IMPORTANT INFORMATION REGARDING YOUTH PROGRAMS

ABSENT CHILDREN

If your child will be absent, please call 283-7428 before 2:00pm. If we do not receive a message, a phone call will be made to the parents making sure that the child is safe.

SIGN-IN/OUT PROCEDURES

When you drop your child off, please walk your child into their site and sign them in. Staff are not responsible for the children until they are signed in. When a person comes to pick up a child, we will ask for a picture I.D., until we are familiar with that person. This is for the safety of our participants. NO child will be allowed to leave with anyone that is NOT listed on their registration unless approved by the child's parent. All children MUST be signed out prior to leaving. To make a *change* to your child's information, a Change of Information Form must be completed, signed, and dated by a parent/guardian. Change of Information Forms are located at your child's site, online, or at the Aquatic Facility.

LUNCHES, SNACKS, SHARING & TREATS

We do not provide any food to children. Staff encourage children to eat "grow food" first. Children should have enough healthy energy to get through the day filled with many activities. Please pack a big lunch, 2 snacks, and plenty to drink each day. There are no microwaves or refrigeration for lunches; please pack all food in an insulated lunch box. Children must be able to feed themselves. Staff will regularly check on children during lunch but we are NOT responsible for making sure your child eats. Also, children will have access to water fountains throughout the day. We ask the children to take their water bottles with them when off site.

If there is a birthday, and a parent brings in a treat for the children, we will hand them out at the end of the day when children are signed out. This way, parents can make the decision if their child can have the treat.

While it may occur, the staff do NOT allow children to share food with others. This is for the safety of children with allergies. If your child has a food allergy, please teach them that they should not take food from others and let the staff know.

MEDICATION

Recreation staff cannot hold or dispense ANY medication. If your child needs to take medication, they need to do so before they arrive or after they are picked up. If that is not possible, a parent must come and administer the medication. ALL medication should be listed on your child's registration information page.

We HIGHLY encourage children with epi-pens to be aware of signs of on-set on how to self-administer. It is also asked that children with an epi-pen carry a small bag with them everywhere they go and include their personal equipment. Please let staff know if your child requires accessibility to their epi-pen and note on your child's information page.

TOYS/VALUABLES

Do not send anything of value. CCRD is not responsible for anything that is lost, broken, or stolen.

DONATIONS

The CCRD accepts donations of games, arts & craft supplies, and other age appropriate items. If you are cleaning out your closets and discover your child's outgrown items, please feel free to contact Meagan to discuss an appropriate drop-off time and location. Thank you in advance for your contribution.

Carson City Recreation Division Youth Programs



2013-2014



Important Contacts:

Meagan Soracco, Program Manager Youth Program Email:

To reach Meagan immediately, call Registration website:

Facebook Page:

775-283-7428

mssoracco@carson.org

775-720-9147

www.carson.org/ccpr

www.facebook.com/CCPRDept

Prices &	Payment	Information
Youth Program		<u>Price Per We</u>
Morning Kids Klub		7

Empire, Fremont, Seeliger, Bordewich, Fritsch, Mark Twain

Mid-Day Kinder

Morning (school in afternoon)

Afternoon (school in morning)

Please call for availability of the morning mid-day program.

\$55.00

\$15.00

\$55.00

Afternoon Kids Klub

Bordewich, Fritsch, Mark Twain, Montessori, Fremont, Seeliger

\$30.00

Middle School Kids Klub

Carson Middle or Eagle Valley Middle School

\$35.00

Break Kamps

School breaks

\$80.00

- On-line registration is taken at www.carson.org/ccpr
- Payment is due at the time of registration and PRIOR to the week of attendance. Staff WILL NOT
 take payments at the sites. If your child is not paid for, you will be called to pick-up your child.
- If you have paid for a week, and your child will not be attending, you MUST notify the Program



Kids Klub is a before and after-school recreational enrichment program for children in Kindergarten through 8th grade. The program is held at the Carson City public elementary schools (except Empire) and observes the School District holiday calendar. The program is designed to provide children with creative structure while their parents work. Recreational activities such as arts and crafts, sports, games, enrichment programs, special events, and homework assistance provide the basis of the program. Programs are not licensed by Nevada Child Care Board.

Please note: There will be NO refunds given for time that is paid for and was not attended.

MORNING KIDS KLUB







Now offering

service to Empire

Before-School Kids Klub is held at the Carson City Community Center. Participants are bussed to school from the Community Center by the Carson City School District. Children will not arrive in time for the breakfast program at school. There is not a before school program for Montessori or Middle Schools. **ENROLLMENT IS LIMITED!**

All participants must be dropped off NO later than 7:45am in order to be in time for the bus.

- Hours are 6:30am-8:00am
- Cost is \$15.00 per week per child

AFTER-SCHOOL and MIDDLE SCHOOL KIDS KLUB

After-School Kids Klub is held in the multi-purpose rooms of Fremont, Seeliger, Bordewich, Fritsch, and Montessori elementary schools. Middle Schools & Mark Twain are transported to the Community Center in Recreation Vans.

- Hours are 3:00pm-6:00pm (Middle School is 2:15pm-6pm)
- Cost is \$30.00 per week per child
- Cost is \$35.00 per week per child for Middle School programs.

There will be NO extra charge for Early Release or Minimum Days when you attend After-School Kids Klub. There will be NO credit given for holidays or days missed. **ENROLLMENT IS LIMITED!**

PLEASE NOTE: A \$10 late fee will be assessed beginning at 6:01pm for every 15 minutes your child is picked up late.

MID-DAY KINDER-

This is especially designed for those children enrolled in kindergarten in the Carson City area. The Mid-Day Kinder program provides a learning enriched environment in which children are growing in their social, cognitive, and physical development.

Focus is given to reading readiness, small motor skills, and social skills, through weekly theme-oriented curriculum. Children really have fun in this program which stretches their imagination and knowledge, with hands-on activities and exploration. **ENROLLMENT IS LIMITED!**

Morning Kinder Program (school in afternoon) - 7:45am through 12:00pm

Afternoon Kinder Program (school in morning) - 11:15 through 2:45pm

Program staff transports the children to and from their school each day on Recreation Vans. Before and After School programs are available to all kindergartners for an additional cost. <u>ON EARLY RELEASE AND MINIMUM DAYS, THE KINDER ROOM WILL CLOSE EARLY. IF YOUR CHILD IS NOT ENROLLED IN THE AFTER-SCHOOL KIDS KLUB PROGRAM, YOU WILL BE REQUIRED TO PICK UP EARLY.</u>

PLEASE NOTE: A \$10 late fee will be assessed for every 15 minutes your child is picked up late.

Cost: \$55.00 per week per child

SCHOOLS SERVED: SEELIGER, FRITSCH, and CARSON MONTESSORI

Kids Klub Programs are closed on the following days:

Coval WE'RE NO.

New Years Day

Martin Luther King Jr. Day

Presidents Day

Veterans Day

Memorial Day Thanksgiving & Family Day

Independence Day Christmas Day

Separate Kamps are held for Winter and Spring Breaks

Snow Day Policy

Carson City Recreation does NOT provide services on Carson City School District Snow Days. If there is a late start at the schools, staff will stay longer at the Community Center with the children enrolled in the Morning Kids Klub program until the Carson City School District busses arrive.

Children will NOT be accepted if they are not enrolled in the Morning Kids Klub program for late start snow days.