

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the November 16, 2000 Meeting**  
**Page 1**

A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, November 16, 2000 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Sally Zola  
Vice Chairperson Michael Enright  
Jean Bondiett  
Frieda Ford  
Craig Hartman  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Kathleen King, Recording Secretary  
(STC 11/16/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. **CALL TO ORDER AND ROLL CALL (1-0002)** - Chairperson Zola called the meeting to order at 5:50 p.m. Roll was called; a quorum was present. Vice Chairperson Enright arrived at 5:55 p.m.
2. **APPROVAL OF MINUTES - SEPTEMBER 28, 2000 AND OCTOBER 26, 2000 (1-0005)** - Chairperson Zola pointed out a correction to the September 28, 2000 minutes. Member Ford moved to accept the September 28, 2000 minutes, as corrected. Member Hartman seconded the motion. Motion carried 5-0-2-0. Member Young requested that the last sentence of her interview paragraph be deleted from the October 26, 2000 minutes. Member Young moved to accept the October 26, 2000 minutes, as amended. Member Ford seconded the motion. Motion carried 5-0-2-0.
3. **PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0062)** - None.
4. **REVIEW OF "2000 FALL TREE CARE SEMINAR" (1-0065)** - Chairperson Zola thanked the Council members for their participation, and commented that the seminar went very well. She thanked Mr. Fahrenbruch and Parks Secretary Barbara McGlade for their assistance in coordinating the seminar. She reviewed the data gathered from the seminar evaluations. (Vice Chairperson Enright arrived at 5:55 p.m. Member Ford left the meeting at 5:55 p.m. A quorum was still present.)

Chairperson Zola commented that the continuing education units secured by Urban Forester Consultant Molly Sinnott were very helpful. Discussion took place regarding suggestions for next year's seminar, including late registration fees, name tags, and publicity. Member Bondiett reviewed data on the attendees' residences, and discussion took place regarding the length of the seminar, refunds, negative comments, and the food. Member Hartman suggested that preparations for next year's seminar begin earlier, and that a checklist be developed. Member Bondiett suggested scheduling a topic regarding soil. Discussion took

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the November 16, 2000 Meeting**  
**Page 2**

place regarding separate tracks for new and returning attendees, possible speakers, and possible topics. Mr. Fahrenbruch concurred with including a session on soils and suggested entitling the seminar, "Trees From the Ground Up."

**5. REVIEW AND ACTION ON POSSIBLE SHADE TREE COUNCIL PARTICIPATION IN THE NATIONAL ASSOCIATION OF COUNTIES PROJECTS AND PROGRAMS AWARDS (1-0380)** - Chairperson Zola reviewed the information included in the agenda materials, and advised that the deadline for submission of the application is February 2, 2001. She expressed an interest in the National Association of Counties Achievement Awards program, which provides national recognition of county accomplishments. She indicated that Clark County has dominated the Achievement Awards program in the area of parks and recreation for the last five years. She reviewed the program criteria and indicated that the Street Tree Program, the Tree Inventory Program, and the Tree Care Seminar qualify the Council for the awards program.

In response to a question, Chairperson Zola advised that Carson City, as an incorporated city/county, is a member of the Nevada Association of Counties. She further advised that membership in the National Association of Counties is not required to make application for the Achievement Award. Member Bondiett discussed an achievement award received by the Carson City Convention and Visitors Bureau. Discussion took place regarding the application fee, the purpose of applying for the award, and the applicable criteria.

Consensus of the Council was to submit an award application. Discussion took place regarding the application fee, and designating Council members to assist in completing the application. Member Young advised that she has newspaper clippings to include with the application if necessary. **Member Young moved to proceed with the application. Member Bondiett seconded the motion.** Following a brief discussion, **Member Young amended her motion to request Parks and Recreation staff to complete the application, and to indicate that the application fees be expended whether Carson City is a member of the National Association of Counties or not. Member Bondiett continued her second. Motion carried 5-0-2-0.** Chairperson Zola requested volunteers to review the application. Member Hartman volunteered and Chairperson Zola appointed Member Bondiett. Discussion took place regarding the need for a unique achievement and the various programs sponsored or developed by the Shade Tree Council. Mr. Fahrenbruch acknowledged that the Council's direction provides the authority needed to complete the application and submit it in a timely manner. He indicated that he will work with Members Hartman and Bondiett, and that the completed application will be included in the January agenda materials.

**6. REPORTS: PARKS SUPERINTENDENT (1-0700)** - Mr. Fahrenbruch distributed the Nevada Big Tree Register 2000, and a memorandum from Parks Planner Vern Krahn with an attached copy of Carson City's Development Standards Handbook. He advised of the Planning Commission workshop scheduled for November 27<sup>th</sup> to review and discuss the handbook. He invited the Council members to participate in the workshop, and advised that a possible quorum will be posted. In response to a question, Mr. Fahrenbruch explained the purpose of the Development Standards Handbook, and the revisions to Titles 17 and 18. Discussion took place regarding the development standards.

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the November 16, 2000 Meeting**  
**Page 3**

**7. REPORTS: CHAIRPERSON** (1-0880) - Chairperson Zola reported that the ceremony held for Roger Comstock on November 11<sup>th</sup> was very nice. The Comstock family seemed very touched by the ceremony, and there were quite a few people in attendance. A large sugar maple was planted.

**8. ADJOURNMENT** (1-0910) - Member Bondiatt moved to adjourn the meeting at 6:40 p.m. Vice Chairperson Enright seconded the motion. Motion carried 5-0.

The Minutes of the November 16, 2000 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of January, 2001.

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SALLY ZOLA, Chairperson