5-BY-19.2 FEET; ONE 2.5-BY-9.3 FEET; AND TWO 1.4-BY-8.4 SQUARE FEET EACH; TOTALING 95.1 SQUARE FEET), ON PROPERTY ZONED DOWNTOWN COMMERCIAL (DC), LOCATED AT 319 NORTH CARSON STREET (JOE MANGO'S), APN 004-215-03 (5:34:19) - Chairperson Drews introduced this item. Mr. Foley oriented the commissioners to the location of the subject property, narrated pertinent photographs, and reviewed the staff report. He recommended deleting condition of approval 5 as the Code does not require a building permit because the existing signs are being refaced. He noted the condition of approval requiring continued external illumination of the signage.

In response to a question, Mr. McIntosh was uncertain as to when the vertical signs on each side of the west-facing entrance were installed. Mr. Foley advised of having searched for a sign permit for said signs but was unable to locate anything. He further advised that commission approval of the subject application would include these signs. Chairperson Drews called for public comment.

(5:41:17) Jed Block discussed his recollection of building signage at the subject location.

Chairperson Drews called for additional public comment and, when none was forthcoming, entertained a motion. Commissioner Darney moved to approve HRC-07-031, a request from Mike McIntosh, of Vital Signs, for the refacing of four non-illuminated, exterior, single-face wall signs located at 319 North Carson Street, known as Joe Mango's. Commissioner Ossa seconded the motion. Motion carried 6-1.

G-2. DISCUSSION AND POSSIBLE ACTION TO CONSIDER FUTURE CERTIFIED LOCAL GOVERNMENT (CLG) GRANTS (5:42:52) - Chairperson Drews introduced this item. Ms. Pruitt provided background information, and advised that the grant application deadline is November 30<sup>th</sup>. She referred to the March 8, 2007 memo included in the agenda materials, and advised that Planning Division staff is awaiting a decision regarding the grant application submitted for structural study of historic Carson City churches.

Chairperson Drews discussed the possibility of nominating the historic district to the National Register of Historic Places. He suggested seeking grant funding to hire a consultant to develop a nomination. He noted there would be few implications for current historic district property owners, and the advantage of possible federal incentives. He solicited input of the commissioners. In response to a question, Chairperson Drews suggested the possibility of starting a program for historic structure analysis. He advised there is "plenty of unreinforced masonry in town." He suggested there could be a FEMA/ emergency management function to the program in that identifying structurally unsafe buildings would lead to proactively repairing the buildings. No formal action was taken.

## CARSON CITY HISTORIC RESOURCES COMMISSION Minutes of the March 8, 2007 Meeting Page 3

G-3. DISCUSSION AND POSSIBLE ACTION TO CONSIDER SELECTION OF THE HISTORIC PRESERVATION AWARDS FOR 2007 IN RECOGNITION OF SIGNIFICANT PRESERVATION ACCOMPLISHMENTS AND IN CELEBRATION OF NATIONAL HISTORIC PRESERVATION MONTH, MAY 2007 (5:46:00) - Chairperson Drews introduced this item. Ms. Pruitt referred to the list of nominees included in the agenda materials. She advised that Planning Division Director Walter Sullivan has indicated there is sufficient funding this year to confer between four and six award plaques. In response to a question, Ms. Pruitt described the plaque design. The commissioners discussed various fonts available, and Commissioner Ossa offered to work with Ms. Pruitt.

Ms. Pruitt acknowledged that a final decision on the award nominees would need to be made at the April commission meeting. She advised that the award ceremony would be agendized for the May 3<sup>rd</sup> Board of Supervisors meeting. She further advised that Planning Division staff has reserved the City Hall display area for National Historic Preservation Month. In addition, Mr. Foley will be posting the information to the commission's website. Chairperson Drews requested Mr. Foley to post photographs of the nominated properties to the website as soon as possible. He read into the record the list of nominees, and requested additional nominations from the commissioners and the public. He called for public comment; however, none was forthcoming. No formal action was taken.

**H. FUTURE COMMISSION ITEMS** (5:53:21) - Chairperson Drews reviewed the tentative agenda for the April commission meeting. Commissioner Hayes requested to review the City's sign ordinance as it applies to the historic district and the residential office zoning district. Ms. Pruitt advised that Fire Chief Stacey Giomi has expressed a willingness to provide a presentation regarding the City's emergency plan at the May commission meeting.

#### I. INTERNAL COMMUNICATION AND ADMINISTRATIVE MATTERS:

- I-1. COMMENTS AND STATUS REPORTS FROM STAFF (5:55:30) Ms. Pruitt referred to an article distributed to the commissioners prior to the start of the meeting. (5:56:55) Ms. Pruitt advised that staff had researched the ATC-20 training discussed by Commissioner Ossa at the February commission meeting. The cost for one session is approximately \$3,500. Ms. Pruitt suggested the possibility of holding a training session in Carson City, and discussion followed.
- I-2. COMMENTS AND STATUS REPORTS FROM COMMISSIONERS (5:55:56) Commissioner Ossa advised that the State Historic Preservation Office is awaiting an allocation of federal funding for the CLG grant program. Vice Chairperson Lopiccolo expressed an interest in becoming certified to evaluate buildings following natural disasters. Commissioner Ossa provided information on the ATC-20 training. Chairperson Drews also expressed an interest.

# CARSON CITY HISTORIC RESOURCES COMMISSION Minutes of the March 8, 2007 Meeting

Page 4

**J. ACTION ON ADJOURNMENT** (5:57:55) - Commissioner Ossa moved to adjourn the meeting at 5:55 p.m. Commissioner Baker seconded the motion. Motion carried 7-0.

The Minutes of the March 8, 2007	Carson City Historic Resources Commission are so approved this 12 <sup>th</sup>
day of April, 2007.	

MICHAEL DREWS, Chair