

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
AUDIT COMMITTEE**

Day: Thursday
Date: May 10, 2018
Time: Beginning at 3:00 pm
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order

2. Roll Call

3. Public Comments and Discussion:

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Audit Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

4. For Possible Action: Approval of Minutes - February 21, 2018 & February 28, 2018

5. For Possible Action: Adoption of Agenda

6. Meeting Items

6.A For Possible Action: Discussion and direction to Staff regarding the results of the annual audit of the Carson City Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017. (Jason Link, jlink@carson.org)

Staff Summary: Representatives from Eide Bailey, LLP and City staff will be discussing the results of the annual audit of the Carson City Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017.

6.B For Possible Action: Discussion and direction to Staff regarding the work plan of the external auditor in conjunction with the annual audit of the Carson City Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018. (Jason Link, jlink@carson.org)

Staff Summary: Representatives from Piercy Bowler and City staff will be discussing the work plan of the annual audit of the Carson City Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018.

6.C For Possible Action: To accept and approve the Internal Auditor's report and procedures related to the Public Guardian's asset liquidation process and provide recommendations to the Board of Supervisors related to the audit findings. (Jason Link, jlink@carson.org)

Staff Summary: The Internal Auditor has completed a review of the Public Guardian asset liquidation process. Moss Adams will present their report to the Audit Committee for discussion and possible recommendations to the Board of Supervisors.

6.D For Possible Action: To accept and approve the Internal Auditor's report and procedures related to the capital projects process and provide recommendations to the Board of Supervisors related to the audit findings. (Jason Link, jlink@carson.org)

Staff Summary: The Internal Auditor has completed a review of Carson City's capital projects process. Moss Adams will present their report to the Audit Committee for discussion and possible recommendations to the Board of Supervisors.

6.E For Possible Action: Discussion and direction to Staff regarding the current Audit Work Program Update. (Jason Link, jlink@carson.org)

Staff Summary: Representatives from Moss Adams and City staff will be discussing and taking direction from the Audit Committee regarding the current work program.

6.F For Possible Action: Discussion and possible action to identify, discuss, and provide recommendations to the Board of Supervisors on projects to be performed by the Internal Auditor for the period ending June 30, 2019. (Jason Link, jlink@carson.org)

Staff Summary: Moss Adams will provide recommendations for future internal audits for the period ending June 30, 2019.

6.G Presentation Only: Presentation to inform the Audit Committee on the progress of Carson City's Asset Management Program. (Dan Stucky; dstucky@carson.org, Stephanie Hicks; shicks@carson.org, and Matt Lawton; mlawton@carson.org)

Staff Summary: Staff will provide information to the Audit Committee regarding the progress of Carson City's Asset Management Program.

7. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible

agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Courtney Nicholas at cnicholas@carson.org or call (775) 887-2133.

This agenda and backup information are available on the City's website at www.carson.org, and at the Finance Office - City Hall, 201 N. Carson Street, Ste 3, Carson City, Nevada (775) 887-2133.

This notice has been posted at the following locations:

Community Center 851 East William Street

City Hall 201 North Carson Street

Carson City Library 900 North Rook Street

Community Development Permit Center 108 Proctor Street

<http://notice.nv.gov>