

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
AUDIT COMMITTEE**

Day: Tuesday
Date: June 12, 2018
Time: Beginning at 3:00 pm
Location: BRIC, Conference Room A, 108 E. Proctor Street, Carson City, Nevada
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order

2. Roll Call

3. Public Comments:

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Audit Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

4. For Possible Action: Approval of Minutes – May 10th, 2018

5. For Possible Action: Adoption of Agenda

6. Meeting Items

6.A Presentation only: Moss Adams will present the Internal Audit Status Report. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Representatives from Moss Adams will be discussing the current status of the FY 2018 internal audit work program.

6.B For Possible Action: Discussion and possible recommendation to the Board of Supervisors based on the presentation by Moss Adams on the review of Internal Controls over Grants Management and Administration. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors approved the review of internal controls over Grants Management and Administration at their August 3, 2017 meeting. Moss Adams will present their final report to the Audit Committee for discussion and possible recommendations to the Board of Supervisors

6.C For Possible Action: To recommend that the Board of Supervisors approve the Review and Selection Committee's recommendation for contract award to Eide Bailly, LLP for Carson City Internal Audit Services for FY 2019 with two (2) one-year options to renew. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The City is required to have an internal audit function to perform the duties described in Section 3.075(2) of the Carson City Charter. Carson City received sealed Statement of Qualifications (SOQ) to perform the City's Internal Audit function on April 3, 2018 at 2:00 p.m. The SOQ was published in the Nevada Appeal and posted on Carson City's website on March 1, 2018. The submitted SOQ's were sent for review by the Review and Selection Committee where a decision was made on the recommended firm. Final selection will be made by the Carson City Board of Supervisors tentatively set for Thursday, June 21, 2018.

7. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Courtney Nicholas at cnicholas@carson.org or call (775) 887-2133.

This agenda and backup information are available on the City's website at www.carson.org, and at the Finance Office - City Hall, 201 N. Carson Street, Ste 3, Carson City, Nevada (775) 887-2133.

This notice has been posted at the following locations:

Community Center 851 East William Street

City Hall 201 North Carson Street

Carson City Library 900 North Roop Street

Community Development Permit Center 108 Proctor Street

<http://notice.nv.gov>