

**CARSON CITY PARKS AND RECREATION COMMISSION**

**Minutes of the August 20, 2002 Meeting**

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, August 20, 2002 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Jim Dunn  
Vice Chairperson Stacie Wilke  
Donna DePauw  
Tom Keeton  
Glen Martel  
Larry Osborne  
Jon Plank  
John Simms

**STAFF:** Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks/Facilities/Cemetery Operations Director  
Vern Krahn, Parks Planner  
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0001)** - Chairperson Dunn called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Cabrera was absent. Vice Chairperson Wilke arrived at 5:33 p.m.

**ACTION ON APPROVAL OF MINUTES - July 16, 2002 (1-0008)** - Commissioner Martel moved to approve the minutes, as presented. Commissioner Keeton seconded the motion. Motion carried 7-0.

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0015)** - None.

**AGENDA ITEMS:**

**1. REVIEW AND ACTION ON REQUEST FROM GENE LEPIRE TO MAKE CHANGES TO THE EXISTING POLICY REGARDING RVs AND TENTS IN CITY PARKS (1-0020)** - Mr. Kastens reviewed the staff report and the attached exhibits. He reviewed the application process and advised that only two for-profit events are held at the Fairgrounds each year. Park Facilities Coordinator Dennis Howard and Park Ranger Bub Richardson informed Mr. Kastens that, since its implementation, they have reviewed and attempted to enforce the policy to the letter.

Mr. Lepire advised that he has owned the Comstock RV Park for 19 years and that it has been in existence for 32 years. He discussed concerns regarding insurance liability associated with propane and spacing requirements, the disparity in fees, and the fact that the City doesn't collect lodging tax. Mr. Lepire responded to questions clarifying the issues to be addressed by the Commission. Mr. Kastens

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acknowledged that the City has an RV ordinance; however, it is not applicable to City parks. Overnight stays are allowed at recreational facilities under certain criteria, one of which is that the person has to be present to provide security and oversight for animals and/or goods. Mr. Lepire indicated he has no problem with people staying with their animals, but reiterated his concern regarding safety.

In response to a question regarding fire safety regulations, Mr. Kastens advised that the 15' requirement prescribed by the policy was taken from the City's RV ordinance. He further advised that the event promoters and organizers have been complying with the requirements of the policy as verified by Parks Department staff. Mr. Lepire acknowledged that the 10' and 15' requirements are considered safe distances between RVs. In response to a comment regarding enforcement of the requirements, Mr. Kastens advised that the Parks Department does not have sufficient staff to lay out parking areas for RVs at special events on a weekly or bi-weekly basis. The requirements are provided to the event applicant and it is their responsibility to carry them out. Parks staff only checks for compliance. Commissioner Osborne suggested including a statement in the policy that the requirements are the responsibility of the event applicant and that compliance will be enforced by Parks Department staff. Mr. Kastens acknowledged that parks staff and the park ranger in charge of enforcing the policy have received salary increases since 1991.

In response to a question, Mr. Lepire reviewed the fee schedule at the Comstock RV Park. In response to a question, Mr. Kastens advised that there are not presently any shower facilities at Fuji Park. Occasionally, event promoters provide mobile shower facilities. He acknowledged that Fuji Park does not have dumping facilities. Mr. Lepire alleged that RV owners flush grey water on the grass at Fuji Park, and suggested including a dump station in the Fuji Park improvement plans. Mr. Kastens acknowledged that the Parks Department annually reviews its fees, and advised that approximately \$200 in overnight parking fees is collected annually. Mr. Lepire reiterated the suggestion to increase fees and require users to pay the 8% lodging tax.

In response to a question, Mr. Kastens advised that Carson City's policy and facilities are different from those in neighboring communities. He described the facilities available in Churchill County and in Reno. He advised that there are certain events for which RVs and motor homes are essential. Dog shows which have historically been held in Reno are moving to Carson City because Reno is eliminating the availability of overnight RV parking. The issue becomes a matter of priorities: the event and what it brings to the community or collecting nominal fees for RVs. Mr. Kastens advised that he has discussed these issues with Mr. Lepire on several occasions. The RV owners that stay in Carson City parks are not those which are passing through town on their way to a destination. They come to Carson City for a particular and specific purpose - the event that is taking place at the Fairgrounds. Mr. Kastens discussed the ancillary benefits generated by the events and suggested that, if the City makes things too difficult, the event promoters will find other venues. In response to a further question, Mr. Kastens advised that allowing RVs to park overnight in a City park violates no local or state ordinance. He indicated that the input of Planning and Community Development and Fire Department staff was solicited at the time the policy was developed in 1991.

Commissioner Osborne commented that the policy is sound for the reasons indicated by Mr. Kastens. He agreed that the policy must be enforced according to City codes and State regulations and acknowledged

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Mr. Kastens' statement that the Parks Department staff is ensuring compliance. He expressed the opinion that the fee should be increased.

(1-0476) Sieg Goepne, of the Bonanza Kennel Club ("BKC"), advised that his group has been holding its annual event at Fuji Park since 1991. He reviewed the limitations prescribed by the policy for RV widths, and advised that the BKC lays out 25' spaces for the event. He disagreed with the allegation that RV users dump grey water on the grass at Fuji Park. Mr. Kastens acknowledged that the BKC has contributed profits from its events to various improvements at Fuji Park over the years. Mr. Goepne indicated he was not aware of any problems, but offered to correct any problem brought to his attention. He advised of participating in other events where the RV spacing was done according to the policy. He further advised of participating in events in other states where the regulations are similar to Carson City's. He discussed events which have relocated from Reno because of the elimination of RV parking. He acknowledged that the BKC continued to contribute profits to improve Fuji Park during the decision making process regarding whether or not to sell the park. Chairperson Dunn expressed appreciation for the BKC's compliance with regulations and policing of its events.

(1-0550) Jerry Desmond discussed his experience as a former resident of the Comstock RV Park. He advised of participating in the Karson Kruzers organization, and discussed events at Fuji Park over the years which have generated revenue for the community. He discussed his experiences at campgrounds in Nevada, California, Oregon, Wyoming, and expressed the opinion that the 25' space requirement at Fuji Park is not necessary. He advised that the Karson Kruzers lay out RV spaces for their events, that no one dumps grey water on the ground, and that the event participants were appreciative of the park and facilities. He advised that Karson Kruzers events end at 11:00 p.m. each evening and don't start until 8:00 a.m. The Karson Kruzers take care of the park, clean up after their events, and contribute to improvements at the park.

(1-0601) Norm Pedersen, a resident of Carson City, advised of his membership in the Karson Kruzers organization and that he is a former member and past president of the Sagebrush Model A Club. He indicated that both clubs are users of the Fuji Park facility and that their events attract a considerable number of participants. He advised that there is no fee charged for overnight parking of participant RVs at the Douglas County or the Churchill County Fairgrounds. He displayed fee schedules for both counties. He advised that the organizations don't want to move events to other counties, and discussed the revenue lost as a result of Wal-Mart relocating to Douglas County. He referred to the Policy Regarding RVs and Tents in City Parks and read a portion of the same into the record. He advised that the car clubs make certain the requirements of the policy are rigidly followed. He discussed the benefits to the community of sponsored events, and strongly encouraged the Commissioners to consider adjacent county competition which would love to accommodate these events. In response to a question, Mr. Pedersen expressed the opinion that there are more facilities offered at the Churchill County Fairgrounds. In response to a further question, he indicated that the \$4 fee is a non-issue because the majority of the events are sponsored by non-profit organizations and the amount of revenue actually generated is nominal. He acknowledged that a fee increase would not affect the Karson Kruzers.

(1-0695) Lorretta Marcin, a resident of Carson City and member of the Karson Kruzers, inquired as to

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whether the policy applies to all City parks. Chairperson Dunn and Mr. Kastens acknowledged that it does. Mr. Kastens explained that the policy limits the type of activity and, since there have been no events which meet the criteria at the Edmonds Sports Complex or the Centennial Sports Complex, RVs are not allowed to park overnight at those facilities. The two parks at which events that meet the criteria for overnight RV parking are held are Mills Park and Fuji Park/Fairgrounds. Ms. Marcin advised that the Karson Kruzers is a non-profit organization which pays over \$1,800 to rent Fuji Park from Friday to Sunday afternoon, and that the organization pays for vendors who attend the event. She assured the Commissioners that revenue for the City is generated from the event, and commented that Fuji Park and the Fairgrounds is a nice place to hold events. Participant feedback consistently indicates that the location is a good one.

Chairperson Dunn called for additional public comment and, when none was forthcoming, opened the floor for additional comments from Mr. Lepire. Mr. Lepire clarified that he didn't mean to accuse any particular event promoter of allowing participants to dump grey water. He reiterated his suggestion to include a dump station in the Fuji Park improvements, his concerns regarding safety, and his request that the City collect a lodging tax and increase the fees. He referred to the May 29, 2002 minutes of the Regional Planning Commission regarding applicable codes covering improvements at Fuji Park.

Vice Chairperson Wilke advised that only \$16 would be contributed to the lodging tax revenues based on the approximately \$200 in fees received each year. She suggested that this would cost more in paperwork than it would be worth. She agreed with considering an increase in fees for the for-profit organizations, but disagreed with charging a fee to the non-profit organizations which have been loyal to the Fairgrounds and Fuji Park "with all the uncertainty that's gone with it."

**Commissioner Martel moved that the Parks and Recreation Commission review the policy requirements, in light of the recent revisions to Title 18 of the Carson City Municipal Code, to ensure that the spacing requirements in the policy comply; that a statement of enforcement be added to the policy; and review the fee structure to consider the possibility of increasing fees while continuing to exempt non-profit organizations. Commissioner Osborne seconded the motion.** In response to a question, Mr. Kastens advised that the \$4 fee was established at the time the policy was developed in 1991. In response to a further question, he advised that there are no costs to the City associated with overnight RV parking. Commissioner Simms commented that the issue of safety can be properly addressed by Mr. Kastens, and suggested leaving things the way they are. He expressed the opinion that fees are a non-issue and that safety should be the priority. Commissioner Martel acknowledged that his motion did not recommend changes to the existing policy, and provided clarification. Commissioner DePauw suggested reviewing fees at the regular annual fee hearing. Chairperson Dunn called for a vote on the pending motion; **motion carried 8-0.**

**2. REVIEW AND ACTION ON REQUEST FROM GENE LEPIRE TO MAKE CHANGES TO THE EXISTING POLICY REGARDING THE HOURS OF OPERATION AT FUJI PARK AND THE EXHIBIT HALL (1-0896)** - Mr. Kastens reviewed the staff report and the attached exhibit. Mr. Lepire advised that most City parks have posted hours of 8:00 a.m. to 10:00 p.m., and that Sheriff's deputies were called to the Comstock RV Park 33 times in one year due to complaints of noise at Fuji Park. He expressed the opinion that the hours of 8:00 a.m. to 10:00 p.m. should be sufficient, and

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requested that the same hours be posted at Fuji Park. He advised that the Comstock RV Park has an average of 87 year-round residents.

In response to a question, Mr. Kastens advised that there are no hours of operation signs posted at Fuji Park. The only two parks that have posted hours are Mills Park and Park Terrace Park. He explained that neighborhood parks are generally considered “dawn to dusk” because they are not lighted and special events are not scheduled. Mills Park and Fuji Park/Fairgrounds have facilities that attract and accommodate special events. Mr. Kastens indicated that Fuji Park and the Fairgrounds are generally quiet by 8:00 or 9:00 p.m. on nights when special events are not scheduled. He acknowledged that there is no ordinance governing parks hours of operation, and that the only policy was that which was before the Commission. Mr. Lepire expressed the opinion that the Community Center Gymnasium is a more appropriate location for events which last beyond 10:00 p.m.

In response to a question, Mr. Kastens explained the process for renting the Fairgrounds Exhibit Hall for an event. The City holds the special use permit for Fuji Park/Fairgrounds. In response to a question, Mr. Kastens estimated approximately two events a month over the course of a year are scheduled at Fuji Park/Fairgrounds. He advised there hasn't been an event at the exhibit hall all summer. Commissioner DePauw commented that Fuji Park and the Fairgrounds has been in existence longer than the Comstock RV Park. Mr. Lepire advised that the Comstock RV Park has been in existence for 32 years, and stated that “they keep adding stuff” to Fuji Park and “disturbing our tourists.”

(1-1102) Lorretta Marcin advised that one of the reasons the Karson Kruzers moved its event to the Fairgrounds was “because of the Mills Park situation.” She discussed her experiences at Tahoe Valley Campground. She advised that the Karson Kruzers have never had Sheriff's deputies called to address noise complaints, nor have they heard complaints from the neighboring RV park or mobile home park residents. She pointed out that living across from a Fairgrounds should be an informed choice of the RV park residents. In response to a question, she advised that the Karson Kruzers event winds down between 12:00 and 12:30 a.m.

Commissioner DePauw commented that in the six years she previously served on the Parks and Recreation Commission, there was only one complaint received from the mobile home park residents regarding noise created by the go carts. In response to a question, Mr. Kastens indicated that the events which last beyond midnight are typically Hispanic dances. Most events are finished by 10:00 or 11:00 p.m., and he advised that there are very few events outside the exhibit hall that last beyond 10:00 p.m. Mr. Lepire expressed concern that the issue will affect tourism. In response to a question, Mr. Kastens advised that posting hours at Fuji Park would be nonproductive because the Parks and Recreation Director has the authority to extend the time limit for special events. In response to a further question, he explained the function of Events Services, the security company required to be hired by special events applicants. He advised that he is not aware of the Sheriff's deputies being hampered because the hours are not posted.

Mr. Lepire reiterated his request to hold events scheduled to last beyond 10:00 p.m. at the Community Center Gymnasium. He advised that Sheriff's deputies responding to noise complaints have informed him they are unable to take any action because the hours are not posted. In response to a question, Mr. Kastens

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advised that the City does not have a noise ordinance. Chairperson Dunn entertained a motion and, when none was forthcoming, thanked Mr. Lepire for his testimony. He assured Mr. Lepire that the Commission heard and considered his concerns, that the overnight RV parking issue will be reviewed as well as the noise complaint. He suggested that the Sheriff may consider what action to take in light of the 33 complaints received from residents of the Comstock RV Park. He expressed the opinion that Mr. Lepire's appearance and participation in the meeting was worthwhile.

Mr. Lepire expressed appreciation for the Commission's time, but suggested that the Commission's actions were not supportive of Carson City tourism. He advised that the Commission "helped him make a decision" about what to do next "as far as improving the park." He thanked the Commissioners.

**3. REVIEW AND ACTION REGARDING THE STATUS OF PARKS AND RECREATION RELATED IMPROVEMENTS AT THE LONG RANCH ESTATES (THE HIGHLANDS) (1-1352)** - Mr. Kastens reviewed the staff report and the attached exhibits. Robert Luce circulated a copy of his written comments and referred to his July 29, 2002 letter to Mayor Masayko (Exhibit A). He provided background information on the issues surrounding this matter and reviewed the July 29, 2002 letter. He reviewed the photographs included in the agenda materials, and discussed the representations made regarding landscaping at the time he purchased his home. He described the process by which he has attempted to redress his concerns and requested the assistance of the Commission to get this matter agendized for a Board of Supervisors meeting. He discussed the shortcomings of the development agreement and suggested that the City return to the "old process." He requested the Commission to apply whatever pressure it can to resolve the problem, and to support the recommended action outlined in Mr. Kastens' staff report.

Commissioner Plank commented on the chronic nature of this problem over the last five years, and agreed that the process needs to be changed to ensure time frames are included in development agreements. Mr. Kastens referred to subsequent developments, including Silver Oak, Northridge, and Empire Ranch Estates, and advised that each agreement progressed to a different level. He discussed the learning curve inherent in the process, and advised that the City was led to believe by the development community that "this was the best way to go" because it was more cost effective and could be done more quickly. He referred to his correspondence to the Long Ranch Estates residents and provided a brief overview of the same. Commissioner Plank referred to the similar situation in the Northridge development which was recently "cleaned up" by Commissioner Martel in his employment capacity with Landmark Homes and Development. He suggested asking the Board of Supervisors to solicit an opinion from the District Attorney with regard to this matter. Mr. Kastens advised of discussing the matter with District Attorney Noel Waters and Planning and Community Development Director Walter Sullivan, and that he was informed the City has little or no recourse because of the lack of specificity in the development agreement. The only alternative available to the Parks and Recreation Department is withholding reimbursement of RCT funds. The developer has been notified accordingly that reimbursement of RCT funds will be withheld unless some progress is made. In response to a question, Mr. Kastens advised that there aren't enough RCT funds to cover the cost of the City doing the improvements. He advised that the District Attorney offered to look into whether the subdivision had a bond; however, this would only be appropriate if the developer were to abandon the project.

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Mr. Kastens described an additional problem, as outlined in his correspondence to the Long Ranch Estates residents, regarding the developer delaying inspection requests with the result of dead or dying landscape which the City then refuses to accept. He advised that, after Parks Department staff cleaned up Phases I, II, and III, the developer and builder were instructed to stop misrepresenting the landscape plans to potential buyers. One of the goals of cleaning up the first three phases was to have an example of the landscape the developer could point to as a reference for potential buyers. Parks Department staff is still receiving complaints, however, from residents of Phases V and VI that the landscape "doesn't look like Silver Oak." Mr. Luce commented that "even this would have been a misrepresentation." The Ridge residents don't have an area that looks like the rest of the development. Mr. Luce commented that most people don't realize the relationship between the builder and the developer. He advised that he "had the benefit of being lied to both by Ryder and Syncon" because he started the purchase process when Ryder was the builder. He advised that the residents don't deal with the developer.

In response to a question, Mr. Kastens advised that \$1,000 per unit of RCT funding has been collected. The last reimbursement provided by the City was done in January 2002. The reimbursement scheduled for July has been withheld. In response to a question, Mr. Luce advised that there are 23 vacant lots in his area. Mr. Kastens estimated approximately \$50,000 in RCT revenue has been collected. He explained that no matter how much revenue is collected, completion of the agreed upon plan is the responsibility of the developer. If there is not enough revenue collected to reimburse the developer for all improvements made, the developer has to make up the difference. The plan was presented to the Commission and the Board of Supervisors several years before anyone moved in which represents another stumbling block to this type of program, i.e., none of the residents have the opportunity to participate. In response to a further question, Mr. Kastens advised that reimbursement is based on invoices and costs expended. He estimated that reimbursements are probably still being paid for improvements to the park. He acknowledged that the City is currently withholding RCT funds. Because the development agreement is silent as to when the reimbursement should take place, the District Attorney has recommended withholding the RCT funds until the improvements are complete. There is nothing in the agreement indicating that the City agreed to accept an incomplete development.

(1-2042) Michael Ann Gutter, a resident of Long Ranch Estates Phase V, commented on the deplorable condition of the landscape. She expressed concern regarding the weed overgrowth associated with a potential fire hazard. She advised of the costs associated with landscaping her front yard which was a requirement to be completed within six weeks of moving into her residence. She expects, in return, that the developer would be required to landscape the development. Mr. Kastens recommended that Ms. Gutter contact the Fire Department regarding the overgrown weeds.

(1-2123) Ted D'Amico discussed his history as a resident of Carson City, and the investment made by homeowners in the area. He referred to the photographs included in the agenda materials and pointed out his home. He advised of several accidents which have occurred adjacent to his home due to a median with overgrown weeds. He discussed the length of time this problem has been ongoing, and suggested that the City should no longer overlook this problem and make the developer live up to his "moral obligations."

(1-2245) Wayne Benson requested that a speed limit sign be posted on Longview Drive in the area of the

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park. Commissioner Plank offered to address the request through the Regional Transportation Commission. Vice Chairperson Wilke suggested installing a "Slow, children at play" sign as well.

**Commissioner Plank moved that Parks and Recreation Director Steve Kastens be directed to withhold RCT tax reimbursement until all improvements are completed in Long Ranch Estates to the satisfaction of Parks Department staff. Vice Chairperson Wilke seconded the motion. At the request of Commissioner Martel, Commissioner Plank added the words "in accordance with the District Attorney's recommendation." Vice Chairperson Wilke continued her second.** Commissioner Keeton advised he would abstain from voting on this motion due to the fact that he is a resident of Long Ranch Estates and has participated in meetings with staff and other residents. Chairperson Dunn called for a vote on the pending motion; **motion carried 7-0-1.**

Mr. Luce commented that this has been such a traumatic experience for him and his wife, it has taken him over three years to be able to address the issues. In response to a question, Commissioner Simms suggested that it is up to Mr. Luce to decide whether or not this matter is important enough to present to the Board of Supervisors. Mr. Luce advised that he has approached the Board of Supervisors through the formal process described on the City's web site and has heard nothing from the Mayor or from the Supervisor representing his ward. He advised that he intends to appear before the Board of Supervisors and provide public comment. Commissioner Plank agreed and suggested that Mr. Luce request the Board to agendaize the matter for a future meeting at that time. Chairperson Dunn thanked Mr. Luce for his testimony.

[Chairperson Dunn recessed the meeting at 7:43 p.m. and reconvened at 7:53 p.m.] Vice Chairperson Wilke and Commissioner Keeton left the meeting room at approximately 7:45 p.m. A quorum was still present.

**4. PRESENTATION AND DISCUSSION REGARDING THE ECONOMIC VITALITY STRATEGIC PLAN ADOPTED BY THE ECONOMIC DEVELOPMENT TASK FORCES (1-2460)** - Patrick Anderson narrated a Slide Show presentation on the recently developed Economic Vitality Strategic Plan, a copy of which was included in the agenda materials. [Commissioner Keeton returned to the meeting room at 8:13 p.m.] Mr. Anderson requested the Commission's support for the effort, and advised of the Town Hall Meeting scheduled for Thursday, August 22<sup>nd</sup> at 7:00 p.m. in the Sierra Room.

Commissioner Plank commended the Economic Vitality Strategic Planning team on their efforts. Mr. Anderson provided background information on the planning process. Chairperson Dunn echoed Commissioner Plank's comments and expressed appreciation for the investment in the community which the plan represents. Commissioner Osborne advised of the participation and support of the Chamber of Commerce in the process. He encouraged the participation and attendance of the community in the Town Hall meeting. Mr. Anderson referred to the Strategic Plan Questionnaire included in the agenda materials and requested the Commissioners to complete it. He advised the viewing public how to obtain a copy of the questionnaire. Chairperson Dunn thanked Mr. Anderson for his presentation.

**5. REVIEW AND ACTION ON REQUEST BY E CLAMPUS VITUS, SNOWSHOE THOMPSON CHAPTER #1827, TO PLACE A MONUMENT IN MILLS PARK HONORING**



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**ISAAC EVAN JAMES, DESIGN ENGINEER OF THE VIRGINIA & TRUCKEE RAILROAD (1-3023)** - Mr. Kastens reviewed the staff report. James Lacy, Noble Grand Humbug of the Snowshoe Thompson Chapter, commended the Commission on their service to the community and their endurance through this meeting. He provided background information on the research conducted into the engineering design of the Virginia & Truckee Railroad by Isaac Evan James. He advised that the daughter of Isaac and Janetta James was his great, great grandmother.

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**Commissioner Martel moved to approve the placement of a monument in Mills Park near the train station honoring Isaac Evan James for his engineering marvel, the Virginia & Truckee Railroad, from Virginia City to Carson City, and that staff work with the applicant to determine the exact location with the goal of installing it prior to October 31, 2002. Commissioner Keeton seconded the motion.** In response to a question, Mr. Kastens advised that the Parks Department does not currently have monument guidelines. Several monuments have been installed in various City parks, however, and the monument will be designed "along those same lines." He advised of a recent visit to the Nevada State Prison on Fifth Street, where sandstone is being cut from the quarry, and that this may be a consideration for the subject monument. Chairperson Dunn called for a vote on the pending motion; **motion carried 7-0.**

**6. ANNOUNCEMENT OF RECIPIENTS OF THE ANNUAL AWARDS PRESENTED BY THE CARSON CITY FOUNDATION FOR THE BETTERMENT OF PARKS AND RECREATION (1-3194)** - Mr. Kastens reviewed the staff report and introduced Fred Stanio, President of the Foundation for the Betterment of Parks and Recreation. Mr. Stanio reviewed the award recipients and their contributions to Carson City parks. He advised that the award presentation is scheduled for September 11<sup>th</sup> at 1:00 p.m. near the monument in Mills Park, and will be officiated by Supervisor Pete Livermore. Commissioner Martel thanked K.T. Pollack for her involvement in youth sports over the years. Chairperson Dunn commented on his work with K.T. Pollack over the years, and expressed appreciation for her contributions. He discussed Harold Wright's contributions to youth sports in Carson City and expressed appreciation to the Kiwanis and United Rentals for their contributions. He thanked Mr. Stanio for his presentation.

**GENERAL DISCUSSION**

**FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-3358)** - None.

**COMMENTS FROM COMMISSION MEMBERS (1-3364)** - Chairperson Dunn advised of his granddaughter's involvement in the Nevada Comets 16 and Under Softball Team, and discussed the team's recent participation in the World Series National Tournament in Plano, Texas as State Champions from Nevada. The Nevada Comets finished 7<sup>th</sup> which qualified them for the Super World Series in Las Vegas. The Super World Series is comprised of the top eight teams from the east and the top eight from the west. Chairperson Dunn advised that the Nevada Comets took first place at the Super World Series. He commended Mr. Kastens, Mr. Fahrenbruch, the Parks Department staff, and the Parks and Recreation Commission for their contributions to Carson City parks.

**STATUS REPORTS FROM COMMISSION MEMBERS (1-3440)** - None.

**COMMENTS AND STATUS REPORTS FROM STAFF (1-3445)** - In response to a question regarding the status of the 9/11 Remembered Event, Mr. Kastens advised that Reservation Coordinator Gail Schroeder is receiving the information she needs in a timely fashion.

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX AND CAPITAL IMPROVEMENT (1-3473)** - Mr. Kastens advised that bid opening for phase 1 of the

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improvements at Fuji Park is scheduled for 2:00 p.m. on Thursday, August 22<sup>nd</sup>. A mandatory pre-bid meeting was attended by six general contractors last week. The Board of Supervisors awarded the bid for the modular restroom at their last meeting. Commissioner Plank commented on the cost and suggested that it will be worth the extra investment.

Mr. Fahrenbruch advised that the City accepted phase 1 of the Northridge Linear Park. Similar to what has already been done, Landmark Homes has contracted the maintenance to the City and purchased the two-year maintenance agreement. He commended Commissioner Martel on his involvement in finalizing the details. Phase II is currently under construction and is moving along quickly. Commissioner Plank commented that the City should be proud of the parks at Northridge.

**ADJOURNMENT** (1-3608) - Commissioner Martel moved to adjourn the meeting at 8:37 p.m. Commissioner Keeton seconded the motion. Motion carried 7-0.

The Minutes of the August 20, 2002 meeting of the Carson City Parks and Recreation Commission are so approved this \_\_\_\_\_ day of September, 2002.

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JIM DUNN, Chair