

CARSON CITY SHADE TREE COUNCIL
Minutes of the June 26, 2003 Meeting
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, June 26, 2003 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Jean Bondiett
Vice Chairperson Carole Brewer
Craig Hartman
Lee Ann Keever
Roy Trenoweth

STAFF: Vern Krahn, Parks Planner
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0008) - Chairperson Bondiett called the meeting to order at 5:32 p.m. Members Faiella and Young were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0013) - None.

1. ACTION ON APPROVAL OF MINUTES - May 22, 2003 (1-0016) - Vice Chairperson Brewer moved to approve the minutes, as written. Member Trenoweth seconded the motion. Motion carried 4-0.

2. CHANGES TO THE AGENDA (1-0020) - None.

3. AGENDA ITEMS:

3-A. DISCUSSION ONLY REGARDING REVIEW OF THE MEMORIAL TREE PLANTING CEREMONY FOR THE LATE SUPERVISOR JON PLANK ON TUESDAY, JUNE 17, 2003 (1-0022) - Chairperson Bondiett thanked the Council for the opportunity to represent them, and commented on the beautiful combination of textures and colors represented in the tree species planted. She commended Mr. Krahn on the tree selection and planting. Mr. Krahn commended Urban Forester Consultant Molly Sinnott and Parks and Recreation Director of Operations Scott Fahrenbruch. In response to a question, Member Trenoweth advised that there were approximately 50 people in attendance. He commended Chairperson Bondiett on facilitating the ceremony. Chairperson Bondiett advised that the ceremony was well covered in the newspapers. She provided newspaper clippings to Member Keever for the Council's scrap book. Chairperson Bondiett commended Parks and Recreation Director Steve Kastens on his assistance in facilitating the ceremony. [Member Hartman arrived at 5:37 p.m.] Discussion took place regarding the Plank family's comments following the ceremony with regard to placing a plaque at the edge of the planter. In response to a question, Mr. Krahn discussed additional landscaping and irrigation planned for the area. Chairperson Bondiett reviewed the various contributions received to purchase the trees.

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3-B. ACTION REGARDING SUPPORT FOR THE EAGLE VALLEY GOLF COURSE TREE REPLACEMENT PROGRAM AND FUND-RAISING EFFORTS TO BENEFIT THE PROGRAM (1-0192) - Chairperson BondiETT distributed a brochure and discussion took place regarding the purpose of this agenda item. She provided information on the Jon Plank Memorial Golf Tournament, proceeds from which will benefit the tree program. She discussed various donations received for the tree program, and provided a brief overview of the brochure. In response to a question, she discussed Jon Plank's interest in re-establishing trees at the golf course.

3-C. ACTION ON FALL TREE CARE SEMINAR FOR WEDNESDAY, NOVEMBER 19, 2003 (1-0321) - Chairperson BondiETT reviewed the theme and Mr. Krahn acknowledged that the Community Center Sierra Room and Gymnasium have been reserved. Member Hartman suggested planting 2-3 trees purchased with the Urban Forestry grant funding during the afternoon of the seminar, and asking Urban Forestry Volunteer Coordinator Pat Rowley to serve as one of the seminar speakers. Discussion took place regarding seminar speakers to correspond with the session topics included in the agenda materials, the seminar brochure, and caterers. Consensus of the Council was that the seminar agenda and other details could be finalized at the September meeting.

3-D. ACTION REGARDING THE SHADE TREE COUNCIL'S 2003 URBAN FORESTRY GRANT AWARD (1-0785) - Chairperson BondiETT advised that the grant funding was awarded on a reimbursement basis. Mr. Krahn discussed the possibility of partial reimbursement prior to completion of the project. Discussion took place regarding the time table for selecting and planting trees, and publicity. Chairperson BondiETT requested Mr. Krahn to agendize the tree planting for the September meeting. **Member Trenoweth moved to plant the trees on October 18th. Member Keever seconded the motion.** Member Hartman advised that the Boy Scouts will be involved in the tree planting project, and discussion took place regarding the number of trees and the educational aspect/format of the project. Chairperson BondiETT called for a vote on the pending motion; **motion carried 5-0.**

Additional discussion took place regarding advertising and publicity of the project, lunch, and a project schedule. Mr. Krahn provided Chairperson BondiETT and Member Hartman copies of the grant application. Member Hartman reminded the Council that any advertising and publicity has to reference the grant funding received from the Nevada Division of Forestry.

3-E. ACTION REGARDING A COST SHARING PROPOSAL USING THE SHADE TREE COUNCIL'S FUNDS AND THE PARKS DIVISION OPERATING BUDGET TO HIRE MOLLY SINNOTT, CARSON CITY CONTRACT URBAN FORESTER, TO ASSIST STAFF IN UPDATING THE CARSON CITY APPROVED TREE SPECIES LIST (1-1271) - Mr. Krahn provided background information on this item, and advised that staff is proposing to fund the project equally between Council and Parks Division operating budget funds. He responded to questions regarding the status of the Council's budget and the project cost, and discussion took place with regard to the same. Vice Chairperson Brewer requested a budget printout for review at the next meeting. **Member Trenoweth moved to split the cost with the Parks Division operating budget for up to 16 hours of Ms. Sinnott's time. Member Hartman seconded the motion. Motion carried 5-0.** Mr. Krahn acknowledged he would draft a contract and that the draft tree species list could most likely be presented during the September Council meeting. Chairperson BondiETT provided Mr. Krahn a copy of the City of Reno's Approved Tree Species List. Mr. Krahn provided an overview of the same and discussion followed.

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4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (1-1507) - Vice Chairperson Brewer read into the record a fund raiser invitation from the ALS Association, and discussion took place regarding the involvement of the Council. Member Keever advised that she is coordinating the Council's scrap book. In response to a question, Mr. Krahn advised that the newspaper clippings should to be kept loose, dated, and the source cited. Member Trenoweth advised of having attended two Open Space Advisory Committee meetings and an additional advisory committee meeting; however, neither of the three agendas had any items pertaining to the Shade Tree Council. Member Hartman reported that he provided Ms. Sinnott's telephone number to a citizen who called to advise his tree had been hit by lightning. Chairperson BondiETT discussed telephone calls she has been receiving regarding trees and tree issues, including from a merchant at Telegraph Square and a resident of Fernley interested in developing a tree council. She discussed the tour of the Reno Urban Forest as part of the National Urban and Community Forestry Advisory Council's Convention in which she participated earlier in the day. She reminded the Council members to turn in their volunteer hours to Vice Chairperson Brewer.

STATUS REPORTS AND COMMENTS FROM STAFF (1-1805) - Mr. Krahn advised that Connie Bobo has provided the City funding for six additional trees to be planted in the Mills Park Arboretum ALS Grove. Mr. Krahn and Ms. Sinnott will be selecting the trees. He advised that four of the original trees planted in the ALS Grove have died. Staff will attempt to replace each of them with the same tree species depending upon availability. Mr. Krahn acknowledged that the trees will be replaced at no cost, and that he will check into the possibility of a grower's guarantee on the trees. Mr. Krahn discussed telephone calls from citizens of Fernley and Tonopah who are interested in developing tree councils. He reviewed the information which Parks Department staff is in the process of compiling. He referred to the Street Tree Program brochures included in the Council members' agenda materials, and advised that the application deadline is August 31st. He reviewed the Fuji Park/Fairgrounds Ribbon Cutting Ceremony announcement included in the agenda materials. He discussed the various improvements to the park/fairgrounds and advised that only one tree had to be removed to accommodate a parking lot; none were lost in the process.

FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS (1-2085) - Mr. Krahn reviewed the tentative agenda for the September meeting, including the Fall Tree Care Seminar, the Urban Forestry Grant, and the approved tree species list. Chairperson BondiETT discussed a children's poster contest sponsored by the Reno and Sparks Urban Forestry Councils in conjunction with the annual Arbor Day Celebration. She requested Mr. Krahn to agendize this item for discussion at one of the Council's meetings in the fall.

5. ACTION ON ADJOURNMENT (1-2140) - Member Trenoweth moved to adjourn the meeting. Member Keever seconded the motion. Motion carried 5-0.

The Minutes of the June 26, 2003 meeting of the Carson City Shade Tree Council are so approved this 25th day of September, 2003.

JEAN BONDIETT, Chair