



FUJI PARK & PICNIC PAVILION

The Carson City Fairgrounds/Arena Complex, Fuji Park & Exhibit Hall, and Baily's Fishing Pond are all located adjacent to each other in a beautiful park setting; complete with large trees and a natural fresh-water creek, in the southwest corner of Carson City (next to Bodines Casino, and across the street from Costco and the Comstock Country RV Park; one block west of US Hwy 395-S, and just south of the US Hwy 50-W interchange).

This four-acre, dog-friendly Park includes a playground area, BBQ's, picnic tables, covered Picnic Pavilion (with electrical provided if rented), restrooms, dog-washing station, and ample parking. Baily's Fishing Pond is located in the southeast corner of the Park; is open daily (till dusk) year-round, with floating fishing pier, restrooms, gazebos/tables; fresh water in-flow from Clear Creek; stocked with Rainbow Trout. Open to public; no charge.

A dedicated Off-Leash (enclosed) Dog Park is located on the far west side of Fuji Park; rules and regulations are located at the Park's entrance. Dogs are also allowed in the (central) grassy area of the Park, but must be ON LEASH at all times.

TYPE:	Covered Picnic Pavilion (1)	KITCHEN FACILITIES:	BBQ's only	DOG PARK-ENCLOSED	*West side; Off-Leash OK	Yes	BBQ	Yes (PAV); 18" x 36"	Basketball	NO
DIMENSIONS:	Hexagon-shaped (6 panels; each 17' wide)	CHAIRS / TABLES:	Picnic Tables only	DOG AREAS-All Grass areas;	must be On-Leash	Yes	Picnic Tables	4-Lg (PAV) 6-Lg (Park)	Horseshoes	NO
CAPACITY:	50-75 people	UTILITIES:	Water / Electrical *provided only if reserved	NATURAL HABITAT	*Perennial, Fresh-Water Creek	Yes	Playground	Yes	Tennis	NO
HOURS:	8am-8pm (dawn-to-dusk)	RESTROOMS	Men's & Women's	FISHING POND (stocked; open to General Public)		Yes	Turf Area	Yes	Volleyball	NO

FACILITY RENTAL CHARGE:	RESIDENTS:	\$ 75.00/day	For Individuals/Families living in Carson City, or Non-Profit Organizations based in Carson City.
	NON-RESIDENTS:	\$ 93.75/day	For Individuals/Families <i>not</i> living in Carson City, or Non-Profit Organizations <i>not</i> based in Carson City.
	COMMERCIAL:	\$112.50/day	For Commercial Entities, which have a Business License on file with the CC-Business License Division.

NOTE: The Park & Picnic Pavilion are rented separately. **NOTE: A Booking Deposit Fee, equivalent to one-day's Facility Rental Charge, is required at the time of booking to make a reservation (to generate a Permit).** The Booking Deposit will ultimately be applied to actual Rental Fees, and is 50% refundable if Notice of Cancellation is received 90-Days Prior to the start of the Event; with zero refund given if Event is cancelled less than 90-Days Prior to the start of the Event.

INSURANCE: A Certificate of Insurance for \$1 Million General Liability is required from all Renters. The Certificate must name the City of Carson City at 201 N. Carson St., Carson City, NV 89701 as an "Additional Insured" on the Policy, for the Dates/Event/Venue on the Permit. The coverage may be piggy-backed onto an existing Homeowner's or Business Policy, or if needed we can help Individual/Family Renters (only) obtain a Policy online from Wells Fargo Insurance/Reno for a \$150 Fee. *NOTE: The Permit and Insurance must be in the same name.

DEPOSITS: (Refundable) A \$150 fully-refundable Cleaning/Damage Deposit is required of all Fuji Park/Pav Renters. This Deposit will be held on account to cover any damages incurred during the course of the Event, and/or charges resulting from a failure to leave the Facility in a satisfactory condition (dispose of trash, etc.). If no damages or additional charges are incurred, 100% of the Deposit will be refunded to Renter after the Event.

OTHER (Potential) Requirements Additional City Permits may be required for Events which are open to the General Public; where Tickets, Food, Alcohol, or Merchandise are sold. Contact Cherie Santillo (283-7576) at the CC-Health Dept. to obtain a Food Permit, and Lena Reseck (283-7059) at the CC-Business License Division to obtain a Temp Alcohol, Vendor, or Special Event Permit if you are selling Tickets, Food, Alcohol, and/or Merchandise.

OTHER: If you are unable to reserve, please note that all Park Facilities are available on a First-Come/First-Serve (FC/FS) basis UNLESS they're already reserved or in use. Unfortunately no services can be provided (electricity, etc.) without a reservation, and you won't know for sure if the facility is available until you show up the morning of, and check to see if there is a Name in the Reservation Box and/or already in use.

- NOTE-1:** *Music to be kept at moderate levels; turned off by 8pm. All Guests departed by 9pm. Amplified Music by permission only at Outdoor Venues.
- NOTE-2:** Dogs must be kept On Leash; *except within fenced area (west side)*. Glass Containers & Bounce Houses NOT ALLOWED at any City Park.
- NOTE-3:** Reservations may be made up to 24-months in advance. *Reservation Requests must be received at least 30-Working Days Prior to Event.
- NOTE-4:** Parks & Picnic Pavilions cannot be reserved during the Winter Season (NOV-1 to APR-15), but are available on a FC/FS basis year-round.
- NOTE-5:** Overnight Camping is allowed only for Event Organizers, Participants & Vendors who have assets to protect (livestock, merchandise, etc.).

TO RESERVE: Go to www.carson.org/ccpr; click on Park & Facility Rentals; scroll to bottom of page, click *again* on Reservation link (carson.org/ccpr).
 *To Check Availability: Go to www.carson.org/ccpr/calendar; click View Availability; click Month/Date to view Fuji Fairgrounds/Park Date
 *To Create an Account (first time users only): Go to www.carson.org/ccpr/account; fill in all required fields; click on Submit.
 *To Reserve: Go to www.carson.org/ccpr/request; click on Reservation Request; select Fuji Park or Pavilion as Event Type and as Facility
 Before starting Reservation process, be prepared to provide all relevant info, including Dates/Times, Name/Type of Event, # of Guests, etc.
 Once reservation is confirmed, be prepared to pay the Booking Deposit. We accept Credit/Debit Cards, Checks & Money Orders. NO CASH.

Useful Links: *see attached/below [Cost Calculator](#) [Diagrams/Pictures](#) [Park Map/Layout; City Map](#) [Availability Calendar](#) [Reservation Request](#)

701 OLD CLEAR CREEK ROAD, CARSON CITY, NV 89701

RESERVATION FEES - COST CALCULATOR

FUJI PARK

VENUE/Facility:	FUJI PARK	Park Grounds
VENUE/Facility:	FUJI PARK	Picnic Pavilion
VENUE/Facility:		

FACILITY RENTAL FEES: (per Facility/Day)

Resident/Non-Profit (or Individual)	\$ 75.00	each/day	1	# days	\$ 75.00
Non-Resident/Non-Profit (or Individual)	\$ 93.75	each/day		# days	
Commercial	\$ 112.50	each/day		# days	

OPTIONAL EQUIP RENTAL FEES:

Not Applicable		each/day		# days	NA
Not Applicable		each/day		# days	NA

ADMIN FEES:

INSURANCE

*A Certificate of Insurance for \$1 Million General Liability is required from all Renters.

Note: If you can piggy-back coverage onto a Homeowner's or Business Policy, enter ZERO here. If not, an individual Policy can be obtained from Wells Fargo Insurance/Reno for \$134.

*due 60-Days
Prior to Event

\$ 134.00

*

SECURITY

*Mandatory for High-Capacity Events (late-ending; large guest counts; alcohol; music).

Note: High Capacity Events are NOT ALLOWED at Outdoor Venues (primarily due to noise restrictions), unless prior, written approval is obtained from the CC-Parks Dept.

*due 60-Days
Prior to Event

NA

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ANCILLARY PERMIT FEES

*Required if Event is open to General Public and Tickets/Food/Alcohol/Mdse are sold.

*due 60-Days
Prior to Event

\$ tbd

*

CLEANING/DAMAGE DEPOSIT-REFUNDABLE

*due 30-Days
Prior to Event

\$ 150.00

PAYMENT TIMELINE:

DUE AT BOOKING:

A Booking Deposit Fee, equivalent to one-day's Facility Rental Charge, is required at the time of booking to make a reservation (to generate a Permit). The Booking Deposit will ultimately be applied to actual Rental Fees, and is 50% refundable if Notice of Cancellation is received 90-Days Prior to the start of the Event; with zero refund given if Event is cancelled less than 90-Days Prior to the start of the Event.

\$ 75.00

DUE 60-DAYS PRIOR:

*Insurance, Security, Ancillary & any remaining Rental Fees

\$ tbd

DUE 30-DAYS PRIOR:

*Refundable Cleaning/Damage Deposit

\$ 150.00

PAYMENT RECAP:

TOTAL-RENTAL COSTS (Daily Minimum; Non-Refundable)

\$ 75.00

TOTAL-ADMIN FEES

\$ tbd

TOTAL-DEPOSITS (Refundable)

\$ 150.00

