

CARSON CITY SHADE TREE COUNCIL

Minutes of the February 28, 2002 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, February 28, 2002 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Vice Chairperson Craig Hartman
Carole Brewer
Shirley Faiella
Paul Stuke
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Kathleen King, Recording Secretary

NOTE: Unless indicated otherwise, each item was introduced by Vice Chairperson Hartman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. CALL TO ORDER AND ROLL CALL (1-0001) - Vice Chairperson Hartman called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Chairperson Bondiett was absent.

2. ACTION ON APPROVAL OF MINUTES - January 24, 2002 (1-0009) - Member Brewer moved to approve the minutes. Member Stuke seconded the motion. Motion carried 5-0.

3. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0020) - None.

4. INTERVIEW APPLICANT FOR VACANCY ON THE SHADE TREE COUNCIL (1-0030) - Vice Chairperson Hartman assigned the interview questions, which were included in the agenda materials and previously provided to Mr. Hanover, to each of the Council members. He thanked Mr. Hanover for submitting his application and explained the interview process. Mr. Fahrenbruch explained the appointment process. Mr. Hanover responded to questions regarding his current occupation, his previous work experience, his interest in serving on the Council, potential contributions to the Council, and familiarity with the Council and its sponsored events. He advised of attending the last Fall Tree Care Seminar and discussed his experience with using pesticide sprays for trees. He responded to additional questions regarding his grant writing experience and tree-related issues he would like to see addressed or resolved in Carson City. He indicated no foreseeable conflict with attending monthly Council meetings or functions. Mr. Fahrenbruch advised he would contact Mr. Hanover regarding the Council's decision.

5. REVIEW AND ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPOINTMENT TO THE SHADE TREE COUNCIL (1-0250) - The Council members discussed Mr. Hanover's qualifications and experience. **Member Young moved to recommend to the Board of Supervisors the appointment of Donald Hanover to the Shade Tree Council to replace Michael Enright. Member Stuke seconded the motion. Motion carried 5-0.**

6. UPDATE ON MILLS PARK ARBORETUM PROJECT (1-0322) - Mr. Fahrenbruch advised of the \$18,000 in residential construction tax funding which has been allocated to purchase trees for Mills Park and Ross Gold Park. The trees purchased for Mills Park will be incorporated into the Arboretum project. Mr. Fahrenbruch advised of a pre-bid conference with the landscape contractors last week, wherein they were

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provided the specifications and the list of trees to be purchased and planted. Mr. Fahrenbruch responded to questions regarding the bid process and the contractors who will be submitting bids. He advised that once the bids are received, he will inform the Council of the number of trees to be planted in the Mills Park Arboretum and Ross Gold Park. Mr. Fahrenbruch responded to additional questions regarding the number of trees to be planted in the Arboretum and the planting time frame. He advised that one of the trees will be held for planting during the Arbor Day Celebration. Member Brewer commended Mr. Fahrenbruch on the appearance of Mills Park. Mr. Fahrenbruch discussed the east end renovation project recently completed at Mills Park and advised of the planting locations for the new trees. He acknowledged that application can be made for additional residential construction tax funding next year. In response to a question, he provided background information on development of the Arboretum plan. Mr. Fahrenbruch acknowledged that the Arboretum plan is available for review at the Parks Department.

7. REVIEW AND ACTION ON RECIPIENT OF THE 2002 GEORGE WASHINGTON FERRIS AWARD (1-0457) - Vice Chairperson Hartman advised he is awaiting a return telephone call from Michael Tanchek regarding his annual purchase of the award plaque. The Council members discussed possible recipients, and **Member Brewer moved to give the 2002 George Washington Ferris Award to the Kiwanis Club of Carson City. Member Stuke seconded the motion. Motion carried 5-0.** Vice Chairperson Hartman indicated that he will contact Mr. Tanchek to advise of the action taken by the Council. Discussion took place with regard to designating a business award in addition to the award already designated, and consensus of the Council was to agendize this for next year's Arbor Day Celebration. Member Brewer suggested providing certificates or letters of recognition to each Boy Scout troop which has participated in the Kiwanis Club River work days. Discussion took place with regard to the same, and consensus of the Council was to request Kiwanis Club President Ray Frederick to provide a list of those Boy Scout Troops which have participated in the River work days and to recognize them at the Arbor Day Celebration.

8. REVIEW AND ACTION ON 2002 ARBOR DAY CELEBRATION (1-0755) - Mr. Fahrenbruch referred to the action taken at the January meeting to hold the Arbor Day Celebration at Mills Park near the Viet Nam Veteran's Memorial to celebrate the official opening of the Arboretum. He proposed that the Arbor Day Celebration recognize the opening of the Arboretum, but in a different location than the Viet Nam Veteran's Memorial. He explained that the area around the Memorial was recently hydroseeded and that the grass will just begin to grow in April. He expressed a concern that the grass will not survive the Arbor Day Celebration crowd, and suggested instead the main loop of Mills Park near the proposed maple grove. In response to a question, he diagramed the proposed location which includes nearby restrooms and a picnic shelter. In response to a comment, he suggested conducting a tour of the Arboretum following the Arbor Day Ceremony. Discussion took place regarding possible conflicts with the Silver Dollar Car Classic, the Arbor Day Celebration tree, and the action taken at the January meeting. **Member Brewer moved to change the location of the Arbor Day Celebration to the maple grove at the west end of Mills Park. Member Faiella seconded the motion. Motion carried 5-0.**

In response to a question, Mr. Fahrenbruch advised that the Mayor will read the Mayor's proclamation and a representative of the Governor's office will read the Governor's proclamation. Discussion took place regarding possible speakers and the emcee, and consensus of the Council was to ask Mayor Masayko and a representative of the Governor's office to speak. Member Brewer agreed to contact the Mayor's and the Governor's offices. Additional discussion took place regarding refreshments, and Mr. Fahrenbruch advised that Parks Department staff will set up tables, seating, and the PA system. Member Stuke agreed to design the flyer, and discussion ensued regarding Council appointments which will be agendized for the March

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meeting. Mr. Fahrenbruch offered to invite all the City dignitaries.

Discussion took place with regard to recognizing former Chairperson Sally Zola at the Celebration. Mr. Fahrenbruch offered to have a plaque made and suggested purchasing it with funds from the Shade Tree Council gifts and donations account. Member Brewer suggested that Chairperson BondiETT should present the plaque. **Member Stuke moved to recognize Sally Zola at the Arbor Day Celebration for her contribution to the Shade Tree Council, and to present a plaque, the funding for which will be allocated from the Shade Tree Council gifts and donations account. Member Faiella seconded the motion. Motion carried 5-0.** Mr. Fahrenbruch responded to questions regarding the Shade Tree Council logo.

9. REPORTS: PARKS SUPERINTENDENT (1-1322) - Mr. Fahrenbruch advised of a presentation by the Board of Supervisors at their February 21st meeting to recognize Sally Zola for her service to the Council. Ms. Zola provided comments at that meeting on the Council's accomplishments. Mr. Fahrenbruch further advised that advertisement of the Street Tree Program spring planting will begin shortly. The application deadline is March 31st, and Mr. Fahrenbruch will provide an update on the Program at the March Council meeting. He responded to questions regarding the Street Tree Program. He discussed the community garden being proposed for the eastern portion of the Senior Citizens Center property, and advised that he will provide status reports to the Council as the project moves forward. He responded to questions regarding trees at the Firemen's Memorial.

10. REPORTS: CHAIRPERSON (1-1438) - Vice Chairperson Hartman requested the Council members to turn their volunteer hours reports in to Member Brewer.

11. ADJOURNMENT (1-1476) - Member Young moved to adjourn the meeting at 6:49 p.m. Member Stuke seconded the motion. Motion carried 5-0.

The Minutes of the February 28, 2002 meeting of the Carson City Shade Tree Council are so approved this _____ day of March, 2002.

JEAN BONDIETT, Chairperson