



## Carson City Planning Division

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# MEMORANDUM

**To:** Historic Resources Commission

**From:** Jennifer Pruitt, Principal Planner *J.P.*

**Date:** May 12, 2011

**Subject:** HRC-10-112  
HRC Qualification of Membership

**F-4**

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At the April 27, 2011 the Planning Commission voted unanimously to recommend to the BOS approval of ZCA-11-019, a Zoning Code Amendment, an ordinance amending the Carson City Municipal Code Title 18, Zoning, Chapter 18.06, Historic District, Section 18.06.025, Qualifications of Membership, to change the current HRC qualifications for membership.

The intention of this item is to update the Historic Resources Commission of the Planning Commission's action on April 27, 2011 and to discuss a minor possible amendment to the language presented by staff.

The Planning Commission raised the question of if the membership for at least one person, but no more than two persons, who owns property and resides within the district, could be expanded to include previous owners as well. The discussion recognized if you were a previous owner, you are still very much aware of the challenges and benefits of the historic district, and can offer experience that could be helpful in the regulation of the historic district code requirements and design standards.

Attachment:  
ZCA-11-019 draft ordinance

BILL NO.

ORDINANCE NO. 2011-\_\_\_

AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE TITLE 18, ZONING, CHAPTER 18.06, HISTORIC DISTRICT, SECTION 18.06.025, QUALIFICATION OF MEMBERSHIP, TO EXPAND THE HISTORIC RESOURCES COMMISSION QUALIFICATIONS TO ALLOW FOR MORE FLEXABILITY IN FILLING THE VACANT MEMBERSHIP SEAT(S), AND OTHER MATTERS PROPERLY RELATED THERETO.

THE BOARD OF SUPERVISORS OF CARSON CITY DOES ORDAIN:

SECTION I:

That the Carson City Municipal Code Title 18, Zoning, Chapter 18.06, historic District, Section 18.06-025, Qualification of Membership, is hereby amended, in part, by providing additional language which will result in more flexibility for Historic Resources Commission selection as related to the current qualifications, as follows:

**18.06.025 Qualifications of Membership.**

1. All members must reside in Carson City.
2. At least [~~two~~] one member, **but not more than two**, members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation.
3. At least one member, **but not more than two, members** of the HRC must be professionally qualified in building construction.
4. At least one member, but not more than two, **members of the HRC** shall be a professional in the field of historic preservation.
5. At least one member, **but not more than two, members** of the HRC must be a professional in the disciplines of archeology, anthropology, history or related professions.
6. At least one person, **but not more than two persons**, who owns property and resides within the district must be included in the membership.
7. The Board shall endeavor to include in the membership persons with demonstrated knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance business of the HRC.

SECTION II:

No other provisions of Title 18 of the Carson City Municipal Code are affected by this ordinance.

PROPOSED on \_\_\_\_\_, 2011.  
PROPOSED BY Supervisor \_\_\_\_\_  
PASSED \_\_\_\_\_, 2011

VOTE:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
ROBERT L. CROWELL, Mayor

ATTEST:

\_\_\_\_\_  
ALAN GLOVER, Clerk-Recorder

This ordinance shall be in force and effect from and after the \_\_\_ day of the month of \_\_\_\_\_ of the year 2011.