

CARSON CITY PARKS AND RECREATION COMMISSION

Special March 25, 2002, Joint Budget Session with the  
Carson City Board of Supervisors

Page 1

A special joint budget session of the Carson City Parks and Recreation Commission and the Carson City Board of Supervisors was held on Monday, March 25, 2002, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

COMMISSIONERS PRESENT: Chairperson Jim Dunn, Vice Chairperson Stacy Wilke, and Commissioners: Lou Cabrero; Donna DePaw; Larry Osborne; and Jon Plank

BOARD MEMBERS PRESENT: Ray Masayko Mayor  
Jon Plank Supervisor, Ward 2  
Robin Williamson Supervisor, Ward 1  
Pete Livermore Supervisor, Ward 3  
Richard S. Staub Supervisor, Ward 4

STAFF PRESENT: John Berkich City Manager  
Alan Glover Clerk-Recorder  
David Heath Finance Director  
Daren Winkelman Health Director  
William Naylor Information Services Director  
Sally Edwards Librarian  
Steve Kastens Parks and Recreation Director  
Mark Forsberg Chief Deputy District Attorney  
Tom Minton Deputy Finance Director  
Scott Fahrenbruch Parks Superintendent  
Barbara Singer Recreation Superintendent  
Verne Krahn Parks Planner  
Raymont Saylo Lieutenant  
Katherine McLaughlin Recording Secretary  
(S.B.O.S. 3/25/02 Tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the budget request and supporting documentation. Staff members present for each Department and any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE** - Mayor Masayko convened the meeting at 6 p.m. Roll call was taken. The entire Board was present, constituting a quorum. Mayor Masayko led the Pledge of Allegiance. Parks and Recreation Director Steve Kastens took roll of the Commission. A quorum of the Commission was present although Commissioners Martel and Simms were absent.

**CITIZEN COMMENTS FOR THE BOARD OF SUPERVISORS (1-0035)** - Tom Quigley asked that the zone change for Deer Run Road/Ambrose Nature Area be agenized for the next Parks and Recreation Commission meeting or as soon as is possible. He also asked the Board to advise him if the Ambrose area was

CARSON CITY PARKS AND RECREATION COMMISSION

Special March 25, 2002, Joint Budget Session with the  
Carson City Board of Supervisors

Page 2

still the proposed site for the fairgrounds. He felt that the BLM had pulled it from consideration. He alleged that there had been a joint meeting between BLM and City staff. As the item had not been ajenized for discussion by the Board, Mayor Masayko directed staff to respond to Mr. Quigley's question. No formal action was taken. Additional comments were solicited but none given.

**CITIZEN COMMENTS FOR THE PARKS AND RECREATION COMMISSION (1-0053) - None.**

**DISCUSSION AND POSSIBLE ACTION ON FISCAL YEAR 2002-03 BUDGET MATTERS PREVIOUSLY CONSIDERED AT PUBLIC HEARINGS REGARDING THE FOLLOWING:**

**A. RECREATION (1-0059) -** Parks and Recreation Director Steve Kastens thanked the Board for the support given to the CIP program on Monday evening and indicated that the Commission had participated in the establishment of the Department's budget. He also thanked staff for its work on the budget booklet which had been distributed to the Board prior to the meeting. (A copy was not given to the Clerk.) The new section on the Open Space Program was noted. Open Space Manager Juan Guzman had participated in its preparation.

**B. PARKS MAINTENANCE (1-0092) -** Parks Superintendent Scott Fahrenbruch - Board discussion explored the need to continue the part-time hourly/seasonal positions. Supervisor Plank supported the position placed it on the ongoing wish list. Chairperson Dunn's analysis of the economic impact of recreational activities to Carson City for the April through September tournaments was distributed to the Board and Clerk. (A copy is in the file.) Mr. Fahrenbruch briefly highlighted it. The supplemental request for a seasonal position included the duties of helping to market the recreational areas as well as continuing recreational support. Commissioner Osborne explained his contact with Chairperson Dunn, the term "roll over effect", and the estimate that a tourist's funds are rolled over between four and seven times. They had used five times in the calculations. He encouraged continuation of the position with one shot funding if on-going is not available. Supervisor Plank placed it on the ongoing wish list. He also asked that it also be placed on the one-shot funding wish list if it does not receive ongoing funding. Supervisor Livermore suggested that the item be taken to the Convention and Visitors Bureau for funding. Mayor Masayko indicated his intent to do so.

Discussion ensued on the need to increase the line item for water at Mills Park. Mills Parks and Governors Field are to begin using reclaimed water in 2003. The parks in the Northridge Subdivision may go on reclaimed water this summer. Comments indicated there may be a savings within the Department's budget. Finance Director David Heath indicated that this item should have been considered by the Internal Finance Committee, however, there was a misunderstanding about it. The item should be built into the base budget. Mayor Masayko agreed.

Board Discussion indicated the Parks line item for ongoing cost for park repair and maintenance should be automatically included within the budget. Its justification was based on the Department's inability to control the addition of parks created by the Residential Construction Tax program. Mr. Berkich agreed that the Internal Finance Committee should have included it. Mayor Masayko complimented Internal Finance on its attempt to hold the line on expenses but felt that items similar to this should be automatically included. Mr. Heath explained that Capital Project budgets are rolled over into the next fiscal year but not the operating

CARSON CITY PARKS AND RECREATION COMMISSION

Special March 25, 2002, Joint Budget Session with the

Carson City Board of Supervisors

Page 3

expenses. Mayor Masayko clarified his direction to Internal Finance as being that the first year should come from the budget savings but the second and future years should be included within the budget.

**C. ADMINISTRATION (1-0340)** - Parks Planner Verne Krahn - Discussion described the intern program and its funding. Supervisor Williamson placed the program on the one-shot wish list and explained other areas where the intern could assist. Supervisor Livermore also supported the program and explained the need for someone to perform community relations duties. The proposal for Carson City and BLM to jointly fund an urban interface ranger position and his/her duties were limned. Board comments expressed concern that the BLM may not assist with the funding. Mr. Kastens felt that the position could become a part-time relief position and described how this would still provide relief for the full-time position. He had not discussed the possibility of putting the funds with the Sheriff's and having a Deputy Sheriff perform the duties on a year-round basis. Supervisor Williamson felt that the concept was creative and placed it on the ongoing wish list. Mayor Masayko encouraged Mr. Kastens to consider other alternatives. Mr. Kastens then prioritized all of the supplementals with the top priorities being the seasonal maintenance workers for Mr. Fahrenbruch and the intern being third.

Mayor Masayko thanked the Commission for its dedication and efforts. Discussion also indicated that the playground equipment had been included within the budget's permanent funding items by the Internal Finance Committee. Supervisor Livermore requested a listing of the parks maintained by the City, the equipment located at each, the age of that equipment, and the replacement/upgrade plans for that equipment. Mr. Kastens explained that Mr. Fahrenbruch had a five-year replacement program and that he would submit a copy to the Board.

Public comments were again solicited but none given.

**ADJOURNMENT OF THE PARKS AND RECREATION COMMISSION (1-0659)** - Commissioner Cabrera moved to adjourn. Commissioners Wilke and Osborne seconded the motion. Motion carried 7-0. Chairperson Dunn adjourned the Parks and Recreation Commission at 6:40 p.m. (For the remainder of the Board's agenda, please see its file.)

The Minutes of the Special March 25, 2002, Joint Budget Session of the Carson City Parks and Recreation Commission and the Carson City Board of Supervisors

ARE SO APPROVED ON June 18, 2002.

/s/  
Jim Dunn, Chairperson