

CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION

Minutes of the September 25, 2001 Meeting

Page 1

A regular meeting of the Carson City Historic Architecture Review Commission was scheduled for 5:30 p.m. on Tuesday, September 25, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Mark Lopiccolo
Rebecca Ossa
Peter Smith

STAFF: Jennifer Pruitt, Assistant Planner
Kathleen King, Recording Secretary
(HARC 09/25/01)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Drews. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (1-0001) - Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioners Baker, Darney and Speulda were absent.

B. APPROVAL OF MINUTES - AUGUST 14, 2001 (1-0010) - Commissioner Smith moved to approve the minutes. Vice Chairperson Lopiccolo seconded the motion. Motion carried 4-0.

C. MODIFICATION OF AGENDA (1-0021) - None.

D. PUBLIC COMMENTS (1-0023) - None.

E. DISCLOSURES (1-0030) - None.

F. PUBLIC HEARING: ACTION ITEMS

F-1. H-01/02-3 DISCUSSION AND ACTION REGARDING A REQUEST FROM JOAN C. WRIGHT (PROPERTY OWNER: JOAN C. WRIGHT AND GREGORY HAYES), TO REPAIR THREE (3) WINDOWS BY REPLACEMENT, TWO (2) WITH LIGHTING TO MATCH EXISTING PATTERN AND ONE (1) WITH ADDED LIGHTING, ON PROPERTY LOCATED AT 411 SOUTH MINNESOTA STREET, APN 003-128-01 (1-0046) - Ms. Wright circulated photographs of the existing windows, advised that all the windows are divided light design and that the replacement windows will be in the same pattern. She referred to the specifications for the proposed replacement windows included in the agenda materials. In response to a question, Ms. Wright indicated that the existing windows are beyond rehabilitating. She responded to questions regarding disposition of the existing windows, and agreed to consider allowing Commissioner Ossa to take them. In response to a question, Commissioner Ossa explained her interest in the windows would be to conduct a rehabilitation workshop

CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION

Minutes of the September 25, 2001 Meeting

Page 2

at some time in the future. **Commissioner Smith moved to approve H-01/02-3 in the form presented by staff with the five standard conditions of approval. Vice Chairperson Lopiccolo seconded the motion. Motion carried 4-0.**

F-2. H-01/02-4 DISCUSSION AND ACTION REGARDING A REQUEST FROM GARY T. AND GALA MacDONALD TO APPROVE INSTALLATION OF LANDSCAPING, IRRIGATION AND FENCING, ON PROPERTY LOCATED AT 711 ELIZABETH STREET, APN 003-273-01 (1-0118) - Gary MacDonald introduced Todd Shouse, of Team Green, Inc., and referred to the landscape design drawing included in the agenda materials. Ms. Pruitt provided background information on this item, and acknowledged that the lilac bushes have been removed. In response to a question, Mr. Shouse advised there are other residences in the area with fencing. He discussed the proposed fencing design for the subject property and displayed the proposed pillar material. He responded to questions regarding the dimensions and proposed locations of the pillars, the location of the driveway, the pillar material and the method by which they are constructed, the lineal footage of the fence, and the existing sidewalk on Washington Street. Mr. Shouse advised that matching pavers will be installed between the pillars and the curb and gutter. Discussion took place regarding the dimensions of the pillars in relation to the scale of the house and the setback. In response to a question, Mr. Shouse advised that the fence will be made of wrought iron and installed on site. A small strip railing will be installed on top of the fence to prevent injury. In response to a further question, Mr. Shouse advised that the pillar blocks will not be painted. He responded to additional questions regarding the proposed pavers. Commissioner Smith expressed disappointment at the loss of the lilacs. In response to a question, Mr. MacDonald explained the line of site hazard presented by the lilacs when backing from the driveway. He advised that the pillar height will be kept low enough so as to avoid the same problem. **Vice Chairperson Lopiccolo moved to approve H-01/02-4, a request from Gary T. and Gala MacDonald to approve installation of landscaping, irrigation, and fencing on property located at 711 Elizabeth Street, APN 003-273-01 with all the standard conditions of approval. Commissioner Smith seconded the motion. Motion carried 3-1.** Ms. Pruitt responded to Mr. MacDonald's questions regarding required permits.

F-3. H-01/02-5 DISCUSSION AND ACTION REGARDING A REQUEST FROM PETER J. AND PATRICIA A.C. SMITH, TO REPLACE WINDOWS AND FRAMES, STORM AND GARAGE DOORS, AND STAIR RAILING AND LIGHTING ON FRONT PORCH, ON PROPERTY LOCATED AT 1206 NORTH NEVADA STREET, APN 001-172-02 (1-0350) - Commissioner Smith displayed a sample of the front porch light, circulated a framed photograph of the house and the original application with original photographs. He discussed the existing windows and reviewed the specifications for the proposed Loewen replacement windows. He reviewed the application and presented information from an attached narrative. At the request of Commissioner Smith, Vice Chairperson Lopiccolo reviewed the proposed revisions to the porch as depicted in a conceptual photograph. **Commissioner Ossa moved to approve H-01/02-5 as written in the motion provided by staff. Chairperson Drews seconded the motion. Motion carried 2-0-2, Vice Chairperson Lopiccolo and Commissioner Smith abstaining.** Chairperson Drews requested that Ms. Pruitt retain Commissioner Smith's application packet as a sample. Commissioner Smith requested that the HARC Application Checklist be left out of the application materials included as part of the Commissioners' agenda packets.

CARSON CITY HISTORIC ARCHITECTURE REVIEW COMMISSION

Minutes of the September 25, 2001 Meeting

Page 3

F-4. DISCUSSION ONLY REGARDING THE CLG FUNDING FOR 2002 PROJECTS, DUE DECEMBER 31, 2001 (1-0765) - Commissioner Ossa inquired as to the items being considered by the City for CLG projects. She referred to the GIS partnership with Carson City High School. Ms. Pruitt advised that the only project of which she is aware is to finish the west side. She will be meeting with Anita Watson to determine what remains to be completed on that project. Commissioner Ossa suggested beginning to consider the east side. She advised Ms. Pruitt to request sufficient funding.

Chairperson Drews advised of a meeting with Mark Dasto, the GIS/GPS instructor at Carson High School, who informed him of three seniors who, for their senior projects, are developing a GIS mapping exercise of 25 structures on the east side of Carson City. Chairperson Drews advised that Mr. Dasto is interested in applying for additional funding to continue this project on an annual basis. He discussed the elements of the project. Commissioner Ossa suggested including the high school's photography department in the project to take architectural photographs of the buildings. She responded to questions regarding CLG funding and discussed SHPO's allocation of CLG funding from the National Park Service. Discussion took place regarding other projects, including downtown kiosks and mapping the Bedford-McDonald Toll Road. Chairperson Drews suggested prioritizing projects, and Ms. Pruitt indicated she would agendize discussion and action for the October meeting.

F-5. DISCUSSION ONLY REGARDING STAFF REPORT FORMAT (1-1068) - Ms. Pruitt discussed the possibility of submitting staff reports as part of the agenda materials and solicited input from the Commissioners. Consensus of the Commission was to request staff reports. Ms. Pruitt indicated that the staff reports will be similar to those submitted to the Regional Planning Commission.

G. FUTURE COMMISSION ITEMS (1-1060) - At the request of Vice Chairperson Lopiccolo, Ms. Pruitt indicated she would agendize a status report on the rehabilitation grant recipients and discussion regarding the possibility of granting additional funding. (1-1107) Commissioner Smith requested a report regarding the Commission's involvement in design review on Main Street, and discussion took place with regard to the same. Ms. Pruitt advised that the Commission is allocated \$1,000 annually for training, and that last year the funding wasn't used. Discussion took place regarding available training programs, and Ms. Pruitt indicated she would check into available programs and agendize discussion for the next meeting.

H. ADJOURNMENT (1-1200) - Commissioner Ossa moved to adjourn the meeting at 6:35 p.m. Vice Chairperson Lopiccolo seconded the motion. Motion carried 4-0.

The Minutes of the September 25, 2001 meeting of the Carson City Historic Architecture Review Commission are so approved this _____ day of November, 2001.

MICHAEL DREWS, Chairperson