

Item # 4-7

City of Carson City
Agenda Report

Date Submitted: April 24, 2007

Agenda Date Requested: May 3, 2007

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Sue Johnson, Director of Finance

Subject Title: Action to adopt a resolution creating the Carson Area Metropolitan Planning Organization (CAMPO) Fund, a special revenue fund.

Staff Summary: The Carson City Board of Supervisors may establish a special revenue fund by resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund and the method for controlling the expenses and revenues of the fund.

Type of Action Requested: (Check One)

- Resolution
- Ordinance
- Formal Action/Motion
- Other (Specify)

Does this Action Require a Business Impact Statement: Yes No

Recommended Board Action: I move to adopt Resolution No. _____, a resolution creating the Carson Area Metropolitan Planning Organization (CAMPO) Fund, a special revenue fund.

Explanation for Recommended Board Action: The object and purpose of the fund is to account for revenues received and expenditures incurred related to the administration of Federal Highway Administration and Federal Transit Administration Metropolitan Planning activities.

The resources used to establish and replenish the fund are the proceeds from Federal and Local Grants and transfers from the Regional Transportation Fund.

The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Carson City Finance Department.

Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statute 354.612

Fiscal Impact: Local Match

Explanation of Impact: Expenditures of the Fund will be reimbursed 80% to 95% by Federal Grants. The remaining local match will be allocated between Carson City, Lyon County and Douglas County.

Funding Source: Regional Transportation Fund

- Alternatives:**
- 1) Not to adopt resolution
 - 2) Amend resolution

Supporting Material: Resolution

Prepared By: Sue Johnson

Reviewed By: [Signature] Date: 4/24/07

(Department Head)
: [Signature] Date: 4/24/07
(City Manager)

: Melanie Banketta Date: 4-24-07
(District Attorney)

: [Signature] Date: 4/24/7
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

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RESOLUTION NO. _____

A RESOLUTION CREATING THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO) FUND, A SPECIAL REVENUE FUND

WHEREAS, NRS 354.612 provides that the Carson City Board of Supervisors may establish a special revenue fund by resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund and the method for controlling the expenses and revenues of the fund.

NOW, THEREFORE, the Carson City Board of Supervisors do hereby resolve:

- 1) The object and purpose of the fund is to account for revenues received and expenditures incurred related to the administration of Federal Highway Administration and Federal Transit Administration Metropolitan Planning activities; and
- 2) The resources used to establish and replenish the fund are the proceeds from Federal and Local Grants and transfers from the Regional Transportation Fund; and
- 3) The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Carson City Finance Department.

ADOPTED this ____ day of _____, 2007.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

MARV TEIXEIRA, Mayor

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ATTEST:

ALAN GLOVER, Clerk-Recorder